

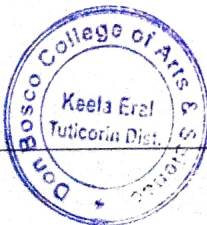


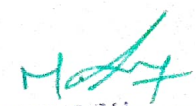
DON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA ERAL
Accredited with 'B' Grade by NAAC (1st Cycle)
(Affiliated to Manonmaniam Sundaranar University, Abishekappatti, Tirunelveli)

TABLE OF CONTENT

6.1.1 INSTITUTION VISION AND LEADERSHIP

S.NO	6.1.1 INSTITUTION VISION AND LEADERSHIP
PARTICULARS	
1.	MOTTO, VISION AND MISSION OF THE INSTITUTION
2.	HISTORY OF THE INSTITUTION
3.	MEMBERS OF EXECUTIVE BODY OF DON BOSCO TIRUCHY SOCIETY
4.	STANDARD OPERATING PROCEDURES (SOP)
5.	STATUTORY COMMITTEES <ul style="list-style-type: none">• GOVERNING BODY• FINANCE• ACADEMIC COUNCIL• IQAC
6.	NON – STATUTORY COMMITTEES <ul style="list-style-type: none">• ACADEMIC AUDIT• ADMISSION CORE• EXAMINATION• LIBRARY• GRIEVANCE REDRESSAL• INTERNAL COMPLAINT




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL



Don Bosco College of Arts and Science

A Christian Minority, Self-financing College, Affiliated to Manonmaniam Sundaranar University, Tirunelveli
Keela Eral, Ettayapuram TK, Thoothukudi DT, Tamilnadu - 628 908
☎ 04632-290768 ✆ 97904 02888 ✉ principal@dbcas.edu.in 🌐 <https://dbcas.edu.in>

MOTO

“Enlighten and Empower”

“Enlighten and Empower” is the motto of the college. We enlighten the minds of the students with knowledge, and empower them towards personal and social transformation. We facilitate the actualization of potentials of the individual by integrating knowledge, skills, values and behavior.

Goals:

- To maintain unique Academic Excellence.
- To inculcate academic ethics.
- To equip the students with global competencies. To bring out the inner power and potential in youth and channelize them towards nation-building.
- To engage in relevant research activities.
- To promote community – oriented programmes.

Objectives:

- To groom intellectually competent, professionally efficient, socially responsible and morally upright persons through holistic and innovative educational system of Don Bosco.
- To ensure and support quality physical infrastructure for promoting effective academic interplay.
- To help students develop competence, commitment and compassion.
- To collaborate with institutions and execute subject – based projects to develop rural India.
- To equip the students with employability skills.




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

COLLEGE LOGO



Logo of our college consists of a Shield which has, a student standing with a torch, an Open book and Smiling face of Don Bosco. The Smiling face of Don Bosco gives a welcome smile to the youngsters who are stepping into our college. The open book suggests that, the knowledge from the books is imparted to the students. With the knowledge they received from the college they enlighten the world that is symbolized by the torch in the hand of the students. The College empowers the students, makes them Stronger and more Confident, especially in Controlling their life and claiming their rights.

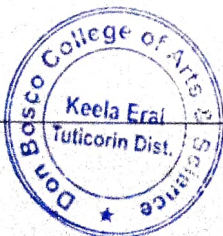
VISION AND MISSION OF THE COLLEGE

VISION

To Enlighten and Empower the Youth Towards Personal and Social Transformation.

MISSION

- To make higher education qualitative, inclusive, cost effective and accessible to the rural masses.
- To exercise a preferential option in favour of the rural youth, especially the first-generation learners and those of the weaker sections.
- To facilitate the actualization of individual potential, integrating knowledge, skills, values and behavior and prepare the students to face global opportunities and challenges of a meaningful life and career.
- To constantly pursue higher standards of excellence, integrity and credibility in all endeavors and form the students, in collaboration with all the stakeholders of higher education, to be agents of social transformation.



M. S. J.
PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

HISTORY OF THE INSTITUTION

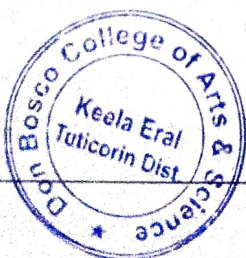



M. S. J.
Principal
Don Bosco College of Arts & Science
KEELA ERAL

HISTORY OF THE COLLEGE

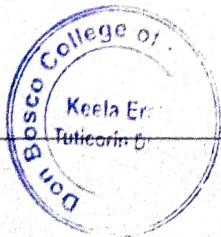
DON BOSCO COLLEGE OF ARTS AND SCIENCE (DBCAS)

The Salesians of Don Bosco (SDB), constitute an international religious order, founded by St. John Bosco (1815 – 1888), commonly known as Don Bosco. A Catholic Priest of the 19th century Italy, Don Bosco is known and celebrated all over the world today, as the Father and Friend of youth, particularly the victims of poverty and neglect, facing various social, economic and moral challenges of a rapidly globalizing world. The SDBs numbering around 14,232 have their presences in 134 countries in all the five continents, engaged in various missions, inspiring, empowering and transforming – in short ‘educating’ the youth to be agents of social change. The Salesians are thus dedicated and committed to youth development for societal transformation and nation building. With over 575 institutions in India and nearly 100 in Tamilnadu, the Salesians are engaged in a variety of missions including schools, colleges, technical institutes, youth centers and social work. The Salesian educational institutions are widely renowned for cultivating moral values, academic excellence, sports, games and cultural towards holistic development of mind and body. The Salesian Province of Trichy, Tamilnadu wanting to raise a monument for the bicentennial celebrations (2015) of the birth of this great saint and educator of youth, initiated its dream in 2013, founding the DON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA ERAL, in THOOTHUKUDI DISTRICT. It dedicates this higher educational institution to the youth of southern Tamilnadu as a fitting memorial, braving the many challenges and difficulties. As quality in higher education is still remains elusive to the marginalized rural youth, the Don Bosco College of Arts and Science (DBCAS) is a Salesian passion and ambition to bring the youth to the portals of higher education and usher in an egalitarian society. Don Bosco College of Arts and Science, Keela Eral was established in academic year 2013-14 by the Tiruchy Don Bosco Society. The college is affiliated to Manonmaniam Sundaranar University, Tirunelveli.




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

**MEMBERS OF EXECUTIVE BODY
OF DON BOSCO TIRUCHY
SOCIETY**



M. S. J.
PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL



DON BOSCO COLLEGE OF ARTS AND SCIENCE

Accredited with 'B' grade by NAAC (1st Cycle)

Affiliated to Manonmaniam Sundaranar University, Tirunelveli


KEELA ERAL, THOOTHUKUDI (DT) – 628 908

MEMBERS OF EXECUTIVE BODY

GOVERNING BODY

Rev. Fr. Agilan Sarprasadam, SDB	: President
Rev. Fr. Xavier Michael, SDB	: Vice President
Rev. Fr. Amaladoss Samson, SDB	: Treasurer
Rev. Dr. S. Victor Antonyraj, SDB	: Secretary
Dr. R.D. Thilaga	: Principal
Rev. Dr. L. Alphonse Lazar SDB	: Administrator
Rev. Fr. A. Peter Arokiaraj SDB	: Academic Coordinator
Dr. M. Prabhu	: Vice Principal (External Affairs)
Dr. A. Anusuya	: Vice Principal (Academics)
Mrs. S. Theivarathina	: Vice Principal (Cultural & Programme Coordinator)
Mrs. V. Parvatha	: Controller of Examinations
Rev. Dr. M. Anthonysamy SDB	: Member
Rev. Fr. Thomas Arockiasamy SDB	: Member
Rev. Fr. C. George Chinnappan SDB	: Member
Dr. M. Sivasankari	: IQAC Coordinator
Ms. C. Kulanthai Therase	: Staff (Non-Teaching)
Dr. Sundara Kannan, MSU, Tirunelveli	: University Representative




PRINCIPAL
Don Bosco College of Arts & Science

MANAGING BODY

SECRETARY

Rev. Dr. S. Victor Antonyraj, S.T.L., S.T.D., Ph.D.,

PRINCIPAL

Dr. R.D. Thilaga, M.Sc., M.Phil., M.Ed., Ph.D.,

ACADEMIC COORDINATOR

Rev. Fr. A. Peter Arokiaraj, M.Sc., (Ph.D).,

VICE - PRINCIPALS

Dr. M. Prabhu, M.Com., M.Phil., M.B.A., B.Ed., M.Com (F&C)., Ph.D., : External

Affairs Dr. A. Anusuya, M.Sc., M.Phil., SET., Ph.D., :Academics


Mrs. S. Theivarathina, M.A., M.Phil., B.Lise.,(Ph.D). : Cultural & Programme
Coordinator



M. A. J.
PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

STANDARD OPERATING PROCEDURE (SOP)




Principal
Don Bosco College of Arts & Science
KEELA ERAL

DON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA ERAL

STANDARD OPERATING PROCEDURE (SOP)

St. John Bosco; (2000) 2012: Tuticorin

VISION

We the Salesian Community of Keela Eral envisage
A faith filled Catholic Community in the parish,
The empowerment of the rural, poor, the marginalized,
And make efforts to enlighten and empower the rural poor youth towards personal and social transformation.

