



Don Bosco College of Arts and Science, Keela Eral

NAAC - SSR - CYCLE I

1.1.1 Curriculum Planning

# Staff Review Meeting

## 2019-2020

# DON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA ERAL

## Department of English

### Review Meeting November –December 2019

A review meeting of the Department of English was conducted for this Even Semester on 3<sup>rd</sup> January 2020. The primary agenda was about the subject allotment and upcoming activities for the even semester.

#### THINGS ACCOMPLISHED:

##### Semester Results

We have successfully completed the odd semester and our results have a gradual improvement.

Year	ALL PASS
III YEAR	30%
II YEAR	7%
I YEAR	30%

##### PTA

We had organized a PTA Meeting for the students on 6<sup>th</sup> January – 9<sup>th</sup> January, 2020.

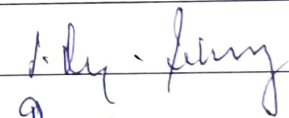

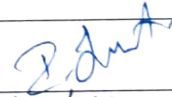

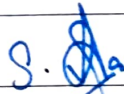
##### Upcoming activities


We have decided to conduct Intra -Departmental competition EEE on 13<sup>th</sup> January, 2020.

##### List of competitions:

1. Tableau
2. Skit
3. Literary Song
4. Model display
5. Literary Parade
6. Painting

##### Signature of the Staff Members

DR. J. RAGU ANTONY	
REV.FR. THIVIYA ALEXANDER	
PROF. S.VIJAYA SANGEETHA	A. Vijaya Sangeetha
PROF. P.JENISTON	
PROF. K.MAHENDRAN	
PROF. S. ABINAYA	

  
PRINCIPAL  
DON BOSCO COLLEGE OF ARTS & SCIENCE  
KEELA ERAL, Thoothukudi Dist.  
Tamilnadu, India-628 908.

DON BOSCO COLLEGE OF ARTS AND SCIENCE, Keela Eral.

DEPARTMENT OF COMMERCE

STAFF REVIEW MEETING REPORT

Date: 01.10.2019

Time: 2.30pm-3.30pm

Report of Department Activities on Sep 2019.

### **Report of Department Activities on Sep 2019**

- ❖ On 5<sup>th</sup> sep 2019 our department students celebrate teachers day. The programme organized by the department students.
- ❖ On 30<sup>th</sup> sep 2019 our department final year student I Guna Balan student participated in Business Modals Competition organized by Xavier College Tirunelveli.
- ❖ Our department three students were passes in TNUSRB police Examination written test namely.
  1. T.Chinnammal III B.Com
  2. Siva Rajan III B.Com
  3. K.Meenakashi II B.Com
- ❖ On 14<sup>th</sup> sep 2019 Prof. G.Karthik attended one day National workshop on writing research proposal for funded project organized by St.Marys College Thoothukudi.
- ❖ On 17<sup>th</sup> sep 2019 Prof. Ponmani give a guest lecture for final year students regarding Research Methodology and how to use the tool in Mini Project.
- ❖ Prof. A Ponceelia Provided Human Resources Management Seminar for the All II B.Com Students. It Will help to reduced the stage fear.
- ❖ On 30<sup>th</sup> sep 2019 Prof G.karthik Give Skill development for the final year students regarding How to prepared Resume for their Future Career.
- ❖ On 21<sup>th</sup> sep 2019 our department students A.Anushkamary, J.Arocika Jaya Sudha has participated Dance and Street play Competation organized by APC Mahalakshmi College for women, Thoothukudi.

## OCTOBER MONTH PROGRAMME

- On 5<sup>th</sup> our department going to organize tally skill development programme for the final year students.
- We are willing to start on PG M.Com Course of Master of commerce, so we request the management to get approval from the university.
- Our department has planned for October month as a study month, so no other programme from our department. The main target to achieve above 70% in the semester result.
- We have planned to utilize the 2.30pm to 3.30pm extra classes for syllabus covering and remedial classes those who are weak in the academics.

Final year and second year students arrear list are collected and take necessary action must be taken for pass and clear in the entire subject.

### Final Year Students list

S.No	First semester		Second semester		Third semester		Fourt Semester	
	Subject name	No of Average Students	Subject name	No of Average Students	Subject name	No of Average Students	Subject name	No of Average Students
1	Tamil	5	Tamil	0	Advance financial A/C I	2	Advance financial A/C II	9
2	English	6	English	13	HRM	0	Capital marketing	18
3	Financial A/C I	0	Financial A/C II	0	Banking	0	Import Export procedure	8
4	Business Organization	0	Principial Of Mgr	6	Company Org	0	Entrepreneur Development	10
5	Business Economics	1	Marketing	0	Business Communication	2	Computer application in business	0
6	EVS	1	VBE	0	Business Statistics	2	Business Maths	4

7	Nil		Nil		Yoga	6	Digital Era	1
8	Nil		Nil		N/A	1	N/A	2

### Second Year Students List

S.No	First semester		Second semester	
	Subject name	No of Hours (in weeks)	Subject name	No of Hours (in weeks)
1	Tamil	3	Tamil	18
2	English	10	English	18
3	Financial AC I	2	Financial AC II	18
4	Business Organization	6	Principal Of Mgt	18
5	Business Economics	11	Marketing	14
6	EVS	9	VITE	8

### Staff Signatures

1. Prof. M.Prabhu



2. Prof. G.karthik




3. Prof. A. Ponnani



4. DR.T.Ponceelia



  
Principal Signature

PRINCIPAL  
DON BOSCO COLLEGE OF ARTS & SCIENCE  
KEELA ERAL, Thoothukudi Dist.  
Tamilnadu, India-626 908.

**DON BOSCO COLLEGE OF ARTS AND SCIENCE, Keela Eral.**

**DEPARTMENT OF COMMERCE**

**STAFF REVIEW MEETING REPORT**

**Date: 03.09.2019**

**Time: 2.30pm-3.30pm**

**Report of Department Activities on Aug 2019.**

### **Report of Department Activities on Aug 2019**

On 16<sup>th</sup> Aug.2019 Don Bosco Birthday was celebrate through association activities.

On 16<sup>th</sup> Aug.2019 our college RRC organised Blood Donation Camp. Blood Camp our Department 16 students Blood Donated in this camp.

On 22<sup>rd</sup> Aug 2019 to 24<sup>th</sup> Aug 2019 YRC three days programmes, Social emergency response volunteers training programme organised by INDIAN RED CROSS SOCIETY, THOOTHUKUDI Branch at kovilpatti.Prof. karthik, Prof. Ponmani and 5 students of our dept were attended .

On 28 Aug.2019 M.Prabhu attended DC Meeting got approved for final Ph.d Synopsis approval.

On 31.Aug.2019 III year students participated in Motivation short film video at Don Bosco Audio visual hall.

Prof.G.Karthik published a paper on “International seminar on Globalization Innovations Technology and consumers projection on the Topicof “A study on student attitude Towards Social Media in Tuticorin District organised by Periyar University, Salem.”

OUR DEPT. CERTIFICATE COURSE SYLLABUS FRAMED FOR  
SUBJECT WISE.

- ✓ For first year students ADVERTISING
- ✓ For second year students APPLICATION OF TALLY, every  
syllabus covered totally 40 hours.

Staff Signatures



Principal Signature

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Tamilnadu, India-628 008

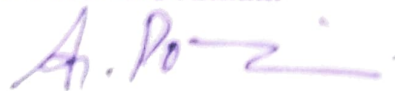
1. Prof. M.Prabhu



2. Prof. G.karthik



3. Prof. A. Ponmani



4. DR. T. Poncellia



## Department of Computer Applications

### Department Review Meeting-04

(28<sup>th</sup> September 2019)

The department review meeting for the month of October was held in the staff room on 28<sup>th</sup> September 2019 at 2.30 p.m. All the staff members of the department were present for the meeting. The agenda of the meeting was the following.

1. Evaluation of Last month Activities
2. Planning Department Activities

#### **Evaluation of Last month Activities**

- On 10<sup>th</sup> September 2019, we organized intra departmental quiz competition for our department students. Winners will be awarded in the valedictory function.
- On 20<sup>th</sup> September 2019, our I year student R. Edin Castro won 4<sup>th</sup> prize in the “State level inter-collegiate quiz No-XXVI” competition conducted by G. Venkatasamy Naidu College, Kovilpatti.
- On 28<sup>th</sup> September 2019, our II year student C. Arul Jacob participated in “State Level Inter- collegiate Sivanthi Mini Marathon”, sivanthi sports quiz competition.

