

## **POLICY ON CURRICULUM DELIVERY**

### **Preamble**

The college accords top most priority to the teaching - learning process for the academic development of the students as per the curriculum of the affiliating University, keeping in mind the choice of the students under Choice Based Credit System. Student centred and interactive teaching learning is stressed in curriculum delivery. Academic transaction is systematically planned and delivered in order to achieve learning outcome among the students.

### **Objectives**

- 1. To provide for quality teaching-learning process.**
- 2. To make achieving a student to centred curriculum delivery.**
- 3. To ensure that the teachers of the college prepare their lessons well and carry out the teaching process as per the plan in order to achieve greater learning outcome.**
- 4. To provide the teachers to use ICT enabled teaching.**
- 5. To organize co-academic activities in the form of conferences, workshops and seminars and thus encouraging deliberation of academic topics in the college.**

**Qualified Teachers :** The college is dedicated to upholding high standards of education and ensuring the appointment of qualified and competent teaching faculty. The focus is on maintaining the quality of academic transactions and delivering exceptional academics to the rural community.

**Academic Committee :** To ensure the quality of teaching and learning processes, the college establishes an Academic Committee. This committee is responsible for overseeing the teaching-learning process and ensuring an unbiased evaluation system, particularly for continuous internal evaluations.

**Heads Meeting :** The Council of Heads of Departments plays an active role in academic matters. They frequently meet to discuss and implement strategies and methodologies for improving the academic atmosphere within the college. This collaborative approach helps in enhancing the overall educational experience.

**Lesson Plan :** Teachers are required to prepare Session Plans for each course they teach, submitting them to the authorities in advance. These plans are subject to modification based on suggestions, and the teaching process is closely monitored throughout each class session.

**Choice Based Credit System :** The college also embraces the Choice Based Credit System (CBCS) in its curriculum, following the guidelines provided by the affiliating university. This system allows students to have more flexibility in selecting courses based on their interests and career goals.

**Effective communication :** The college ensures the timely dissemination of information regarding Programme Outcomes and Course Outcomes to both students and teachers. This information is shared within academic departments, classrooms and also through the college's website.

**Department meetings :** Furthermore, regular department meetings are held to monitor and evaluate academic and co-academic activities within each department. These meetings serve as a platform for addressing any concerns and maintaining a record of the proceedings through meeting minutes.

**Focus on Quality Teaching :** The college places emphasis on quality teaching to achieve the desired learning outcomes for every hour of class. This implies a commitment to effective teaching methodologies and strategies.

**Unbiased Evaluation Process :** The college aims to establish a fair evaluation process for continuous assessment through internal tests. This suggests the use of assessments that are impartial and objective to evaluate students' progress.

**Individual-based Guidance:** Teachers are expected to provide continuous guidance on an individual basis to the students in the college. This implies personalized support and mentorship to help students succeed academically.

**Timely Notification for Supervisors:** Whenever applicable, supervisors for seminars and project guidance should be notified as early as possible. This ensures that students receive the necessary support and guidance for quality delivery in their projects and seminars.

**Academic Seminars, Workshops, and Conferences:** The college encourages the organization of academic seminars, workshops, and conferences. These events facilitate interaction and discussions among the academic community, fostering knowledge sharing and collaboration.

**Approval of Curriculum Delivery Policy:** The Governing Body of the College has approved a policy on curriculum delivery. This indicates that there is a defined approach to how the curriculum is designed and delivered to students.