MISSION


Shepherding the Catholic Community with a genuine pastoral zeal and catechizing through the proclamation of the Gospel.
Empowerment of the rural poor marginalized through social conscientization and community organization.
Providing opportunities for academic and character formation to the youth.

HISTORY

Keela Eral as Sub-station under Vilathikulam Parish:

Don Bosco mission started with the parish along with its sub-stations. This parish was part of Vilathikulam till 6th of August 2000. Earlier it was part of Keelavaipar and later Keela Mudiman. In 1981, it was attached to Vilathikulam parish. The Salesian Mission came into existence at Vilathikulam as a result of the Provincial Chapter 1992 which spoke about new vision. At the request of the Bishop of Tuticorin Most Rev. Bp Amalanathar to the Salesian provincial of Chennai Province Fr. Vincent Durai raj, a study was done by Fr. Solomon and Fr. Antony Samy in 1993 in Vilathikulam area. The Salesians took over the Vilathikulam parish in 1994. Fr. Lawrence, S.D.B. became its first Salesian Parish Priest, in 1996, Fr. Lawrence bought 8 acres of land at Keela Eral and built a bouse for the Salesians to stay. In 1997, the Salesian sisters came and started working in this area, initially staying at Valampatti and from 1998 at




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

Keela Eral. After Fr. Lawrence, Fr. Vincent Sebastian took over as the parish priest. He was in charge for two years from 1998 May to 200 May. In 1999, a community hall was built at Keela Eral to look after the villages of this area for training the girls in tailoring and for common animation.

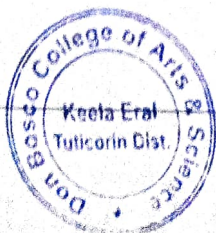
Keela Eral as a Separate Parish:

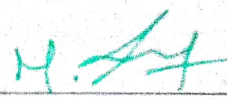
On the 6th of August, 2000, the parish was bifurcated from Vilathikattam parish and officially inaugurated by the Bishop of Tuticorin. Fr. Rosario Perez took charge as the first parish priest on the same day. This parish was part of the Vilathikulan community. Fr. Amala Joseph was installed as the Rector of this community on the 25th August 2000. On 24 May 2001 Fr. Felix took charge of the parish. In 2001, Anbiyams were started at Keela Eral. The vocation bible school also was started this year. In the academic year 2002 - 2001, a little boarding with 9 boys was started. The same year also enjoyed the beginning of help from CFCA for 26 children. Fr. Felix took special interest in developing the economic situation of the people by teaching them candle making and other useful trades.

Don Bosco Technical Centre at Keela Eral:

From 24th of May 2003, Rev. Fr. Gerard Britto took over as the parish priest. A new building was built for providing non formal technical training with the help of German Government agency. The building got completed in June 2006. From July 2006 the non formal technical centre started to function with 63 students with Bro. Chinnapparaj as its first principal. DIP course, two-wheeler and four-wheeler mechanism, electrician and electronics trades were started. From June 2007 onwards Fr. Amaladoss took charge as the parish priest and Fr. Joe Augustine took charge as the new principal of the technical centre.

On June 26th 2007 the parish church at Keela Eral was inaugurated and it became the official parish church. In the year 2007-08, 118 students were admitted and a new trade welding was also added. A training hall was built in the same year with the help of program project and was inaugurated in August 2007. On August 15", the new chapel at Bommiyapuram, was blessed by the Provincial.




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

Keela Eral Don Bosco Society - Technical Training under TNOU:

In January 2008, the house was registered as KeelaEral Don Bosco Society (Reg. No.17/2008). From June 2008, the small boarding that was functioning for the school going students was stopped and the students were encouraged to go to Vilathikulam. In 2008, the Sunday Catechism and the Anbiamms were officially inaugurated in the parish. The Parish council was formed with official elected members from Anbiamms. January 2009 the non-formal technical centre was attached to the Tamil Nadu Open University under the name Don Bosco Community College.

On May 24th Fr. Joe Augustine was transferred and Fr. John Vellayil took charge as Administrator. Along with the responsibility as the Parish priest, Fr. Amaladoss was also asked to be the Principal of Don Bosco Community college from May 24, 2009. At this time, there was a survey done in the parish with regard to the number of Catholics and the reception of sacraments in the parish by Fr. Arockiam who had come to the Parish as a new Priest. The family card was introduced for the first time in the parish.

From May 24th 2010, Fr. Justin Sengol replaced Fr. Amaladoss and became the Parish Priest and the Director of the house. On May 24 2012, Fr. Justin Sengol and Fr. John Vellayil were transferred. The Salesian Community at Keela Eral was made as a canonically erected house from 24th May 2012. Fr. Amaladoss was made as the new and the first rector of the community. Fr. Vincent Sebastian was appointed as the Parish Priest and Fr. Ashok Lawrence was made as the administrator. Br. Albert who had done his regency was transferred and Fr. Arul Kumar joined our community to do his regency. The new Parish Priest took charge of the parish and went around the substations as the parish was neglected to some extent due to various reasons. He began visiting the families of the parish community by giving them a patient hearing. He identified some problems that were plaguing the parish. He began to remedy them one by one by the participation of the Salesian community, the sisters and the faithful themselves.



Maly
PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

The celebration of the Holy Eucharist was regularized in the substations on Sundays as well as on weekdays. The Sunday catechism and the anbiams were given new lease of life by the sisters and the volunteers of the parish. The Assistant Parish Priest was looking after them. The youth group at Keela Eral was given new life and was organized and animated by the director of the youth group, Fr. Ashok. The youth group was involved in all the parish activities and was appreciated by all.

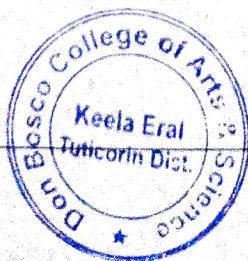
The parish council was revived and made to play their role in building up the parish community. We began planning the activities and programs of the parish for the whole year and started implementing them with their help. We started various pious associations like the Legion of Mary, Vincent de Paul society and the Golping unit to animate the celebration of the Sacraments and sacred liturgy. The catholic custom of saying the rosary in the families was restored by them as well as helping the poorest of the poor in the parish.

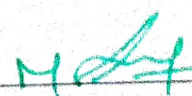
Celebration of liturgical feasts like Christmas and Easter with due preparation in advent and lent was given great importance. We had spiritual retreats organized for various groups and prayer meetings, adoration with Blessed Sacrament and facilities for reconciliation were provided to make these feasts meaningful to increase their faith in the Leed and in the Church. Eucharistic adoration and procession along the streets in Keela Eral was introduced Village patron feasts were celebrated with due preparation and spiritual fervor.

From 2013 January onwards monthly subscription of Rs.20.00 per family was introduced and the anbiama leaders were given responsibility to collect them and give to the finance committee. This committee was created in every substation in order to collect all the income and meet all the expenses of the substation.

This committee is responsible for the maintenance of the substation in every aspect especially in its growth and development. It collects all the income by way of Sunday collection, subscription and donations etc. and gives half of it to the parish office every month for the administration of the parish and the other half will be used for the maintenance of the substations by them.

Every year, there used to be conducted summer camp for the children of the parish and its substations to use their vacation usefully with various competitions and games. Another initiative that was introduced in the parish was a prayer group consisting of about 12 members




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

who gather every Sunday evening to pray together for an hour and go to visit a family in need to pray for them.

Every substation also wanted a charismatic prayer meeting in the evening to hear the word of God and pray. Lay preachers were invited to conduct the charismatic prayer meeting in all the substations. It was well appreciated specially at the time of the village patron feast. Pilgrimages to various shrines around us were introduced once in three months either on foot or by bus. This brought spiritual renewal in the parish.