#### **Planning Department Activities**

- On 11<sup>th</sup> October 2019, as the faculty of science, Computer Applications and Mathematics department are going to organize the 2<sup>nd</sup> district level science exhibition “BRIO 2019” at school level.
- The university major practical examination scheduled on 17<sup>th</sup> October 2019. We have planned to conduct the model practical examination on 14<sup>th</sup> and 15<sup>th</sup> October 2019.
- The university Allied practical examination scheduled on 23<sup>rd</sup> October 2019.





## Regarding Remedial classes for slow learners

- We have identified the slow learners
  - I BCA- 8 students
  - II BCA -3 students
  - III BCA- 12 students
- From 28<sup>th</sup> to 31<sup>st</sup> October 2019, we planned to conduct revision for arrear subjects by giving unit wise important questions to the students.
- We planned to complete the syllabus before 25<sup>th</sup> October 2019.
- Last week of October we planned to conduct the revision test in V unit.
- For I year students, we planned to conduct the revision test from 28<sup>th</sup> to 31<sup>st</sup> October 2019. During the afternoon session we will take special care to the slow learners by providing unit wise important questions for the next day exams.

  
Mrs. V. Parvath(HOD)

  
Fr. Joseph Charles 6/10/19

  
Mrs. M. Sivasankari

  
Mrs. S. Krishnaveni

  
PRINCIPAL

## Department of Computer Applications

### Department Review Meeting-03

( 31<sup>st</sup> August 2019)

The Department review meeting for the month of September was held in the staff room on 31<sup>st</sup> August 2019 at 2.30 p.m. All the staff members of the Department were present for the meeting. The agenda of the meeting was the following.

1. Evaluation of Last month Activities
2. Planning Department Activities

#### Evaluation of Last month Activities

- On 2<sup>nd</sup> August 2019, Our III year students Mr. Saravana Perumal and Hariharan won 3<sup>rd</sup> prize in mimicry competition conducted by JCI held at thoothukudi.
- On 6<sup>th</sup> August 2019, our staff Mrs.S.Krishnaveni and 5 of our department students participated in the national seminar on "Future Tech:Storming Trends in Computing (FTSTC' 19)" organized by Department of Computer Science , Sri.S.Ramasamy Naidu Memorial College, sattur.
- On 14<sup>th</sup> August 2019, our staff Mrs.S.Krishnaveni participated in the One-day State Level Technical workshop on "E-Content Development" organized by Swayam Local Chapter and Internal Quality Assurance Cell, at , Sri.S.Ramasamy Naidu Memorial College, sattur.
- On 14<sup>th</sup> August 2019, III BCA students Mottaiyasamy.M and MichealPowerStolen.A won II prize in 'Quiz Competition' and six of our students won I prize in 'As u like it' in the inter collegiate meet "Techfest 2019" organized by Department of IT,GVN college, Kovilpatti.
- We have conducted the parents meeting for the II and III year students.
- On 17<sup>th</sup> August 2019, We have organized one day workshop on "Online Surfing and Mail-Id creation for all the first year students.
- We have organized alumni meet on August 28<sup>th</sup> for 2016-2019 batch students. Totally 9 students attended the meeting.

#### Planning Department Activities:

- On 11<sup>th</sup> September 2019, we planned to organize Intra departmental competition for our students.
- On 21<sup>st</sup> September 2019, we planned to organize one day workshop on programming language collaboration with NEXGencad computer centre.

### Certificate Course:

- For first year we planned to conduct certificate course on 'Python'
- For second year we planned to conduct certificate course on 'VB.Net'
- For third year we planned to conduct certificate course on 'Asp.Net'

### Value Added Course:

- For first year we planned to conduct value added course on 'Photoshop'
- For second year we planned to conduct value added course on 'CoralDraw'
- For third year we planned to conduct value added course on 'Basic Tamil and English Typing'

  
Mrs. V. Parvath(HOD)

  
Fr. Joseph Charles

  
Mrs. M. Sivasankari

  
Mrs. S. Krishnaveni

  
Fr. Joseph Charles

## Department of Computer Applications

### Department Review Meeting-02

( 31<sup>st</sup> July 2019)

The Department review meeting for the month of August was held in the staff room on 31<sup>st</sup> July 2019 at 2.30 p.m. All the staff members of the Department were present for the meeting. The agenda of the meeting was the following.

#### Evaluation of Last month Activities

1. Planning Association Activities
2. Planning Department Activities

#### Regarding First year admission:

Finally 36 students are admitted in 14 girls & 21 Boys. The total strength of our department is 115.

#### Regarding Supplementary and Revaluation results:

After supplementary results, the pass percentage of the out gone students raised from 83% to 89%. Among 25 students 21 of them are eligible to receive their degree certificate.

After revaluation results fourth semester result increased from 20% to 26% and second semester result increased from 65% to 68%.

#### Evaluation of Last month Activities


- On 9<sup>th</sup> July 2019, we had the fresher's party for the I year students.
- On 19<sup>th</sup> July 2019, our staff Mrs.S.Krishnaveni participated in the NPTEL workshop conducted by IIT Madras, at Manonmaniam Sundaranar University,Trinelveli.
- On 25<sup>th</sup> July 2019, we inaugurated our Win-R association and elected the office barriers. On the same day, the first activities of the association we had seminar on "Data Mining" by the guest Mrs.Veeralakshmi, Department of IT, G.Venkataswamy Naidu College, Kovilpatti.
- As per scheduled in the college calendar we have conducted the unit test for II and III years students and for the first year we conducted on July 22<sup>nd</sup> to 24<sup>th</sup>.

### Planning Department Activities:

- We planned to conduct the parents meeting from 19<sup>th</sup> August 2019 to 21<sup>st</sup> August 2019 to have an interaction with them and to inform them about the academic performance attendance and the result of the previous semester of the students
- After completing the 2<sup>nd</sup> internal examination, we planned to conduct Add on Certificate courses for our department students like Photoshop, Coral draw and Web designing.

### Planning Association Activities

- On August 17<sup>th</sup> 2019, we planned to organized one day workshop on Online surfing and Email-Id creation for all the first years with the kind co-operation of the HOD's.

  
Mrs. V. Parvath(HOD)

  
Fr. Joseph Charles

  
Mrs. M. Sivasankari

  
Mrs. S. Krishnaveni

  
PRINCIPAL

**DON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA ERAL**

**DEPARTMENT OF ENGLISH**

**DEPARTMENTAL REVIEW MEETING – OCTOBER 2019**

A review meeting of the Department of English was conducted for the month of October on 3<sup>rd</sup> October 2019.



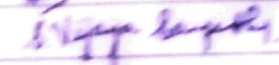



**Accomplishments of August:**

- Remedial classes were started.
- Our students participated in APCIAN FIESTA 2019 conducted at APC College, K. Krishnaveni of III BA won third prize in Dual Acting.
- Fr. Thiviya Alexander has presented a paper titled 'Threat from Virtual Reality: An Anti-Social Culture: Pornography Addiction in Margaret Atwood's *Oryx and Crake*' One day National level Seminar conducted at Kamaraj College, Thoothukudi. (18.9.19).
- Dr. J. Ragu Antony served as a chairperson in one day National seminar conducted at Kamaraj College. (18.9.19)
- Our students have participated in One day National Level seminar conducted at Kamaraj College, Thoothukudi.
- Department of English conducted a Guest Lecture on 21.07.19. Resource person Dr.B.Manivannan delivered a speech on "Why Literature".
- Dr. J. Ragu Antony was invited as a Resource Person in St. Jerome's college ,Nagercoil.(30.09.19)
- Prof. S. Abinaya published a paper on "Women in Slavery in Toni Morrison's *Beloved: A Thematic Study*" one day national level seminar conducted at G.V.N college, Kovilpatti.(26.9.19)
- Prof. S. Abinaya published a paper on " A Glance of Unhappy and Troublesome Childhood in Mahesh Dattani's *Thirty Days in September* "in a special edition entitled *The New Trends and Waves in Language and Literature*.
- 7<sup>th</sup> sports day was organized, our students have won the prizes in various events.(27.9.19)
- Our girls won first place in Throw Ball.

