

DON BOSCO COLLEGE OF ARTS AND SCIENCE

IQAC Action Taken Report 2017 -2018

S.No.	Date	Plan of Action	Action Taken Report
1.	17.08.2017	File Verification	The IQAC supplied to the staff council the list of files to be submitted by the departments on or before 18.12.2017
2.	17.08.2017	Preparation of SSR	The data collected from the staff were scrutinized and used for SSR Preparation

PRINCIPAL
DON BOSCO COLLEGE OF ARTS & SCIENCE
KEELA ERAL, Thoothukudi Dist.
Tamilnadu, India-628 908.

INCHARGE
Internal Quality Assurance Cell (IQAC)
Don Bosco College of Arts and Science
Keela Eral, Thoothukudi District.



IQAC Minutes

Meeting No: 1

Place: The secretary's chamber

Date: 17.08.2017

AGENDA

1. Progress in data collection for the preparation of SSR
2. Collection of Annual Activities & future plans of Departments
3. Review of Departmentwise meetings for SSR Preparation.

MINUTES

The Secretary briefed that an MoU was signed with organization. Dr. Rajee - the coordinator of IQAC related the progress made in data collection for the preparation of SSR.

It was decided to fix 15.10.2017 as the last date for the updation of publication details in the college portal by the faculty members.

It was decided to collect the Annual Activities & Future plans (AAF) of the Departments in the forms prepared by the IQAC.

IQAC coordinator reported her review.

Members Present:

1. Secretary *[Signature]*

2. Principal *[Signature]*

3. Vice Principals *[Signature]*

4. Controller of Examination *[Signature]*

5. IQAC coordinator *[Signature]*

6. Professors

(i) *[Signature]*

(ii) A.P.O. *[Signature]*

7. Office superintendent - *[Signature]*

8. Accountant *[Signature]*

9. Alumni *[Signature]*