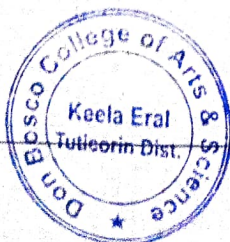
From 2014 onwards we tried another novelty of introducing Sunday mass in all the substations instead of weekday mass in some substations. Saturday evening, we begin the Sunday mass in two of the substations. Other substations have their Sunday mass as usual in the morning as well as in the evening. During the weekdays, the parish priest is five to visit the families and organize other programs.

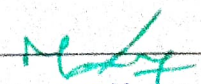
Celebration of liturgical feasts like Christmas and Easter with due preparation in advent and lent was given great importance. We had spiritual retreats organized for various groups and prayer meetings, adoration with Blessed Sacrament and facilities for reconciliation were provided to make these feasts meaningful to increase their faith in the Lord and in the Church. Eucharistic adoration and procession along the streets in Keela Eral were introduced Village patron feasts were celebrated with due preparation and spiritual fervor.

From 2013 January onwards monthly subscription of Rs.20.00 per family was introduced and the anbiam leaders were given responsibility to collect them and give to the finance committee. This committee was created in every substation in order to collect all the income and meet all the expenses of the substation.

This committee is responsible for the maintenance of the substation in every aspect especially in its growth and development. It collects all the income by way of Sunday collection, subscription and donations etc. and gives half of it to the parish office every month for the administration of the parish and the other half will be used for the maintenance of the substations by them.

Every year, there used to be conducted summer camp for the children of the parish and it's substations to use their vacation usefully with various competitions and games. Another initiative that was introduced in the parish was a prayer group consisting of about 12 members




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

who gather every Sunday evening to pray together for an hour and go to visit a family in need to pray for them.

Every substation also wanted a charismatic prayer meeting in the evening to hear the word of God and pray. Lay preachers were invited to conduct the charismatic prayer meeting in all the substations. It was well appreciated specially at the time of the village patron feast. Pilgrimages to various shrines around us were introduced once in three months either on foot or by bus. This brought spiritual renewal in the parish.

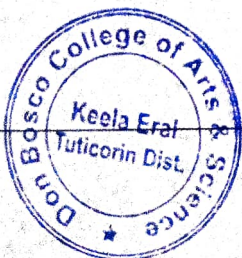
From 2014 onwards we tried another novelty of introducing Sunday mass in all the substations instead of weekday mass in some substations. Saturday evening, we begin the Sunday mass in two of the substations. Other substations have their Sunday mass as usual in the morning as well as in the evening. During the weekdays, the parish priest is five to visit the families and organize other programs.

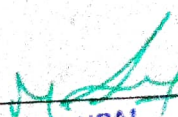
Every 24th as well as last day of the month was remembered in honor of Our Blessed Laly and Don Bosco with special mass and kissing of the relic. First Friday is also remembered with Eucharistic adoration followed by Holy Mass. Of late, we introduced half night. prayer i.e. a kind of charismatic prayer every first Saturday from 8.30 pm to midnight. Priests as well as lay persons are welcomed to conduct the prayer and preach the word of God for the people. Members of the pious associations will see to organizing it.

New parish council was elected as per the diocesan rules. Two (one male and female member) from every anbiam were elected by the people to represent them by secret voting Three of the council are ex-officio members and one from each pious association was taken to form the parish council. This was approved by the Bishop of Tuticorin diocese. The old parish office was shifted from the old building to the new quarters of the Salesians which is just behind the parish church.

Don Bosco College of Arts and Science:

The Provincial team was making all efforts to start a college at Keela Eral. And so, to speed up the process the council had decided that the non-formal technical training be stopped. And so, from 2012-2013 there was no training under Tamil Nadu Open University whereas the




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

community catered to the local drop outs with the training in House Electrician and DTP with the available machineries.

In May 2012 Salesian Community of Keela Eral was erected. The Community was asked to study the feasibility of starting an Arts and Science College. Thus, the Community college (TNOU Programme) was closed from June 2012 onwards. Fr. Amaladoss the Rector was asked to look in to legal procedures and obtain required permissions from the Government and University to start the College.

The Beginning of the Arts and Science College:

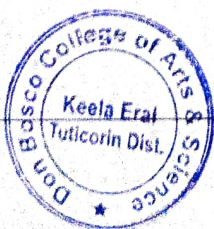
The need and justification for an Arts and Science College in this area may be summed up as follows:

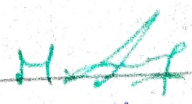
To make higher education qualitative, inclusive, cost effective and accessible to the rural masses.
To exercise a preferential option in favour of the rural youth especially the First-Generation Learners and those of the weaker sections

To facilitate the actualization of individual potential, integrating knowledge, skills, values and behaviour and prepare the students to face the global opportunities and challenges of a meaningful life and career, and

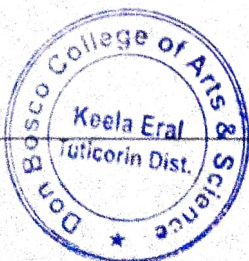
To constantly pursue higher standards of excellence, integrity and credibility in all endeavours and form the students, in collaboration with all the stakeholders of higher education, to be agents of social transformation


As the move for the Arts and Science College was going well under way, the Provincial team had decided to go for a new residence for the Salesians and some modification in the existing structure of the buildings. Accordingly on 25 March, 2013 the Provincial laid the foundation stone for the new residence at Keela Eral. From May 24h 2013 Fr. Amala Jeyarayan joined the community as the Administrator and Fr. Ashok Lawrence took a turn as the Warden of the Hostel. Br. Christopher and Br. Fabian joined our community as student Brothers.




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

The Arts and Science College was inaugurated on the 15th July, 2013. As there was a delay in the formal communication of the university affiliation only spoken English course was conducted for about a month. On the 16th of August 2013 the official college inauguration was held in the great esteemed presence of Fr. Provincial, Albert Johnson and Mr. V. Markandeyan, the M.L.A. On receipt of the formal communication on 29th August 2013 classes commenced with official curriculum and syllabus. There were altogether 74 students in the college for the academic year 2013-2014, belonging to four departments namely B.Com. (C. A), B.C.A., B.A. English and B. Sc (Maths). For the academic year 2014-2015 the following courses were added for namely M.A. English, and B.B.A. There were also two buses arranged on contract for the college and was blessed on 11.06.2014. On May 24th 2014 Br. Fabian joined the Threspuram Community and Fr. Alexander Suresh and Cl. Rubin joined our community. Fr. Alexander Suresh became the hostel warden and Fr. Ashok became once again the administrator of the house. A new residence for the Salesians was built with the help of Jugendhilfe Weltweit, Switzerland in 2013 and was inaugurated on 15.12.2013. We had also accommodated 48 hostellers (20 boys in the Campus and 28 girls with the F.M.A. sisters). As there was no separate building for a hostel, 20 boys in class rooms. The foundation stone for the hostel which could accommodate 120 boys was laid on 08.09.2013. The new Salesian residence was blessed by Most. Rev. Dr. Yuon Ambrosie, the Bishop of Thoothukudi diocese and inaugurated by Albert Johnson the provincial on 03.09.2014. On May 24 2015 Fr. Ashok and Fr. Alexander Suresh were transferred Fr. Michael Arokiasamy joined our community as the administrator and. Fr. Charles joined as hostel warden and Fr. Amala Jeya Rayan became the new Principal of the college. On 7th April, 2016 a new canteen, kitchen and store outlet were opened by Rev. Fr. Vaclav Klement, the extraordinary visitor. In May 2016 the auditorium was converted into 4 class rooms. Solar system (4kv) was installed in the college with the help of Loyola foundation, USA. The computer lab was equipped with 10 more computers and internet facility. On May 24th Fr. Vincent Sebastian, the Parish priest was transferred to Sri Lanka and Fr. George Fernandez became the new Parish priest. Fr. Herwin became the administrator and hostel warden from May 24th, 2016. A new toilet block for girls was also constructed in June, 2016.




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

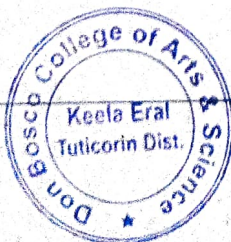
A new library block was added to the existing College main block and was blessed on 21st January 2017. A portion of land with 64 cents of land adjacent to the playground was bought and the whole campus was fenced. The St. Sebastin church in the campus was dedicated as Don Bosco Shrine with the permission of the Bishop and the college students use shrine for their spiritual purposes. The Keela Eral village church was renovated at the cost of Rs. 11 lakhs and regular liturgical services are provided.