- G. Chellapandi of II BA won first prize in 1500 meters.
- Our girls won third place in Kabaddi
- D. Mariaveli of III BA English won third prize in Javelin Throw
- M. Sangeetha of III BA English won first place in Chess
- Our girls won first place in 4x100 relay races
- Our students won special prize for creative programme.

**Upcoming events:**

- First Friday mass was conducted by Department of English on behalf of Vincent de Paul church.
- We have planned to conduct inter-departmental Grammarian Award on 14<sup>th</sup> October, 2019
- We have planned to take second year students to conduct an extension camp on 25<sup>th</sup> and 28<sup>th</sup> October 2019

Name	Signature
Dr. J. Ragu Antony	
Fr. Thiviya Alexander	
Prof. S. Vijaya Sangeetha	
Prof. P. Jeniston	
Prof. K. Mahendran	
Prof.S. Abinaya	





## DON BOSCO COLLEGE OF ARTS & SCIENCE, KEELA ERAL

### Department of Mathematics

#### Review Meeting in the month of October

03.10.2019

#### Activities in September month:

- ❖ We have been maintaining a register for defaulting students from September.
- ❖ Certificate course have been started for the first year students on 7<sup>th</sup> september.
- ❖ Notice Board Competition was conducted for the first three weeks for 3 year students of September 2019. III B.Sc students got first place in the competition.
- ❖ Quiz Competition consisting of two levels , was conducted in II B.Sc (Mathematics) class room. Preliminary was conducted on 16<sup>th</sup> Sep 2019 and Mains was conducted on 17<sup>th</sup> Sep 2019. Each team consists of 3 students , one from I B.Sc(Mathematics),one from II B.Sc(Mathematics) and one from III B.Sc(Mathematics). Totally there are 10 teams. Out of these, 6 teams were selected for mains. The team (Keila (I B.Sc) , Pooja (II B.Sc) , Kathiresan(III B.Sc) ) got I prize.
- ❖ A One day National seminar on “Algebra” was conducted by the Department of Mathematics, K.R.College of Arts and Science , Kovilpatti on 18<sup>th</sup> Sep 2019. Nine students of III B.Sc (Mathematics) participated . Prof.A.Anusuya accompanied them.
- ❖ APC Mahalakshmi College of Arts and Science conducted APCIEN FEAST on 21<sup>st</sup> Sep 2019. K.Kalpna, K.Rajeshwari of III B.Sc(Mathematics) , M.Aruna Devi, K.Pooja, M. Selvi of II B.Sc (Mathematics) participated in Street play competition. S. Archana of III B.Sc(Mathematics) and M. Aruna Devi of II B.Sc(Mathematics) participated in Face Painting Competition. A. Nanci Kireeda and A. Navamani Kireeda of I B.Sc(Mathematics) participated in dancing competition.
- ❖ Bharathiyar Murpokku Vaalibar Sangam celebrated Mahatma Gandhiji’s 150<sup>th</sup> Birthday and the 58<sup>th</sup> year of celebration of Mahakavi Bharathi in Jeeva Arangam, Ettayapuram on 27<sup>th</sup> Sep 2019. S. Dinesh of III B.Sc(Mathematics) participated in a Awareness Drama.
- ❖ M. Muthukumar has participated in Kabadi Match conducted by MS University on 24<sup>th</sup> & 25<sup>th</sup> sep 2019.



- ❖ Our college conducted 7<sup>th</sup> Annual Sports meet on 27<sup>th</sup> Sep 2019. Our Department got first place in March Past. 12 girls of our department participated in Kabadi match and got 2<sup>nd</sup> prize. 12 boys of our department participated in Kabadi match and got 3<sup>rd</sup> prize. 12 Girls participated in Throw ball and got 2<sup>nd</sup> prize. 4 Boys participated in relay and got 3<sup>rd</sup> prize. In Javelin throw , M.Raja of III B.Sc(math) got 2<sup>nd</sup> prize. In Athlete Event , B.Abinaya got 2<sup>nd</sup> prize. In Chess Competition, V. Banumathi got 3<sup>rd</sup> prize.


#### Planning for October month:

- ❖ In collaboration with BCA Department , we are going to conduct a district level science exhibition for school students in a grand manner at our college campus on 11<sup>th</sup> october 2019. we invite our District Collector Mr.Sandip Nanduri,IAS. as chief guest. Mrs.Gnana Gowri C.E.O., Mr.Mariappan D.E.O. are also invited.
- ❖ After III Internal test , We have planned to conduct model test.
- ❖ Slow learners were identified after 2<sup>nd</sup> internal Assessment. Students those have arrears in II & III years are framed as different groups.We have palnned to provide special coaching to clear all arrear papers.

Rev.Fr.Peter

- 

Mrs.A.Anusuya

- 

Ms.G.Baby Suganya

- 

Mr.R.Raman

- 

  
Dr.Pious Missier

(HOD)

**DON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA ERAL**

**DEPARTMENT OF ENGLISH**

**DEPARTMENTAL REVIEW MEETING - SEPTEMBER 2019**

**Date: 03/09/2019**

A review meeting of the Department of English was conducted for the month of September on 3<sup>rd</sup> September 2019. The primary agenda was to seek ways to improve the end semester results. So slow learners will be identified on the basis of their university exam results for the second years and third years and on the second internals performance for the first years.

**Remedies:**

- The first three units will be drilled
- Previous year university question papers will be drilled.
- We have planned to conduct test on every fifth hour for the slow learners. (Schedule was made for the test).
- For Part II we will be taking the respective departments into consideration and the same system may be followed.

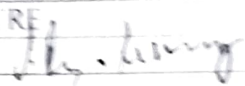
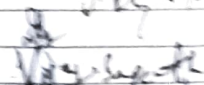
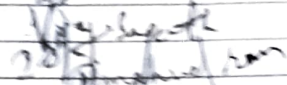



**Accomplishments of August**

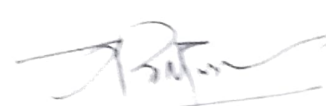
- Department of English conducted the common Assembly on 7<sup>th</sup> August
- Our final year students went for a library visit to Madurai kamaraj University Library on 21 August.
- Our first year students participated in Poetry Recitation competition conducted by Geetha Matriculation School, Thoothukudi
- Our students participated in cultural programs conducted by Jaycee

**Upcoming activities:**

- Tentatively we have planned for a guest lecture on 16<sup>th</sup> September, 2019 Dr. B Manivannan (Associate professor in English, V.O.C College) will be invited as the resource person. The tentative topic will be Literature and Employability.

- It was planned to meet the PTA office bearers on next week.
- We have planned to conduct an alumni meet in last week of September
- Certificate courses will be started from the second week of September.
- Each faculty will teach atleast one class using ICT each month.

NAME	SIGNATURE
DR. J. Ragu Antony	
Rev. Fr. Thiviya Alexander	
Prof. S. Vijaya Sangeetha	
Prof. P. Jeniston	
Prof. K. Mahendran	
Prof. S. Abinaya	

  
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## DOW BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA ERAL

### Department of Mathematics

#### Report submitted in the staff review meeting held on 5<sup>th</sup> July 2019

- Classes began for the first year students on 24<sup>th</sup> June 2019. We met the parents and students in the class room and briefly explained rules and regulation to be observed in the campus and in the class room. We have selected EC members for PT Association.

#### University Results

- 50% of the students have passed III B.Sc Mathematics. 6 students have failed in only one subject and they have applied for supplementary Examination.
- 53% of the students have passed in all papers in II B.Sc Mathematics
- 40% of the students have passed in all papers in I B.Sc Mathematics
- To improve the percentage in result, we have planned to conduct Remedial classes during october.

#### New admission:

- A total of 14 students comprises 7 boys and 7 girls were admitted in I B.Sc Mathematics in this academic year.
- After the Bridge course regular classes have begun on 04.07.2019.

### **New Appointments:**

- Rev.Fr. Peter Arokia Raj.SDB. and Mrs.A.Anusuya have joined as Assistant Professor in our department.

