

DON BOSCO COLLEGE OF ARTS AND SCIENCE

IQAC Action Taken Report 2019 -2020

S.No.	Date	Plan of Action	Action Taken Report
1.	06.03.2019	To conduct more programs by the Departments	Various programmes have been conducted by various departments.
2.	06.03.2019	Feedback from stakeholders	IQAC has been periodically involved in obtaining and analyzing the feedback from students, alumni and stakeholders. Immediate implementations of the suggestions were carried out in various areas.



PRINCIPAL
DON BOSCO COLLEGE OF ARTS & SCIENCE
KEELA ERAL, Thoothukudi Dist.
Tamilnadu, India-628 908.



INCHARGE
Internal Quality Assurance Cell (IQAC)
Don Bosco College of Arts and Science
Keela Eral, Thoothukudi District.



Meeting-4
Online Mode

Date: 25.06.2020

Venue: Google Platform

Time: 11:30 a.m.

AGENDA

1. Plans of the Institution for the current academic year 2020-2021.
2. Admission 2020-2021.
3. Software creation for online Admission.
4. Webinar Participation & organisation
5. Research Projects, Publications.
6. Covid Awareness Initiatives.

Minutes

The first meeting for the Academic year 2020-2021 was held on 25.06.2020 in google meet at 11:30 a.m.

The Principal of the college acted as the chair person & initiated the meeting with covid awareness speech & the current situation prevailing in education sector due to pandemic issues.


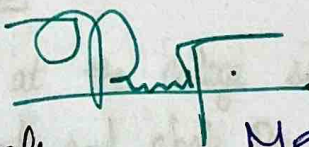
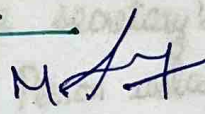


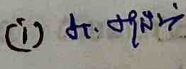
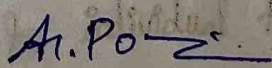

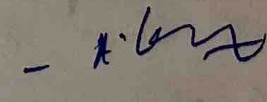
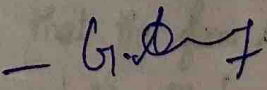
The principal, further discussed the plan of the teaching learning process in online mode. Implementation of the portal for admission 2020-2021. was briefed by the IQAC Coordinator.


The plan of webinars to be conducted by various departments were discussed.

In this regard, the principal encouraged all the members to attend orientation programmes and motivated them to increase the Research Publications in good accredited Journals.

The coordinators from the respective Departments suggested the plan of data collection. At the end of the meeting, the principal proposed the plan of Action on Covid Awareness initiatives through the Extension Activities cell in collaboration with the public.

Members Present:

1. Secretary 
2. Principal 
3. Vice Principals 
4. Controller of Examination 
5. IQAC Coordinator 
6. Professors
 - (i) H.O. 
 - (ii) A.P.O. 
7. Office Superintendent 
8. Accountant - 
9. Alumni - 


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Meeting 5

Date: 07/12/2020

Venue: Secretary's chamber

Time: 04:00 P.m.

AGENDA

1. Review of Previous Meeting & Action Taken Report.
2. Online Staff Portal.

Minutes

IQAC held the meeting at the college secretary's chamber on 07/12/2020. The Principal and chair Person welcomed the members & revised the previous meeting discussions & briefed the action taken Report.

The IQAC coordinator suggested that the respective HOD's can post their links to their classes & can ensure the participation of all the students.

The Principal, further announced that staff portal has been developed by the IQAC for individual teaching faculty members and the non-teaching faculty members.







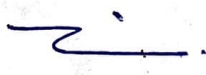


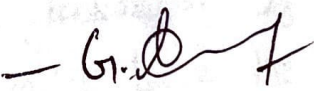
He suggested to complete the portal with all the required supporting documents.


IQAC coordinator ensured that the form encapsulated all the complete details of the faculty and it will be maintained as a centralized database.

After the discussions of the ongoing regular activities and functioning of the respective cells and Departments.

The meeting was concluded.

Members Present

1. Secretary 
2. Principal 
3. Vice Principals M. S. 
4. Controller of Examinations 
5. IQAC Coordinators 
6. Professors
 - (i) Dr. J. N. 
 - (ii) A. P. 
7. Accountant - A. 
8. Office Superintendent 
9. Alumni - G. 

M. 
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