At the occasion of the platinum Jubilee of RC primary school at Bommaiapuram, the dilapidated old building was demolished and the new construction has begun with the help of APIS Group, Italy at the estimate of Rs.18 Lakhs. The students' strength in the college increased from 575 to 712. The first graduation ceremony in the college took place on 31 March, 2017 in the presence of the MS University Registrar and 58 students were conferred degrees.

On 24th May 2017 Fr. Amaladoss was transferred to Tiruchy and was appointed as Provincial Economer. Fr. Marcel Lincoln was appointed as the Rector, Secretary and Parish Priest. Fr. Peter was appointed as the Administrator and Fr. Alex Suresh was appointed as the Hostel Warden.

Don Bosco Alumni association was started with 75 students of the first batch. The annual meeting of Don Bosco Alumni, Keel Eral will be held on every 26th January. The foundation for the Women Empowerment Center was laid on 8th March 2017 and was inaugurated on the 20th February, 22018. The project is supported by BMZ and Don Bosco Bonn, Germany. The Centre offers various Skill Trainings to women of the locality including College students.

On 24th May 2018 Fr. Marcel Lincoln was transferred to Madurai and Fr Amala Jeyarayan was appointed as the Rector and Secretary Fr.Jude Muthuselvan was appointed as the Vice Rector and Parish Priest, Fr. Daniel Pushparayer was appointed as the Admistester, Thivya Alexander was appointed as the Warden and HoD of English Department and Rozario Antony was appointed as the Dean and Professor in BCA Department Bro Res cimutha is the sub-warden and Bro. Jepison Dos is doing his final year BA English Literature student.




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

Major Activities

PARISH: St. Sebastian's Parish at Keela Eral consists of 7 Substations. There are altogether 177 families and 13 Anbians in the Parish. Around 90 children attend the Sunday Catechism classes. Parish has got pious associations like Vincent De Paul and Legion of Mary that have their regular meetings and prayer animations. There is an Altar servers unit with 15 members Parish has got a youth group with 23 members.

DBCAS: Don Bosco College of Arts and Science with the motto, Enlighten and Empower, imparts quality education, focusing on the rural, poor and marginalized young. There are 6 UG courses and 1 PG course. There are altogether 717 students (301 Boys 416 Girls) studying in the college this academic year. There are 32 teaching staff and 6 non-teaching staff working in the college.

HOSTEL: Don Bosco Hostel accommodates the distant students studying in the college. There are altogether 62 students residing at the hostel.

NEIGHBOURHOOD MINISTRY: The community concentrates on the neighborhood ministry. There are 10 Evening tuition centres with 295 children. There are 6 children parliaments with 213 members. There are 9 Eco Clubs with 168 members. There are 12 Women Self Help groups with 138 members.

CONTACT DETAILS

Don Bosco Mission

Don Bosco College of Arts & Science

Keela Eral, Ettayapuram Taluk,

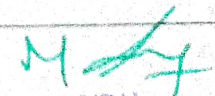
TUTICORIN DT-628 908

Phone: (04632) 271468

(04632) 271558 College

(04632) 271448 College




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

8300058840

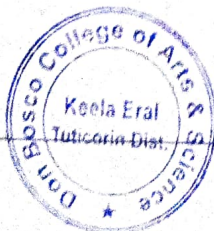
College


8300058842

College

E-Mail: secretary@dbcas.edu.in


URL: www.dbcas.edu.in




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

STATUTORY COMMITTEES




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL



DON BOSCO COLLEGE OF ARTS AND SCIENCE

Accredited with 'B' grade by NAAC (1st Cycle)

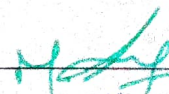
Affiliated to Manonmaniam Sundaranar University, Tirunelveli

KEELA ERAL, THOOTHUKUDI (DT) – 628 908

MEMBERS OF GOVERNING BODY

Rev. Fr. Agilan Sarprasadam, SDB	: President
Rev. Fr. Xavier Michael, SDB	: Vice President
Rev. Fr. Amaladoss Samson, SDB	: Treasurer
Rev. Dr. S. Victor Antonyraj, SDB	: Secretary
Dr. R.D. Thilaga	: Principal
Rev. Dr. L. Alphonse Lazar SDB	: Administrator
Rev. Fr. A. Peter Arokiaraj SDB	: Academic Coordinator
Dr. M. Prabhu	: Vice Principal (External Affairs)
Dr. A. Anusuya	: Vice Principal (Academics)
Mrs. S. Theivarathina	: Vice Principal (Cultural & Programme Coordinator)
Mrs. V. Parvatha	: Controller of Examinations
Rev. Dr. M. Anthonysamy SDB	: Member
Rev. Fr. Thomas Arockiasamy SDB	: Member
Rev. Fr. C. George Chinnappan SDB	: Member
Dr. M. Sivasankari	: IQAC Coordinator
Ms. C. Kulanthai Therase	: Staff (Non-Teaching)
Dr. Sundara Kannan, MSU, Tirunelveli	: University Representative




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

FINANCE COMMITTEE

Rev. Dr. S. Victor Antonyraj

Rev. Dr. L. Alphonse Lazar

Dr. R.D. Thilaga Vice Principals

Mr. A. Karuppasam

ACADEMIC COUNCIL

Dr. R.D. Thilaga Rev.

Fr. A. Peter Arokiaraj

All HODs

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Rev. Dr. S. Victor Antonyraj

Dr. R.D. Thilaga

Rev. Fr. A. Peter Arokiaraj

Rev. Fr. S. Alexander Suresh

Dr. M. Sivasankari : Coordinator

Dr. A. Anusuya : Criterion-1 Coordinator

Mrs. V. Parvatha : Criterion-2 Coordinator

Dr. M. Prabhu : Criterion-3 Coordinator

Mr. S. Mohan Kumar : Criterion-4 Coordinator

Mrs. S. Theivarathina : Criterion-5 Coordinator

Dr. G. Tamarasi : Criterion-6 Coordinator

Mrs. K. Ambika : Criterion-7 Coordinator



M. Ly
PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

DON BOSCO COLLEGE OF ARTS AND SCIENCE

(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)

KEELA ERAL, ETTAYAPURAM TALUK, THOOTHUKUDI

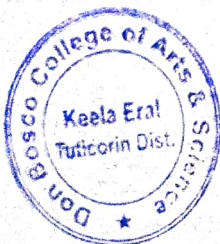


Governing Body Meeting

Date : 02.06.2023

Venue : Conference Hall

Time: 10.30 AM



M. S. J.
PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL



DON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA ERAL
GOVERNING BODY MEETING 2023-2024

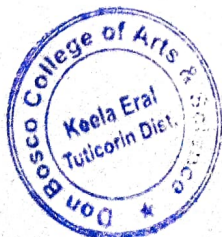
CIRCULAR


Date : 07.06.2023

Governing Body meeting is to be held on 20th June 2023 at 10.30 AM in the conference Hall. Kindly make it convenient to attend the meeting and give your valuable suggestions.

Agenda

1. Confirmation of minutes of Governing Body meeting
2. Action Taken Report on the meeting of the Governing Body
3. Confirmation of Minutes of the last Academic Council Meeting.
4. Ratification of minutes of the Academic Council Meeting
5. ABC Registration
6. Revision of the Course Structure and Syllabus of the I UG & I PG Academic Year 2023-2024
7. Report of the Semester Examination Results
8. Staff appointments made since the last meeting of Governing Body
9. Discussion on Budget utilization
10. Presentation of the budget for the Academic year 2023-2024
11. Information & discussion on UG & PG admissions & intake quality for the academic year 2023-2024.
12. Library Requirements & Updation
13. Teaching staff joined in the Academic Year 2023-2024
14. Staff who left the institution since the last meeting of Governing Body.
15. Review of civil works
16. Reports & Finance
17. Review of Perspective Planning
18. Notification of Domain Name Change for DBCAS
19. Feedback & Grievances from Students and Action Taken Reports
20. Any other matter.





PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

Copy to :

Rev. Fr. S. Agilan Sarprasadam	Chairperson
Rev. Fr. Dr. M. Xavier Micheal	Vice Chairman
Rev. Fr. Amaladoss	Treasurer
Rev. Dr. S. Victor Antonyraj	Secretary
Dr. R. D. Thilaga	Principal
Rev. Dr. L. Alphonse Lazar	Administrator
Rev. Fr. A. Peter Arokiaraj	Academic Coordinator
Dr. M. Prabhu	Vice Principal
Dr. A. Anusuya	Vice Principal
Mrs. S. Theivarathina	Vice Principal
Mrs. V. Parvatha	Controller of Examinations
Rev. Dr. M. Anthoysamy	Member
Rev. Fr. Thomas Arockiasamy	Member
Rev. Fr. S. Alexander Suresh	Member
Dr. M. Sivasankari	Member
Ms. C.Kulanthaiherase	Member
Dr. Sundara Kannan	University Representative




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL


DON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA ERAL

Minutes of the Governing Body Meeting

The meeting of the Governing Body was held on 20th June 2023 at 10.30 AM in the Conference Hall. Rev. Fr. S. Agilan Sarprasadam, the Chairperson of the Governing Body Presided over the meeting. The following members were Present.

- | | |
|--|---------------------------|
| 1. Rev. Fr. S. Agilan Sarprasadam,
Provincial | Chairperson |
| 2. Rev. Fr. Dr. M. Xavier Micheal | Vice Chairman |
| 3. Rev. Fr. Amaladoss
Treasurer, DBCAS. | Member |
| 4. Rev. Dr. S. Victor Antonyraj
Secretary, DBCAS. | Member |
| 5. Dr. R. D. Thilaga
Principal, DBCAS. | Member |
| 6. Rev. Dr. L. Alphonse Lazar,
Administrator, DBCAS. | Member |
| 7. Rev. Fr. A. Peter Arokiaraj,
Academic Coordinator, DBCAS. | Member |
| 8. Dr. M. Prabhu,
Vice Principal, DBCAS. | Member |
| 9. Dr. A. Anusuya,
Vice Principal, DBCAS. | Member |
| 10. Mrs. S. Theivarathina,
Vice Principal, DBCAS. | Member |
| 11. Mrs. V. Parvatha,
Controller of Examinations, DBCAS. | Member |
| 12. Rev. Dr. M. Anthoysamy,
Assistant Professor, DBCAS. | Member |
| 13. Rev. Fr. Thomas Arockiasamy,
Assistant Professor, DBCAS. | Member |
| 14. Rev. Fr. S. Alexander Suresh,
Assistant Professor, DBCAS. | Member |
| 15. Dr. M. Sivasankari,
IQAC Coordinator, DBCAS | Member |
| 16. Ms. C.Kulanthaiterese,
Office Superitendent, DBCAS. | Member |
| 17. Dr. Sundara Kannan | University Representative |




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

The meeting commenced with an invocation to the Almighty after which Rev. Fr. S. Alexander Suresh, Assistant Professor of Computer Applications, DBCAS welcomed the August body.

Agenda 1: Confirmation of minutes of the last meeting of the Governing Body held on 17th October 2022

Related to 1: Rev. Dr. M. Anthoysamy, Assistant Professor of Commerce, DBCAS read the minutes of the last Governing Body Meeting. Members passed the minutes of the Governing Body meeting.

Agenda 2: Rev. Fr. Thomas Arockiasamy, Assistant Professor of English, DBCAS presented Action taken report on the recommendations made in the last meeting.

Related to 2: The action taken report was placed before the members & the same was approved.

Agenda 3: Minutes of the last Academic Council Meeting held on 09th June 2023.

Related to 3: Rev. Fr. A. Peter Arokiaraj, Academic Coordinator, DBCAS presented the confirmed minutes of the Academic Council Meeting held on 09th June 2023.

Agenda 4 : Ratification of minutes of the Academic Council Meeting held on 09th June 2023.

Related to 4 : Ratified

Agenda 5 : Academic Bank of Credits (ABC) – Registration

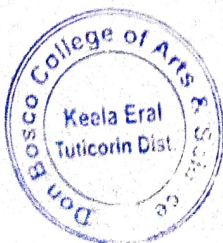
Related to 5 : Rev. Dr. S. Victor Antonyraj, Secretary, DBCAS enquired whether ABC registration was mandated by the Tamilnadu Government. The Academic Coordinator informed that as per National Education Policy 2020, ABC has been envisaged to facilitate academic depository (NAD). Implementation of ABC is guided by UGC regulations.


Agenda 6 : Revision of I UG & PG Syllabus

Related to 6 : Mrs. V. Parvatha, Controller of Examinations, DBCAS informed that TANSCH syllabus for I UG and PG was implemented by Manonmaniam Sundaranar University.

Agenda 7 : Report on Semester Examination Results

Related to 7 : The Controller of Examinations Mrs. V. Parvatha presented the consolidated report on the Semester Examination Results 2022-2023. Rev. Fr. S. Agilan Sarprasadam, the Chairperson asked the Controller of Examination about the general performance of the students for which Mrs. V. Parvatha, Controller replied that the overall result is quite good though some departments need improvement.




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

Agenda 8 : Staff appointments made since the last meeting of Governing Body.

Related to 8 : The recruitment drive aimed to fill the various faculty positions at various departments.

We received a sustained number of applications from qualified candidates. A search committee was formed, comprising senior faculty members & the external experts, to ensure a fair & rigorous selection process, candidates were evaluated based on their academic credentials, teaching experience, research accomplishments & potential for contributing to the college's mission.

The list of staff members appointed after the last Governing Body meeting was placed before the members & the same approved.

Agenda 9 : Discussion on Budget utilization for the financial year May 2023 – April 2024 and approval of Budget allocation for the financial year May 2023 – April 2024.

Related to 9 : Budget utilization for the financial year May 2023 – April 2024 & budget allocation for the financial year May 2023 – April 2024 are informed to the honourable members of the governing body & also presented in details.

Approved the budget allocation for the Financial year 2023-2024 & suggested to utilize the budget as per the allocation with in the financial year & allocate more budget for infrastructure development & library updation.

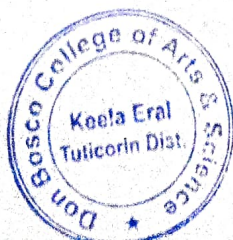
Agenda 10 : Presentation of the budget for the Academic year 2023-2024.


Rev. Dr. L. Alphonse Lazar has presented the budget for the academic year 2023-2024. The following was suggested. Rev. Fr. S. Agilan Sarprasadam enquired about the seed money & incentive to faculty in the budget & mentioned that audited statements have to be uploaded in the website of the institution. He enquired about the receipts. He mentioned that the college is Self financed & generates money only through students fees.

Agenda 11: Information & discussion on UG & PG admissions & intake quality for the academic year 2023-2024.

Principal informed the honourable members about student admission details of academic year 2023-2024 & mentioned about improvement in intake quality when compared with previous academic years.

Decision : Noted for getting quality UG students. It is suggested to put best efforts to attract quality students & improve the UG admission in all the departments. Honourable members approved fee concession for PG English. Students suggested to improve the facilities to improve PG admissions.




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAI

Agenda 12 : Library Requirements & Updation

Library needs to update its collections to provide access to the latest books, periodicals & other materials. With the rapid advancement of technology, we must update its system & services to offer digital resources like e-books, audio books & online databases. Library plays a critical role in preserving knowledge for future generations. Updating involves not only adding new materials but also maintaining and preserving existing collections.

Library updating is a continuous process that ensure library remains relevant, resourceful & responsive to the needs of their patrons & the community at large. It's about more than just books; its' about maintaining a vibrant, informative & inclusive for all.

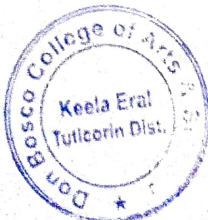
Agenda 13 : Teaching staff joined in the Academic Year 2023-2024

S.No	Name	Department	Designation
1.	K. Raveendhar	Tamil	Assistant Professor
2.	S. Iyvappan	Tamil	Assistant Professor
3.	M. Mahesh Kumar	Tamil	Assistant Professor
4.	S. Masilla Mathi Arasi	English	Assistant Professor
5.	A. Arputharaj	English	Assistant Professor
6.	V. P. Sujeetha	English	Assistant Professor
7.	K. Jaison	English	Assistant Professor
8.	K. Mahendran	English	Assistant Professor
9.	A. Angel	English	Assistant Professor
10.	S. Jothi Lakshmi	English	Assistant Professor
11.	Y. Sakthi Devi	English	Assistant Professor
12.	A. Thivya Alexander	English	Assistant Professor
13.	T. Ponceelia	Business Administration	Assistant Professor
14.	D. Kanmani	Business Administration	Assistant Professor
15.	M. Nivetha	Business Administration	Assistant Professor
16.	M. Maharaja	Commerce	Assistant Professor
17.	S. Alexander Suresh	Computer Applications	Assistant Professor

Agenda 14 : Staff who left the institution since the last meeting of Governing Body.