### **Work loads have been allotted as follows:**

1. Mrs.A.Anusuya - 20 hrs
2. Mr.R.Raman - 19 hrs
3. Rev.Fr.Peter - 19 hrs
4. Principal - 6 hrs

- Subjects were allotted to all the Faculty members and the individual time table have given to them and the general department time table have been submitted to the office.
- For B.B.A We are handling 5hrs Business statistics classes and For B.Com We are handling Business statistics 5 hrs.
- The following faculty members have been assigned as incharge for UG classes

I B.Sc(Mathematics) - Rev.Fr.Peter

II B.Sc(Mathematics ) - Mrs.A.Anusuya

III B.Sc(Mathematics) - Mr.Raman

### **Last month Activities:**

- For New admissions we have canvassed the students in the villages Kalugumalai, Kovilpatti, Kamanayakkanpatti and Government schools.

## Yearly Programme:

We have planned the Yearly program as detailed below;

- Fresher's Day celebration on 9 th July.
- In Collaboration with B.C.A Department, we have planned to organize an International seminar during December.
- We have planned to screen the Life History of Mathematicians and their contribution to the society at audio visual hall once in 2 weeks.
- We are going to form mathematics quiz club and quiz competition will be conducted in March.
- DAMS for the academic year will be inaugurated in third week of July. At that time a guest lecture will be arranged.
- Also we have an idea to celebrate the following mathematics Days:
  - Aug-15 - Pythagora's Day
  - Nov-23 - Fibonacci Day
  - Dec-22 - National Mathematics Day
  - Jan-6 -  $\phi$  (Phi) Day
  - Mar-14 -  $\pi$  (Pi) Day
- We have informed our I year students to pay 500 Rs for boys and 520 Rs for girls for uniform materials.

  
Mrs.A.Anusuya

  
Mr.R.Raman

  
Rev.Fr.Peter

  
Dr.Pious Missier(Principal)

Don Bosco College of Arts and Science, Keela Eral

Department of Mathematics



Report submitted in the staff review meeting held on 7<sup>th</sup> August 2019

Activities in July month:

- ❖ Ms. G.Baby Suganya has newly joined as Assistant Professor in our department.
- ❖ New Work load have been allotted as follows:
  1. Mrs.A.Anusuya - 18 hrs
  2. Ms.G.Baby Suganya - 18 hrs
  3. Mr.R.Raman - 17 hrs
  4. Rev.Fr.Peter - 15 hrs
  5. Principal - 4 hrs
- ❖ Regarding the admission. our 1<sup>st</sup> year consist of 7 boys and 7 girls. So the total strength of our department at present is 71.
- ❖ The welcome party for the freshers was celebrated on 9<sup>th</sup> July 2019.
- ❖ Supplementary results for the III year students has been published. 5 students had applied for supplementary exam. 3 students have passed in the supplementary examination. So our overall pass percentage is increased from 50% to 61% for the outgoing students .
$$\frac{28}{47} \quad \frac{14}{23}$$
- ❖ The department assembly is being conducted well by the students. It will be enable them to free from stage fear. The first year students also performed well in the assembly.
- ❖ Parents meeting was held for III B.Sc during 3 days 17,18 19<sup>th</sup> July and for II B.Sc it was held during 3 days 25,26,29<sup>th</sup> July 2019.
- ❖ We have conducted the unit test for II and III year students in the 3<sup>rd</sup> week of July and 4<sup>th</sup> week for I year students.

- ❖ Our DAMS association was inaugurated on 24<sup>th</sup> July 2019. Dr. N.R.Shanthi Maheswari , Head and Principal of G.V.N. College, Kovilpatti was invited as the chief guest. She delivered guest lecture on the topic “Interesting Facts On Mathematics”. The students actively participated in the lecture and it helps them to gather knowledge on the various applications
- ❖ We have collected our department details to prepare the criteria 1 for NAAC Accrediation.

#### Planning for August month:

- ❖ We have planned to conduct a guest lecture on the topic “History Of Mathematics” for our department students on 14<sup>th</sup> July 2019.

Mrs.A.Anusuya

- 

Ms.G.Baby Suganya


- 

Rev.Fr.Peter Arokiaraj

- 

Mr.R.Raman

- 

  
Dr.Pious Missier, S

(Head&Principal)



# DON BOSCO COLLEGE OF ARTS & SCIENCE, KEELA ERAL

## Department of Mathematics

Report submitted in the staff review meeting held on 6<sup>th</sup> September 2019

### Last Month Activities:

- ❖ Br.L.Livingston of I B.Sc (Mathematics) and B.Isaiarasi of II B.Sc (Mathematics) participated in the Fine Arts Competition conducted by JayCee on 2<sup>nd</sup> August 2019. Br.L.Livingston got 2<sup>nd</sup> prize in English cross word puzzle.
- ❖ As a part of our extension activity our students cleaned the entire campus of our college on 9<sup>th</sup> August 2019.They clear all the plastic wastages and make our campus "PLASTIC FREE"
- ❖ RSP conducted a BLOOD DONATION CAMP on 16<sup>th</sup> August 2019. P Sampath kumar, M.Muthu kumar, S.Sundhar , S.Dinesh Kumar of III B.Sc (Mathematics) and P.David Lawrance, A.Victo Oscar , K.Mariappan of II B.Sc (Mathematics) donated their blood.
- ❖ B.Isaiarasi and M.Sharmila of II B.Sc (Mathematics) participated in Bharathidhasanar Kavithai oppuvithal competition conducted by Geetha Matriculation Higher Secondary School , Polpettai on 17<sup>th</sup> August 2019. B.Isaiarasi got 3<sup>rd</sup> prize and cash award of Rs.2000.
- ❖ As a part of imparting awareness program for our students , a video of a motivational talk by Dr. Jeyanthasri Balakrishnan was screened on 19<sup>th</sup> August 2019 at AV Hall.
- ❖ Student Seminar on the topic "Some Interesting History and Facts on Mathematics" was conducted on 27<sup>th</sup> August in II B.Sc Mathematics Class room. Two students J.Amala Pradeepa and T. Gowsalya from III B.Sc Mathematics organized the seminar and our Principal Dr.S.Pious Missier gave a lecture on the topic " Friendship Numbers" . All the other students eagerly listened the session.

### Next month programme:


- ❖ We have planned to conduct Notice Board Competition from 3<sup>rd</sup> September 2019 onwards .

- ❖ We will conduct Intra Department Quiz Competition on 12<sup>th</sup> September 2019. We form 10 teams. Each team consists of 3 students 1 from first year ,1 from 2<sup>nd</sup> year and 1 from 3<sup>rd</sup> year.
- ❖ We have collected the data for Our Department Profile board and we have designed it as a soft copy. We have planned to display in notice board on September 2019.
- ❖ Mentor & Mentees list was prepared. There are 14 Mentees for each Mentor. We have planned to give individual counselling to all the mentees in the 3<sup>rd</sup> and 4<sup>th</sup> week of September 2019.
- ❖ We have planned to conduct a certificate course “ Numerical Ability for Competitive Examinations” for I year students of B.Sc MATHEMATICS September 2019 and we have planned to conduct “Latex Course” for 2<sup>nd</sup> year students of our department in next semester.

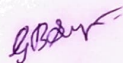
Prof. Fr. Peter Arokiasami

- 

Prof. A. Anusuya

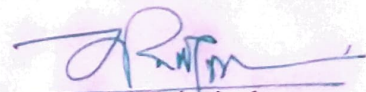
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Prof. G.Baby Suganya

- 

Prof. R. Raman

- 

  
Head & Principal

DON BOSCO COLLEGE OF ARTS AND SCIENCE - KEELA ERAL

DEPARTMENTAL REVIEW MEETING REPORT

07<sup>th</sup> August 2019

DEPARTMENT OF ENGLISH

Activities in July:

The revised results of the outgone set is 53% i.e 31/59

Admission Status: The present admission status of the first UG: there are 45 (19 boys and 26 girls).

Orientation: An orientation programme was held for the first year students on 12<sup>th</sup> July facilitated by Fr. Felix.

Fresher's Party: A Fresher's Party for the first year students were conducted by the Second and Third year students on 9<sup>th</sup> July. It was well organized and it created a friendly ambience for the fresher's.

Unit Test: The unit tests were conducted from 15-17 July for the first years of our department.

Bosco English Literary Association (BELA) Inauguration:

Bosco English Literary Association (BELA) was inaugurated on 26<sup>th</sup> July, 2019. The office bearers of BELA for the academic year (2019-2020) were introduced. Literary events (a skit and a mono-act) were performed by our students. Dr. G.M. Joseph Dunston, Professor of English, St. Jerome's College, Nagercoil inaugurated the association and spoke to the students on the value and relevance of literature in the 21<sup>st</sup> century.

Card System:

The card system is being implemented for the first year students to communicate only in English inside the class room.

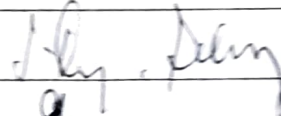

Activities & Proposals for August:


College Assembly: Our department organized the college common assembly on 7<sup>th</sup> August 2019 i.e. today.

Library Visit:

I year and III year students of our department will be visiting the Madurai-Kamaraj University Library on 23<sup>rd</sup> August 2019. Arrangements are underway.

Signature of the staff members

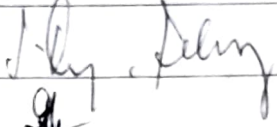

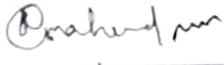
Dr. J. Ragu Antony	
Fr. Thiviya Alexander	
Prof. S. Vijaya Sangeetha	S. Vijaya Sangeetha
Prof. P. Jeniston	P. Jeniston
Prof. K. Mahendran	K. Mahendran
Prof. S. Abinaya	S. Abinaya

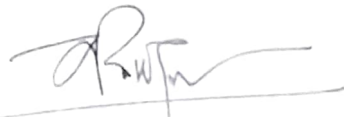
  
PRINCIPAL  
DON BOSCO COLLEGE OF ARTS & SCIENCE  
KEELA ERAL, Thoothukudi Dist.  
Tamilnadu, India-623 908.

Library Visit.

I year and III year students of our department will be visiting the Madurai-Kamaraj University Library on 23<sup>rd</sup> August 2019. Arrangements are underway.

Signature of the staff members

Dr. J. Ragu Antony	
Fr. Thiviya Alexander	
Prof. S. Vijaya Sangeetha	S. Vijaya Sangeetha.
Prof. P. Jeniston	P. Jeniston.
Prof. K. Mahendran	
Prof. S. Abinaya	S. Abinaya.

  
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KEELA ERAL, Thoothukudi Dist.  
Tamilnadu, India-628 908.

## Department of Computer Applications

### Department Review Meeting-01

( 28<sup>th</sup> June 2019)

The first department meeting of the department of computer applications for the academic year 2019-2020 was held in the staff room on 28<sup>th</sup> June 2019 at 2:30 pm. Mrs. A. Parvathi, Head of the Department welcomed the members. The agenda for the meeting was the following:

1. Planning Association Activities
2. Planning Department Activities

#### 1. Planning Association Activities

We have planned to organize the association inauguration on July. We have planned to organize the Science Exhibition-BRIC in the month of October.

#### 2. Planning Department Activities

##### Regarding First year admission:

35 students are admitted 14 girls & 21 Boys. The total strength of our department is 115.

Year & Department	Male	Female	Total
I B C A	21	14	35
II B C A	13	21	34
III B C A	19	27	46
<b>Total</b>	<b>53</b>	<b>62</b>	<b>115</b>

##### Regarding Departmental Activities:

###### Staff Details:

5 faculty members in our department. Among 5, 4 of them are teaching staff and one lab assistant.

###### Workload:

Totally 82 hours. Our department hours-70 and other department hours 12.

**Staff Responsibilities:**

Mrs. V. Parvatha- 2<sup>nd</sup> year faculty advisor.

Ms. M. Sivasankari- 1<sup>st</sup> year faculty advisor & Association incharge.

Mrs. S. Krishnaveni- 3<sup>rd</sup> year faculty advisor.

- On 17<sup>th</sup> June 2019, college re-open for II and III year students
- On 19<sup>th</sup> June 2019, orientation program for II years
- On 21<sup>st</sup> June 2019, orientation program for III years
- On 24<sup>th</sup> June 2019, college open for I year students. They attend Bridge course in English for one week.

We have made report analysis for our department and found

University Result:

I-Year-65%


II-Year-20%

III-Year -83%


  
Ms. V. Parvatha(HOD)

  
Fr. Joseph Charles

  
Ms. M. Sivasankari

  
Ms. S. Krishnaveni

  
Mr. Silambarasan

  
PRINCIPAL

## Department of Computer Applications

### Department Review Meeting-10


(30<sup>th</sup> April 2019)

The department review meeting for the month of May was held in the staff room on 30<sup>th</sup> April 2019 at 2.30 p.m. All the staff members of the department were present for the meeting. The agenda of the meeting was the following.

#### 1. Evaluation of Last month Activities

#### Evaluation of Last month Activities

- On 4<sup>th</sup> April 2019, Our 1 year & III year BCA students involved in EXTENSION activities inside our college campus.
- On 4<sup>th</sup> April 2019, 22 passed out students of our department attend past pupil meet and got convocation.
- On 5<sup>th</sup> April 2019, 6<sup>th</sup> college day our students got prizes and participated in cultural.
- On 9<sup>th</sup> April 2019, we organize valedictory function with a quiz program in the morning session and farewell for our third years in the afternoon session.

  
Ms. V. Parvath (HOD)

  
Fr. Arul Rozario (DEAN)

  
Mr. Alwin Christopher

  
M. Sivasankari

  
Ms. S. Krishnaveni

  
PRINCIPAL



## Organisation of / computer / application

### Organisation of / computer / application

1st April 2010

The organization of the meeting for the month of April was left in the hands of the staff of the computer department. It was the staff of the computer department who were given the task of organizing the meeting and the following.

#### 2nd April 2010

- 1. Planning / computer / application
- 2. Planning / computer / application

#### 3rd April 2010

- 1. The staff of the computer department were given the task of organizing the meeting and the following.
- 2. The staff of the computer department were given the task of organizing the meeting and the following.
- 3. The staff of the computer department were given the task of organizing the meeting and the following.
- 4. The staff of the computer department were given the task of organizing the meeting and the following.

#### 4th April 2010

- 1. The staff of the computer department were given the task of organizing the meeting and the following.


### Planning Department Activities

- > From 11<sup>th</sup> April 2019 to 16<sup>th</sup> April 2019 we planned to conduct revision for current subjects by giving university questions to the students.
- > From 22<sup>nd</sup> April 2019 to 26<sup>th</sup> April 2019 we planned to conduct revision for arrear subjects by giving important university questions to the students.

  
Ms. V. Parvath (HOD)

  
Fr. Arul Rozario (DEAN)

  
Mr. Alwin Christopher

  
M. Sivasankari

  
Ms. S. Krishnaveni

  
PRINCIPAL

## Department of Computer Applications

### Department Review Meeting-08

(27<sup>th</sup> February 2019)

The Department review meeting for the month of March was held in the staff room on 27<sup>th</sup> February 2019 at 2.30 p.m. All the staff members of the department were present for the meeting. The agenda of the meeting was the following.

1. Evaluation of Last month Activities
2. Planning Association Activities
3. Planning Department Activities

#### Evaluation of Last month Activities

- On 1<sup>st</sup> February 2019, Our department organizes first Friday mass.
- On 15<sup>th</sup> February 2019, Our department III year and II year students participated and got prizes in various competition conducted by Holy Cross Home Science College, Tuticorin.
- On 16<sup>th</sup> February 2019, Our Department celebrated fr.Rozario antony birthday.
- On 21<sup>st</sup> February 2019, Our department celebrated "Ulaga thaimozhi thinam".
- On 21<sup>st</sup> February 2019, Our Department III year students participated in the State Level Workshop on "PHP Programming" organized by department of Information Technology, Pope's College, Sawyerparam. Accompanied by Prof. Alwin Christopher.
- On 25<sup>th</sup> February 2019, Our department organized "National Seminar" on "Emerging Trends & Future Computing Technologies".
- On 26<sup>th</sup> February 2019, George chithirai Rhenius James from I year won third prize in Tamil Verse writing in the Inter collegiate Literary Competition conduct by St. Xaviers's college, Paayankottai.
- On 27<sup>th</sup> February 2019, Balamuragan got first prize in individual musical Instrument competition, conducted by shekina music school, Kovilpatti.
- From 18-02-2019 to 28 -02-2019 we meet the parents of our department students. Nearly 60 percentages of parents attend the meeting.
- On 28<sup>th</sup> February 2019, Our department celebrated "National Science Day".