Related to 14 : The list of staff members left after the last meeting was placed before the members & the same was approved.

S.No	Name of the staff member	Designation	Department
1.	Mary Ajitha	Assistant Professor	Business Administration
2.	Micheal Soniya	Assistant Professor	Business Administration
3.	Geetha Mala	Assistant Professor	English
4.	Hetchiyal Solai Roja	Assistant Professor	English




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

5.	Selva Rani	Assistant Professor	
6.	Mumtha	Assistant Professor	English
7.	Krishna Veni	Assistant Professor	Mathematics
8.	Nithya	Assistant Professor	Computer Applications
9.	Stalin	Assistant Professor	Tamil
		Assistant Professor	Tamil

Agenda 15 : Review of civil works

Related to 15 : Secretary informed the progress of civil work that is pavement in front of the stage.

Agenda 16 : Reports & Finance

Resolution : Principal informed timely submission of reports, action plan for all activities like procurement, FDP, Seminars, Workshops & Paper presentation. Members approved the following programmes / expenditure.

Agenda 17 : Review of perspective planning

Resolution : 2F, 12 B status, SSR to NAAC, NIRF data submission

Agenda 18: Notification of Domain Name Change for DBCAS

Related to 18 : Principal informed the crucial alteration within our institution's digital infrastructure. With the formal approval from the Governing Body of the Don Bosco Educational Society, DBCAS has undergone a domain name transition from 'dbcas.online' to 'dbcas.edu.in'.

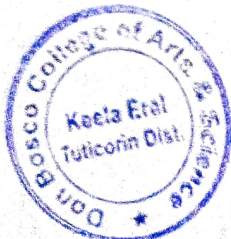
Henceforth, the IQAC requested the esteemed redressal committee to duly acknowledge this change and effectuate the necessary modifications across all our previously submitted documents, as well as update all future correspondence channels to reflect the new domain, which will be accessible via <https://dbcas.edu.in>.

The IQAC of DBCAS appreciated their prompt attention to this matter and anticipated your cooperation in ensuring a seamless transition in our communication channels.

Agenda 19 : Feedback & Grievances from Students and Action Taken Reports

Mrs. V. Parvatha, controller of examinations reported the Grievances and queries received from students, teachers and alumni and action taken report.
The following actions are taken.

1. The following certificate courses were implemented in the academic year 2022-2023 onwards.



M.A.A.
PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

- Tailoring
 - Beautician course
 - Silambam
 - MS office
 - Digital Learning
 - Employability Skills
 - Tally, Hindi
2. Drinking Water facility for block B and C was arranged.
 3. To attract students, lot of sports activity for school students were planned to conduct.
 4. Open stage auditorium was open on 25th December 2022.
 5. Ramp facility was implemented.
 6. Drinking Water facility for block B and C was arranged.

Agenda 19 : Other matters.

Dr. R. D. Thilaga, Principal said that visits to industrial units should be increased and should be documented. Rev. Fr. Peter Arokiaraj, Academic Coordinator confirmed that such visits will be properly organized and documented.

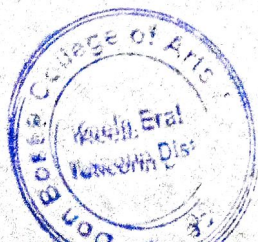
Rev. Dr. Victor Antonyraj appreciated the IQAC for the good work done.


Rev. Fr. S. Agilan Sarprasadam, Chairman appreciated the work done by Scholarship Committee.

Dr. A. Anusuya commended that Placement cell organized the job fair in a well manner. She wished that it should be continued in coming years also.

The meeting took note of the Principal's report, IQAC report, College Activity Report, Scholarship Report and Library Report.

The meeting concluded with the vote of thanks proposed by Mrs. S. Theivarathina, Member of governing body.




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

DEPARTMENTS AND ASSOCIATION ACTIVITIES

The each Department of our college functions with an active association to promote their efforts in making the students better in their academic and non-academic skills. The activities of the associations are intended to broaden the knowledge of their subjects and to learn the relevant skills.

Karisal Thamizh Association Activities (The Tamil Association)

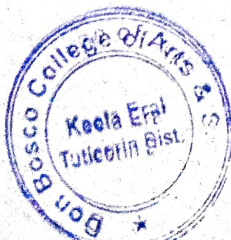
- ❖ 19 செப்டம்பர் 2022 அன்று "கரிசல்தமிழ்" மாணவர் சங்கம் துவக்கவிழாவில் காத்துக்குடி வ.உ.சிதம்பரம் கல்லூரியின் தமிழ்த்துறைத் தலைவர் மா.முத்துச்சாமி அவர்கள் "சங்க இலக்கியம் உணர்த்தும் அகவாழ்வு ஒழுக்கங்கள்" எனும் பொருண்மையில் சிறப்புரையாற்றினார்கள்.
- ❖ 26 செப்டம்பர் 2022 அன்று தமிழ்த்துறை மாணவர்களை மதுரை மீனாட்சி அம்மன் கோவில் மற்றும் அழகர்கோவில் ஆகிய இடங்களுக்குத் "தொன்மங்கள் தேடிய பயணமாக அழைத்துச் சென்றோம். வகுப்பறையில் பயின்ற தகவலினைக் களஆய்வின் வழியாக மாணவர்களுக்குப் புலப்படுத்தும் நோக்கில் பயணம் அமைந்தது.
- ❖ 18 பிப்ரவரி 2023 அன்று "கரிசல்தமிழ்" மாணவர் சங்கம் நிகழ்வில் தொன் போஸ்கோ கல்லூரியின் ஆங்கிலத்துறை பேராசிரியர் மகேந்திரன் அவர்கள் "தமிழ் இலக்கியங்களில் விழுமியங்கள்" எனும் பொருண்மையில் சிறப்புரையாற்றினார்கள்.
- ❖ 28 மார்ச் 2023 அன்று "கரிசல்தமிழ்" மாணவர் சங்கம் நிகழ்வில் "அழிந்து வரும் கிராமியக் கலைகள்" எனும் தலைப்பில் தமிழ்த்துறைப் பேராசிரியர் சி.புஞ்சோலை அவர்கள் சிறப்புரையாற்றினார்கள். நாட்டுப்புற நிகழ்த்துக்கலைகள் எனும் பொருண்மையில் நாட்டுப்புற நடனம், கும்மிப் பாட்டு, பறையாட்டம், ஓயிலாட்டம், நாட்டுப்புறப்பாட்டு ஆகியவற்றை மாணவர்கள் நிகழ்த்திக் காட்டினார்கள்.


புதன்முற்றம்:

- ❖ 19 அக்டோபர் 2022 அன்று தமிழ்த்துறை செயல்பாடுகளுள் ஒன்றான "புதன் முற்றம்" நிகழ்வில் தமிழ்த்துறை மாணவர்கள் இலக்கிய கருத்துப் பகிர்வுகளைப் பகிர்ந்து கொண்டனர்.
- ❖ 01 மற்றும் 15 பிப்ரவரி 2023 அன்று தமிழ்த்துறை செயல்பாடுகளுள் ஒன்றான "புதன் முற்றம்" நிகழ்வில் தமிழ்த்துறை மாணவர்கள் இலக்கிய கருத்துப் பகிர்வுகளைப் பகிர்ந்து கொண்டனர்.
- ❖ 01 மற்றும் 29 மார்ச் 2023 அன்று அன்று தமிழ்த்துறை செயல்பாடுகளுள் ஒன்றான "புதன் முற்றம்" நிகழ்வில் தமிழ்த்துறை மாணவர்கள் இலக்கிய கருத்துப் பகிர்வுகளைப் பகிர்ந்து கொண்டனர்.

ENGLISH - BELA ASSOCIATION ACTIVITIES:

- ❖ BELA's Inauguration was held on 17.09.2022. A Seminar on 'English for Enrichment and Careers' was organized by the Department of English. Dr. M. Sheyamala Head & Assistant Professor, Department of English, Kamaraj College was invited as the resource person.