## Planning Department Activities

- We planned to conduct the photoshop workshop for second year students
- We decided to conduct the Extension Activities.
- We planned to organize valedictory and farewell.
- We are having model and university practical
- We planned to organize mobile service course for all students

Ms V Parvathi(HOD)

U. Anil Kozath(DIVAN)

Mr. Alwin Christopher

M. Sivasankari

Ms. S. Krishnaveni

  
PRINCIPAL

## **Department of Computer Applications**

### **Department Review Meeting-07**

**(31<sup>st</sup> January 2019)**

The Department review meeting for the month of February was held in the staff room on 31<sup>st</sup> January 2019 at 2.30 p.m. All the staff members of the Department were present for the meeting. The agenda of the meeting was the following.

1. Evaluation of Last month Activities
2. Planning Association Activities
3. Planning Department Activities

#### **Evaluation of Last month Activities**

- On 15<sup>th</sup> January 2019, L.Sankaralingam III BCA participated in the two day National Seminar on Contemporary and Emerging Economic Challenges in the National Scenario organised by Bharatheeya vichara Kendram & pranja pravah in association with Indian Council of Social Science Research at Bhaskareeyam Convention Centre, Ernakulam, Kerala.
- On 24<sup>th</sup> January 2019 C.Mareeswaran and A.Austin Prabhu from III BCA won second prize in Stance Depiction in the One Day Inter Collegiate Meet Zesta'19 conducted by department of computer Science & Information Technology, S.S.Duraisamy Nadar Mariammal college, Kovilpatti.
- On 24<sup>th</sup> January 2019 C.Mareeswaran and R.Sathiyathan from III BCA won first prize in PUBG in the One Day Inter-Collegiate Meet Zesta'19 conducted by the Department of Computer Science & Information Technology, S.S.Duraisamy Nadar Mariammal college, Kovilpatti.
- On 25<sup>th</sup> January 2019, J.Benadict Freeda from III BCA got third prize in speech event organized by the villathikulam(213) Assembly Constituency.
- On 26<sup>th</sup> January 2019, 16 students of our department attend the Alumni meet.
- On 30<sup>th</sup> January 2019, our II year students participated and won prizes in quiz competition conducted in our college.
- We have made report analysis for our department and found University Result
  - I year- 75%
  - II year- 22%
  - III year- 75%

#### **Planning Association Activities**

- We planned to organize Inter College meet "SPARK '19" in the month of February 2019.

## Planning Department Activities

- We planned to conduct the photoshop workshop for second year students
- We decided to conduct the Extension Activities



Ms. V. Parvath(HOD)



Fr. Arul Rozario(DEAN)



Mr. Alwin Christopher



M. Sivasankari



Ms. S. Krishnaveni



PRINCIPAL

**DON BOSCO COLLEGE OF ARTS AND SCIENCE - KEELA ERAL**

**Department of English**

**Departmental Review Meeting Report**

**05 July 2019**

The Departmental Review meeting for the month of June was conducted on 27.06 2019. The activities of the month of June were reviewed and the possible activities for July 2019 and for the semester were discussed.

**New Faculty Members**

The department has three new members of staff for this academic year: Dr. J. Ragu Antony (H.o.D. of English), Mr. K. Mahendran and Ms. S. Abinaya. So the department now has six staff. We welcome the new faculty and wish them a fruitful career.

Ms. P. Sivashankari, M. Josna Infanta, D. Jaffrin Jones, P. Vijayasekaran and S. Siva Sankari left the department for other prospects. We thank them for their services to the institution and wish them well.

Fr. Thiviya Alexander has been appointed Dean of our college. We wish him all success in his new responsibility.

**Activities in June 2019**

- (i) Our UG admission up to today 42 ( 24 girls and 18 boys) and admission is going on.
- (ii) The department conducted a Bridge Course for all the first years from 24.06.2019 to 03.07.2019. We thank all the departments for their support and cooperation for the successful conduct of the Bridge Course.
- (iii) Orientation programs were held on 19<sup>th</sup> June and 21<sup>st</sup> June 2019 for the 2<sup>nd</sup> & 3<sup>rd</sup> year students respectively.
- (iv) Parent-Teacher Association: Two parent representatives have been chosen to the Parent-Teacher Association for the first year students.

- (v) The supplementary exam schedule has been intimated to all the eligible students and hopefully they are writing the exams today.

**University Exam Results:**

Class	Pass Percentage
Outgone	36%
III Year	50%
II Year	18%
II M.A	75%

**Work load:**

**Within the department: 69**

I year - 21 hours

II year -21 hours

III year -27 hours

**Other departments: 42**

**Work Plan for this semester:**

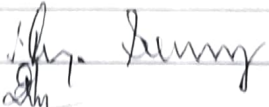

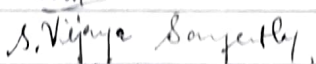
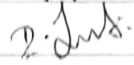


- (i) Fresher`s Day has been planned for 9<sup>th</sup> July, 2019.
- (ii) The first Parent-Teacher meet for this semester has been planned from 10 July to 12 July.
- (iii) Association Inauguration: We have decided to conduct our Association BELA Inauguration in the 3<sup>rd</sup> week of July and an appropriate academician will be invited as the chief guest for the programme.
- (iv) Inter School (Student`s) Grammarian Award: The department proposes to organize the Grammarian Award (inter- school competition) in the month of October.




- (v) State Level Students Seminar: A state level student's seminar on Indian Writing in English is planned for the month of August to introduce the richness of Indian Writing in English among students.
- (vi) Remedial Programme: A remedial programme has been planned for Part II for this semester beginning after the I Internal tests. Simplified study material and working out previous question papers would be the components of the remedial programme. We seek the support of the faculty of all the departments for the remedial programme also. We invite suggestions from all of you in this regard.

Month	Literary Activities
July, 2019	Fresher's Party and Association Inauguration with guest Lecture
August, 2019	State Level seminar
October, 2019	Grammarians Award
November, 2019	Preparing the students for Semester exams.

Signature of the Staff Members

Dr. J. Ragu Antony	
Rev. Fr. Thiviya Alexander	
Prof. S. Vijaya Sangeetha	
Prof. P. Jeniston	
Prof. K. Mahendran	
Prof. S. Abinaya	



Date: 05.07.2019

Time: 2.30pm-3.30pm

**Report of Department Activities on June 2019.**

**Spoken English classes**

On 24<sup>th</sup> June Spoken English classes are started for 1 Year Students for the purpose of to grow in their Knowledge

Year	Boys	Girls	Total
Ist B.Com	32	29	61
II B.Com	27	35	62
III B.Com	36	24	60
Total	95	88	183

Our Department total student strength Boys and Girls is 183.

**Newly Staff Appointment Teaching Staff**

Prof. Dr. T. Poncecelia - Newly Appointment of Staff for our department for the academic year 2019-2020.

**Staff class in charge and working hours allotted for a week.**

S.No	Name of the staff	Class in Charge	Hours allotted
1.	Mr. Prabhu		18 Hrs
2.	Mr. G. Karthick	III B.Com	19 Hrs
3.	Dr. T. Poncecelia	II B.Com	18 Hrs
	Mrs. A. Ponmani	I B.Com	18 Hrs

**Other department staff members supporting totally 23 hours for our department.**

S.No	Department	Hours
1	B.A Tamil	6
2	B.A English	6
3	B.A	2
4	B.Sc. Maths	5
5	I.VS and PD Fr.	4
	Total	23

Our department staff members supporting totally 6 hours other departments.

S.No	Department	Hours
1.	BCA	4
2	B.Sc	2
	<b>Total</b>	<b>6</b>

The Result Analysis of the year April 2018.

Class	Total Student	No of Student Passed	Pass Percentage
<b>III B.Com</b>	55	22	40%
<b>II B.Com</b>	55	13	24%
<b>I B.Com</b>	62	10	16%

\*Over all % for Department =27.60%

- Final year totally 22 students are passed in first class.
- Final year students totally 15 students are failed in one subject and applied for supplementary exam.
- Distinction for one student Rathinavalli for the academic year 2018-19.
- On 29<sup>th</sup> June Prof. M.Prabhu Attended the “**Higher Education Council**” at **Trichy**.
- Mr.M.Prabhu Published a Paper on June month International Journal of management review topic of “Satisfaction of Policyholders on Life Insurance Corporation of India with Special Reference to Kovilpatti Taluk of Tamil Nadu”.
- Mr.M.Prabhu Publied a paper International research Journal on Multidisciplinary ISSN :2250-1940. June 2019 Edition on the Topic of “Level of Satisfaction of Policyholders on Life Insurance Corporation of India of Kovilpatti Region of Tamilnadu”.
- Mr.G.Karthik Publied a paper International research Journal on Multidisciplinary ISSN :2250-1940. June 2019 Edition on the Topic of “A study on Impact of Social Media Marketing on Consumer buying behavior towards College student at Tuticorin District”.