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

- ❖ The Cultural Event of Bosco Literary Association (BELA) was conducted on 18th February 2023. Shakespeare's plays were enacted. Rev. Fr. Januarius was invited as the chief guest.
- ❖ Students from Department of English set out for an Extension activity to John Bosco Matriculation and St. Joseph School on 24.02.2023 presided by Rev. Fr. Paulsamy and our students gave exam tips and motivate the Plus two students.
- ❖ Department of English has organized a one-day orientation program on "Enhance of new literature in English" on 27th February 2023. Rev Fr. Samson was the chief guest.
- ❖ A one-day guest lecture on the topic "The influence of Shakespeare on Modern Literature" was conducted on 30th March 2023. Dr. Prince Rathina Singh, Assistant Professor, GVN college was invited as the resource person.

COMMERCE - BOSCOM ASSOCIATION ACTIVITIES

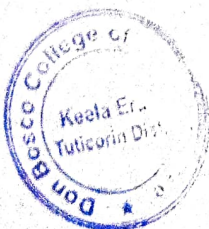
- ❖ BOSCOM Association was inaugurated on 26th September 2022. Mrs. Rohini Priyadharsana, Assistant Professor of Business Administration, S.R.N.M. College, Sattur delivered a lecture on the Topic "Impact of social media".
- ❖ BOSCOM Association organized a Guest Lecture Programme on 15th November 2022. Mr. Thomodran, Field officer, SBI Bank, Kovilpatti was invited and delivered on the Topic "SBI Life Insurance".
- ❖ BOSCOM Association conducted Naan Mudalvan Seminar on 27th February 2023. Ms. Pandiselvi, NSE Trainer, Tuticorin was invited as a resource person. She delivered a lecture on the Topic "Mutual Fund meaning object of Mutual Fund".
- ❖ BOSCOM Association conducted Naan Mudalvan Seminar on 28th March 2023. Ms. Vimala, NSE Trainer, Rajapalayam was invited as a resource person. She delivered a lecture on the Topic "How do handle Muthul Fund Project?".
- ❖ BOSCOM Association organized a seminar on "Entrepreneurs Future of India" on 23rd February 2023. Dr. M. Thirumalai Kumar, HoD of Corporate Secreteryship, Einstein College, Tirunelveli was invited as a Chief Guest.
- ❖ Department of Commerce along with Department of Business Administration jointly organized an Interdepartmental Competition on 27th March 2023 at the college Auditorium.


BUSINESS ADMINISTRATION - BOSCO BUSINESS APEX

- ❖ Department of Business Administration along with Department of Commerce jointly organized an Interdepartmental Competition on 27th March 2023 at the college Auditorium.

WIN-R ASSOCIATION

- ❖ The Department of Computer Applications inaugurated their Win-R association and elected the office barriers on 23rd September 2022. On the same day, there was a

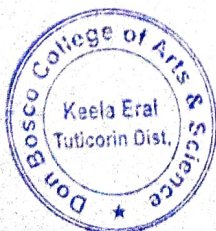




 PRINCIPAL
 Don Bosco College of Arts & Science
 KEELA ERAL.

- workshop on "Mobile App Development" by the resource person Dr. P. Johnson Durai Raj, Director, Postulate Info Tech, Thoothukudi.
- ❖ The State Level Inter-collegiate technical symposium "SPARK'23" organized on 31st March 2023. There are six different competitions in the symposium. Eight teams from six different colleges were participated in this symposium. The overall championship won by K.R college of Arts and Science, Kovilpatti.
 - ❖ The Department of Computer Applications had MOU Signing Ceremony with Postulate Info Tech, Thoothukudi for the development of BCA students in the IT field on 23rd September 2022.
 - ❖ In collaboration with ISRO-IPRC, we had a lecture for the BCA and B.ScMaths students by the resource person G. Antony Neethi Manickam, Chairperson, Outreach committee, WSW-2022, ISRO-IPRC on 20th October 2022.
 - ❖ Department of Computer Applications and Department of Mathematics has jointly organized a guest lecture on "Application of Math in Every Day Life" by the resource person Dr. Bala Deepa Arasi, Assistant Professor of Mathematics, APC Mahalaxmi College for Women, Thoothukudi on 27th February 2023,
 - ❖ Department of Computer Applications and Department of Mathematics has jointly celebrated National Science Day on 28th February 2023. Rev. Fr. S. Alexander Suresh, Assistant Professor of Computer Applications, Don Bosco College of Arts and Science, Keela Eral was invited as a Chief Guest. Following this, a quiz competition was conducted. Prof. S. Krishnaveni and Prof. Mumtha were the quiz masters and nine Students delivered a talk on the theme of the celebration.

MATHEMATICS - DAMS ASSOCIATION

- ❖ DAMS association was inaugurated on 16th September 2022(Friday) at 10.30 A.M. in AV Hall Ms. K. Mumtha, Asst. Professor of Mathematics, Don Bosco College of Arts and Science, Keela Eral delivered a lecture on the topic "Empirical Aspects of Fuzzy in Current Scenario".
- ❖ In collaboration with ISRO-IPRC, we had a lecture for the BCA and B.ScMaths students by the resource person G. Antony Neethi Manickam, Chairperson, Outreach committee, WSW-2022, ISRO-IPRC on 20th October 2022.
- ❖ Department of Mathematics and Department of Computer Applications has jointly organized a guest lecture program on 27th February 2023 at AV Hall from 2.00 pm. Dr. Bala Deepa Arasi, Assistant Professor of Mathematics, APC Mahalaxmi College for Women, Thoothukudi was invited as a Chief Guest. The chief guest delivered a talk entitled "Application of Math in Every Day Life".
- ❖ Department of Mathematics and Department of Computer Applications has jointly celebrate National Science Day on 28th February 2023 at AV Hall from 11.00 AM to 1.00 PM. Rev. Fr. Alexander Suresh, Assistant Professor of Computer Applications, Don Bosco College of Arts and Science, Keela Eral was invited as a Chief Guest.




 PRINCIPAL
 Don Bosco College of Arts & Science
 KEELA ERAL

Following this, a quiz competition was conducted. Prof. S. Krishnaveni and Prof. Mumbha were the quiz masters. Nine students delivered a talk on the theme of the celebration.

WOMEN'S CELL :

The Women's cell organized an awareness programme to the girl students on 15th February 2023. Dr. Pethukani, MD, DGO, one of the leading Gynecologists of Thoothukudi was the chief guest. Her focus was on "Personal Hygiene". She explained the various gynecological problems faced by the students & the solutions to them and the importance of personal hygiene.

YRC & RRC :

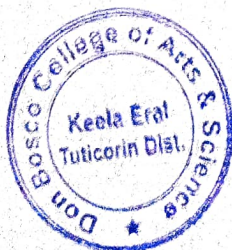
- ❖ Jawahar (III B.Com) and Antony Paekiya Athisraj (II B.Com) denoted Blood for a pregnant women in Kovilpatti Government Hospital on 13th September 2022.
- ❖ A blood donation camp was conducted on 21st November 2022. A Program was organized by RRC & YRC in collaboration with HDFC Bank. 40 students from our college donated their blood.
- ❖ TAMILNADU STATE AIDS CONTROL SOCIETY organized a quiz programme on 21st November 2022 through YRC and RRC. 18 students were participated in the quiz.
- ❖ YRC has organized an awareness programme for the college students on 15.02.2023. Advocate Mr. J. Joseph Zinoson Msc (Psy), MSW, ML., delivered a speech about the information technology act.


AICUF :

- ❖ Our students participated in "Leadership Training - 2022 on 26th October 2022 at Beschillam, Dindigul.
- ❖ Indian Constitution day was celebrated on 22nd November 2022. Rev. Fr. Bharath, Vembu Trust, Villathikulam were invited as chief guests. Our students performed dance and Mime.
- ❖ Our students participated in "Youth Empowerment Programme" at St. Joseph's College, Trichy from 14.01.2023 to 16.01.2023.
- ❖ Our students participated in an awareness programme on "Women Empowerment" at St. Mary's College, Thoothukudi on 28.01.2023.