- On 24<sup>th</sup> June 2019 Prof.M.Prabha participated in the topic "Capacity Building Programme on ICT enabled Effective Institutional Governance, for improving processes, processes, be compliance ready and adapt digital transformation" at Tirunelveli, conducted by MasterSoft ERP Solution Pvt.Ltd

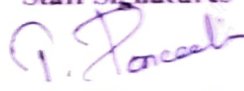
#### FUTURE PLANNING ASSOCIATION ACTIVITIES

1. We have planned to organized 1 year fresher's day on 9<sup>th</sup> July 2019.
2. On 20<sup>th</sup> July inauguration for Bosco association.
3. The Boscom Association has planned to conduct a seminar / Guest lecture for the August month.
4. Guest lecture on time management
5. Sellers award program me in the month of Sep 2019.
6. Our department students motivated for other college programmers, seminar, competition, and participation.
7. The Bosco Association has planned to conduct an Inter Departmental competition to encourage students in both curricular and extracurricular activities.
8. Planning go an industrial Visit for Third Year Students.

#### Remedial classes:

- ❖ Our department going to conduct every Monday test for each class.
- ❖ Next semester our department target to Achieve above 60% in semester result.

#### Staff Signatures



1. Dr.T.Ponceelia



2. Prof. A. Ponmani



3. Prof. G. Karthik



  
Principal Signature

PRINCIPAL  
DON BOSCO COLLEGE OF ARTS & SCIENCE  
KEELA ERAL, Theothukudi Dist.  
Tamilnadu, India-628 908.

## Departmental Review Meeting Report

MARCH 2019

### **The Accomplishment of March:**

**Edutainment and Enlightenment through English (EEE):** On 14<sup>th</sup> March 2019, our department organized inter departmental literary competitions in our college. Dr. Raghu Antony, Prof. Hala Sureswathi and Prof. Aarvini, from VIT served as judges for the competitions like skit, song, tableau, short story writing and painting. Students were divided into four teams under the heads from III B.A English and the competitions were conducted. Winners were rewarded.

**Convocation:** On 4<sup>th</sup> April 2019, we had the 2<sup>nd</sup> graduation ceremony in our college in a grand manner. Totally 43 students (UG – 38 students & PG – 5 students) from our department were graduated.

**University Rank Holder:** A Danish from the passed out batch (2015-2018) got 13<sup>th</sup> rank in the University examination in Part – II English. He was honoured in the Annual day celebration on 5<sup>th</sup> April 2019.

**Extension Activity:** Our first year and final year students cleaned the college campus on 1<sup>st</sup> April 2019 as an extension activity.

**Campus Interview:** IVS Training & services and ICIC Bank conducted the on-campus drive in our college. Totally 30 students from our department participated in the campus interview. 12 students from III B.A.English were shortlisted for the posts of Sales officer and Branch Officer.

**Mobile Service Course:** The department of Business Administration organized the two days mobile service course in our college on 29<sup>th</sup> & 30<sup>th</sup> March 2019. 2 students from I B.A.English and 4 students from III B.A.English participated in the course.

**Special class for Part – II English:** As the department of Business Administration expected our help to give special training for their students to clear the arrears in Part – II English, Prof.S.Siva Sankari and Prof.Vijayasekaran will be training the students to clear the arrears in the remedial class hours on 15,16,22 & 23of April 2019.

**E-Wings:** We have successfully completed the spoken English course named E-Wings which was organized by our department. Totally 23 students are going to receive the certificates for completing the course in the Valediction of BELA.

**To be Accomplished in the Month of April:**


**Valediction:** We have planned to organize the valediction of our department association on 10<sup>th</sup> April 2019 in our college. Dr.Christy Paulina from Bishop Caldwell College, Maravanmadam will be the resource person.

**Retest & Remedial Class:** We have taken the list of the arrear students in the odd semester. We are conducting the retests and preparing them to clear their arrears using the old question papers. Special revision tests are being conducted for final years, to increase their percentage in the afternoons.


**Farewell:** We have planned to have the farewell party for the final year students on 12<sup>th</sup> April 2019 in the evening in our college canteen.

**Plan for New Admission:** Canvassing has been done in and around Vilathikulam. Recruitment will be done in the B.Ed colleges in Thoothukudi for M.A. Admission. Encouragement is given for the past pupils and current third years to do M.A. in our college by insisting the special concession and hostel facilities for them.

**Staff's Signature**

  
P. S. Sankar  
P. Vijayaraj  
P. Sankar  
S. Siva Sankar  
S. Vijaya Sankar

**HOD's Signature**

  
08/04/2019

**Principal's Signature**



## Don Bosco College of Arts and Science, Kodaikandl

### Review Meeting February 2019

Date: 02/02/2019

The department review meeting was held on 02/02/2019 at 11:30 AM. The following were discussed in the meeting.

#### Activities in December 2018, January 2019

Mr. R. Ramani was joined as new assistant professor in our Department.

1. I B.Sc Maths Students along with T.B.S students went for week-long as a part of their extension activity in Kattamavakkangudi and Kuruvilanthalam on 10<sup>th</sup> - 17<sup>th</sup> December 2018. Some students organized competitions for other students and gave the prizes. They cleaned the camp interacted with the people and aware their living situation. The students also did skit, singing and entertained the students in the school and the village people.
2. The II year students also cleaned our sports ground on 17<sup>th</sup> December 2018 as a part of extension activity.
3. On behalf of Ramanujam's birthday celebration our department was organized inter departmental competitions on 19<sup>th</sup> December 2018. Five different competitions were conducted on that day. Prizes will be distributed in our DANCE inauguration celebration function.
4. Kalai carnival function was celebrated on 20<sup>th</sup> and 21<sup>st</sup> December 2018. Various different competitions were conducted and our department students won a many competitions.
5. In Christmas celebration, our department students participated in various competitions and won prizes.
6. Vurhamil Vatha was organized by Tamil Department. Our department students also participated in the dance competition. Many competitions were also conducted and our department students won prizes.
7. Three students from 2015-2018 batch has come for the pongal celebration.

4. Five students of the alumni from 2014-2015 batch were came during 14<sup>th</sup>, 11<sup>th</sup> and 18<sup>th</sup> January 2018. They interacted with our third years.
5. M. S. Ravi Narayanan, Assistant Professor of Mathematics has been awarded Executive Degree in Mathematics in the VVA exam held on 28<sup>th</sup> December 2018.
6. Result Analysis  
November 2018 exam results were published during second week of January.  
The pass percentage for III years is 50%, II years is 40% and I years is 47.8%.
7. K. Karthick Raja, a student from 2015-2018 batch of our department has get appointed as P.C. in November 2018 and he is going for training programme.
8. The workload for even semester for our department is 55 hours. More than that BCA is handling 7 hours for us. Commerce handling 2 hours for us and we are contributing 6 hours to BCA department.
9. We are going to organize National Level Seminar on 15<sup>th</sup> February 2019.

#### Planning for March 2019

1. The syllabus for the second internal test will be 2 ½ units.
2. As a part of extension activity, we are planned to go for old age home in Ettayapuram during third Saturday of March.
3. We are going to conduct intra departmental quiz program during last week of March.

  
Prof. S. Seba Jenila

  
Prof. R. Raman

  
Prof. S. Ravi Narayanan

  
Dr. S. Pious Missier

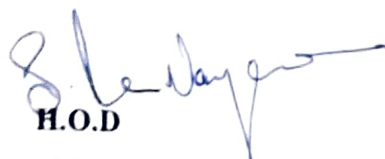


9. Five students of the alumni from 2014-2017 batch were came during 10<sup>th</sup>, 11<sup>th</sup> and 18<sup>th</sup> January 2018. They interacted with our third years.
10. Mr. S. Ravi Narayanan Assistant Professor of Mathematics has been awarded Doctorate Degree in Mathematics in the Viva voce held on 28<sup>th</sup> December 2018.
11. Result Analysis  
November 2018 exam results were published during second week of January  
The pass percentange for III years is 50 %, II years is 40% and I years is 47.8 %
12. K.Karthick Raja, a student from 2015-2018 batch of our department has got appointed as P.C. in November 2018and he is going for training programe .
13. The workload for even semester for our department is 58 hours. More than that BCA is handling 6 hours for us. Commerce handling 2 hours for us and we are contributing 6 hours to BCA department.
14. We are going to organize National Level Seminar on 15<sup>th</sup> February 2019.


#### **Planning for March 2019**

1. The syllabus for the second internal test will be 2 ½ units.
2. As a part of extension activity, we are planned to go for old age home in Ettayapuram during third Saturday of March.
3. We are going to conduct intra departmental quiz program during last week of March.

  
Prof. S. Selva Jenila

  
**H.O.D**  
Prof. S. Ravi Narayanan

  
Prof. R. Raman

  
**Principal**  
Dr. S.Pious Missier

## **Department of English**

### **Report on January 2019**

#### **Accomplished in January:**

##### **Literary Quiz'19:**

The Department of English organized and conducted Literary Quiz'19, an intra-departmental quiz competition on 4<sup>th</sup> January 2019 in our college. Our Principal Dr.S.Pious Missier, Dean Rev.Fr.Rozario and Mr.Ilasai Maniyan were invited for the Quiz. On 17<sup>th</sup> December 2018, teams were selected after the preliminary test which was conducted on the basis of the questions displayed on the notice board for a week from various ages of Literature. Finally Sugirtha and Maria Raja Priya from III B.A.English won the first place.

##### **Muthamizh Mandra Vizha:**

The students from our department enacted the play 'The Merchant of Venice' which was translated into Tamil in the *Muthamizh Mandra Vizha* on 11<sup>th</sup> January 2019 in our college. It was appreciated and relished by everyone.

##### **College assembly:**

As a celebration of Don Bosco's feast, our department organized the college assembly on 30<sup>th</sup> January 2019.

##### **Student's Success:**

V.Sumithra from II B.A. English participated in Amateur Women category at the MVS Cycling Carnival 2019 and secured second place in MVS Cycling Carnival which was conducted by MVS Coimbatore Criterium.

##### **Result analysis:**

Regarding the odd semester results, Overall Percentage of Final year is 50%.Second year is 40% and first years are in below average level. But the marks are unexpectedly low in spite of the students' performance. Overall percentage of II M.A. English is cent percent.

##### **Alumni Meet:**

On 26<sup>th</sup> January 2019, our college organized the Alumni Meet'19 in our college Campus. Totally 24 pupils from the 6 (3 UG & 3 PG) passed out batches attended the Alumni meet and had a good get together program in our college. We received good feedback from the students regarding the meet.

To be accomplished in February 2019:

- **Beliterary '19:** The Department of English is planned to organize Beliterary '19, an inter-collegiate competition on 22<sup>nd</sup> February 2019 in our college. It is our successful third year of conducting this literary competition.
- **Communicative Council:** Our department created a new method named Communicative Council. This is a token system of talking only in English inside the college campus. Otherwise their ID will be taken and the students have to pay the penalty and get the token from the Communicative Council Staff. They have to do the given language task to get back their ID card.
- **Remedial Class:** Our department is planned to give special training and practice for our students during the remedial classes from 5<sup>th</sup> February 2019.

Staff's Signature

P. S. Ashish

S. Diva Lakshmi

P. Vijayashree

S. Vijaya Sampath

D. J. Anitha

HOD's Signature

  
02/02/19

  
Principal's Signature

## Report of February 2019

### Department of English

#### The Accomplishment of February:

**International Mother Language Day:** On 21<sup>st</sup> February 2019, as instructed, we celebrated the International Mother Language Day in our department. Prof. Jeyanthi, the Head, the department of Tamil delivered a speech on the greatness of Tamil language and culture. The students actively participated in the program which had song and speeches on our mother tongue, were performed by the students.

**BELITERY'19:** Our department organized the grand inter-collegiate competitions named 'BELITERY'19' on 22<sup>nd</sup> February 2019 in our college. Dr.D.Jockim, Assistant Professor of English, St. Xavier's College and Rev.Fr.Robin Stanly, Ph.D Scholar were invited as the Chief guests. Our Secretary Rev.Dr.Amala Jeyarayan, the Principal Dr.Pious Missier, the Dean Rev.Fr.Rozario, the Parish Priest Rev.Fr.Jude Muthuselvan were invited as the guests of honour. Nearly 250 students from 15 colleges participated in the literary competitions like, Skit, Song, Model Display, Turn a coat, Literary Quiz..Finally St.Mary's College, Thoothukudi won the Championship and Annammal College of Education for women won the runner up trophy. We received the positive feedback from the participants regarding the mode of conducting the competitions.

**Communicative Council:** As we planned to create the English Speaking environment in our department, we implemented the Language Counseling record system among our students. It is successfully implemented from the month of February and has effective progress.

**Parents Meet:** On 26<sup>th</sup> February 2019, we organized the Parents meet for first years in our department. The parents with their children met the Head of the department and the Class in-charge and discussed the academic performance in Odd semester Examination and classroom discipline of their children.

#### **Remedial Class & Special Class:**

The schedule that we are following during the remedial class is given below

I B.A.English – Spoken English	:	Fr.Alex & Prof.Jeniston
I B.A.Tamil – Spoken English	:	Prof.Vijayasekaran
I B.B.A. – Spoken English	:	Prof. Siva Sankari
I B.Com - Spoken English	:	Prof.Vijayasekaran
II B.A.English – Computer for Digital Era	:	Prof.Vijaya Sangeetha
III B.A.English – Interview Skills	:	Prof. Jaffrin Jones
III B.A.English – Techno Classes	:	Prof.Ram Kumar

### Student's Achievement:

- ✓ On 26<sup>th</sup> February 2019, our students from III B.A English participated in 'Literary Competitions' conducted by St Xavier's College, Palayamkottai:
  1. Dos Jepison - Essay Writing
  2. Sugirtha - Verse Writing
  3. Princy Methalin - Elocution
- ✓ On 27<sup>th</sup> February 2019, the following students from our department participated in the music competition conducted by Shekna Music School in Kovilpatti. Nearly 20 colleges participated in the competition and our students won the overall Championship. This was coordinated by Rev Fr Thiviya Alexander, the coordinator of Music Club.
  1. Dos Jepison - Group Singing
  2. John William - Group Singing
  3. Siva Prathiba - Group Singing
  4. Valliyammal - Solo Singing
  5. Jinosline - Solo Singing
- ✓ Infant Anisha and Indhu Kavi from I B.A.English attended a two days workshop on 'Personality Development' organized by SSDM College of Arts and Science, Kovilpatti on 26<sup>th</sup> & 27<sup>th</sup> February 2019.
- ✓ V.Sumithra from II B.A.English participated in a cycle race conducted by Madurai Cycle Association and won a cash award of 6000 rupees.

### To be accomplished in March:

- We have a plan to organize a parent's meet for second and third years on March 5, 2019. This meet focuses on selecting the office bearers from the volunteering parents.
- We have a plan to conduct an intra-departmental competition named 'EEE' (Edutainment & Enlightenment through English) on 11<sup>th</sup> March 2019.
- We have a plan to organize a special English course E-Wings for all the departments. The coordinators are of E-Wings are Prof. Josna and Prof. Sangeetha.
- We have a plan for an extension activity for final years to visit Lucia Home in Thoothukudi in the month of March

Staff's Signature

Josna  
S. Vijaya Sangeetha

B. Siva Sankar

G. R. Srinivasan

P. S. Srinivasan  
P. S. Srinivasan  
P. S. Srinivasan

HOD'S Signature

28/02/2019

Principal's Signature



# Don Bosco College of Arts and Science

A Christian Minority, Self-financing College, Affiliated to Manonmaniam Sundaranar University, Tirunelveli

Keela Eral, Ettayapuram TK, Thoothukudi DT, Tamilnadu - 628 908

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## Declaration

**I hereby declare that the details and information given above are complete and true to the best of my knowledge and conviction.**

*Daily*

PRINCIPAL

DON BOSCO COLLEGE OF ARTS & SCIENCE

KEELA ERAL, Thoothukudi Dist.

Tamilnadu, India-628 908.