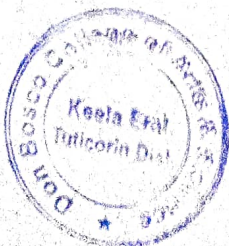
CAREER GUIDANCE AND PLACEMENT CELL :


- ❖ The objective of the cell is to identify the talents available among the students of this college and nurture them further and offer the guidance to choose a bright and right career.
- ❖ In collaboration with Barclays CSR Bank & Aahvishkaar, a "Placement Training"




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

- was organized for our final year students on 20th September 2022 and 21st September 2022. The program is designed for the training on soft skills and interviewing skills, Preparation of CV. The students will be guided and supported towards job placement in reputed companies.
- ❖ In collaboration with ICAT Design and Media College, Chennai, a seminar on "UI Design and Game Design Development" was organized for our final year students on 18th November 2022. Mr. Thirumalai Selvan, Manager, and Mr. Mohammed Shereef team member from ICAT explained the concept of User Interface Design. At the end of the seminar students understand the companies looking for designers with the skills to create user friendly interfaces.
 - ❖ In collaboration with Veranda, Tirunelveli, an awareness program on "Naam Mudhalvan" was organized for our final year students on 18th November 2022. Mr. Lingam, trainer from Veranda provides the career and academic guidance to the students under the scheme on courses and relevant information about industry specific skills. This program enables the students to get training in their chosen field of interest that will help them in achieving their career goals.
 - ❖ In collaboration with Jio Digital Life, Kovilpatti, a "Trainee Program" was organized for our second and third year girl students on 29th December 2022. The program is designed for training the young students with potential to be a part of the change and contribute to the digital transformation. The trainers V Madhan Kumar, Manager, Jio Digital Life and Venkatram Assistant Manager, Jio Digital Life handled the training sessions. The entire training program helps the students to prepare students to be future ready with practical on-field sessions and groom students to be next Jio sales professionals.
 - ❖ In collaboration with CuMans Pvt Ltd, Chennai, a Placement Drive was organized for our final year girl students on 24th March 2023. Mr. K Maridurai, HR Manager, and Mr. Arul , HR from CuMans Pvt Ltd explained the clear overview of the position of Trainee Assembler, Trainee Quality controller. The recruitment procedures includes Personal interview, Short listing candidate and Final selection list. Nearly 35 students registered their names and attended the interview. Finally 30 students were selected.
 - ❖ In collaboration with L & T Financial Services, a Placement Drive was organized for our final year male students on 24th March 2023. Mr. S Denin Ruthin dhas, Human Resources Manager, Tamilnadu south and Mr. Ramamoorthy, Regional Manager from L & T Financial Services gave the clear overview of the position of Micro Loan Officer. Nearly 40 students attended the orientation session. In the Interview the recruitment procedures includes group discussion and face to face interview. Nearly 15 students registered their names and attended the interview. Finally 7 students were selected.




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL


ENTREPRENEURSHIP DEVELOPMENT AND INNOVATION CELL :

- ❖ Entrepreneurship Development and Placement Cell in collaboration with EDII Hub Manonmaniam Sundaranar University, Tirunelveli organized an Awareness Program on "Entrepreneurship and Innovation" for our final year students on 30th September 2022. Dr. S. T. Suvaithiran, Field Coordinator, EDII Hub, Department of Management studies, Manonmaniam Sundaranar University, Tirunelveli and Mohammed Nowsath Sherif, Co-Founder & COO, IVP Beneficiary, Incrix Techlutions LLP, Kovilpatti & Chennai explain about entrepreneurship, innovation and how to improve their entrepreneur skills.
- ❖ In collaboration with Department of Business Administration, an Mega Marketing Fair was organized on 21st October 2022. In this event, about 12 teams participated as vendors. Students enthusiastically marketed their food creations. Students from Auxillium school, Keela Eral are invited to visit the Mega Marketing Fair. This mega marketing fair Innovate to improve the marketability and performance of students.
- ❖ In collaboration with EDII Hub Manonmaniam Sundaranar University, Tirunelveli, an "One Day Entrepreneurship Development Programme for Outgoing & Alumni Students" was organized for our final year students on 28th January 2023. The first session was handled by Dr. M. Rajee , Assistant Professor of the department of Business Administration, Kamaraj College, Thoothukudi., S. Sivasankar, Head of the department of Business administration, G. Venkatasamy Naidu College, Kovilpatti., Dr. K. Krishnaveni, Assistant Professor, department of Commerce, Government arts and Science College, Nagalapuram handled the sessions.

FINE ARTS AND MEDIA CLUB

- ❖ The Fine Arts Club of Don Bosco College of Arts and Science was inaugurated with the supreme motive of bringing out the untold, hidden talents of the students to limelight. Under the auspices of the Fine Arts Club various Literacy and Cultural Competitions were held every year. The Fine Arts Club has identified a set of talented youngsters who participate regularly in the Independence Day, Teachers Day, Christmas Celebration, Republic Day, College Annual Day and all other Festivals.
- ❖ Tree plantation awareness program was organized on 16th August 2022. The chief guest Mr. Markandaeyan, MLA, Vilathikulam was invited as a chief guest.
- ❖ In collaboration with Krishna Media, a Pattimandram was conducted on 03.03.2023 and telecast the events on 19.03.2023.
- ❖ A State Level Inter-collegiate competitions were organized on 03.04.2023. Powerstar Srinivasan(Actor) and Vasanth (Comedian Actor and Director) were invited as chief guests.





PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

888

- ❖ An anti-drug awareness camp was organized on 11th August 2022. Mrs. Krishna Kumari (Thasildar, Ettayapuram, Mr. Janta Hase Mohamad (Inspector of Police, Ettayapuram) and Mr. Pechai Pandian (Panchayat President, Keela Eral) were invited as chief guests.
- ❖ A rally was conducted for 75th Independence day on 12th August 2022.
- ❖ 75th Independence Day was celebrated on 15th August 2022. Mrs. Krishna Kumari, Thasildar, Ettayapuram was invited as a chief guest. She delivered a motivational and patriotic speech.
- ❖ A programme was organized to create an awareness of the importance of manging aadhar and voter card on 24th August 2022. Maharaja, Election Officer, Ettayapuram was invited as the Chief Guest.
- ❖ "Social Justice Day" as celebrated on 17th September 2022. Overall 120 students participated in this event. All the students were participated in the "Social Justice" oath under taking.
- ❖ National Disaster Management Awareness Program was organized on 28.09.2022. Mrs. Krishna Kumari (Thasildar, Ettayapuram) and Mr Sundara Raj (Fire Safety Inspector, Kovilpatti) were invited as chief guests.
- ❖ Youth Awakening day was celebrated in the remembrance of Dr A. P. J. Abdul Kalam's birthday on 15th October 2022. A documentary film of Dr.A.P.J.Abdul Kalam was played to the students.
- ❖ Campus Cleaning Programme was organized on 19th October 2022 in collaboration with "Nehru Vuva Kendra" to remove the plastic in the college campus.
- ❖ "Thoothukudi Formation Day" was celebrated on 20th October 2022. Rev. Fr. Agilan Sarprasadam, Provincial, Tiruchi Don Bosco Society inaugurated and planted the tree sapling for this event.
- ❖ In collaboration with "Nehru Vuva Kendra" National Unity Run Day was celebrated in the remembrance of the birthday of Sardar Valabhai Patel on 30th October 2022.
- ❖ In collobaration with Vembu trust, Vilathikulam, village campus cleaning program was organized at Naranapuram village on 01st November 2022. More than 30 students participated in this camp.
- ❖ **NATIONAL YOUTH DAY** : National Youth Day in remembrance of Vivekananda birthday was celebrated on 12th January 2023. Rev. Fr. John Marshal and Kensta TNPSA Coacher tucicorin were invited as chief guests. They explained the value of education to the students and gave the awareness to the Youngsters about the society.
- ❖ **NATIONAL VOTERS DAY** : National Voters day was celebrated on 25th January 2023. Mrs. Krishna Kumari, (Thasildar, Ettayapuram) and Mr.Maharaja(Election officer) presented the importance of election and voting to

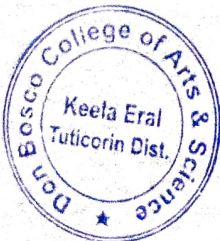


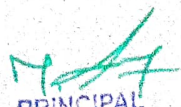

PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

- the students.
- ❖ **College Campus Cleaning** : Cleaned Campus program was organized on 01st March 2023.
 - ❖ Yellow bag awareness camp was organized at vilathikulam on 10.03.2023. Police inspector Mr. Murugan participated in the program and distributed the yellow bag to the village people.
 - ❖ **SEVEN DAYS SPECIAL CAMP** : Seven days special camp was conducted at Kamanakanpatti during the days 20.03.2023 to 26.03.2023. The camp includes the programs on the following concepts "Clean Environment, Free Eye Camp, Yellow Bag Awareness, Natural Conservation". The programs were given to the village people.
 - ❖ Our college NSS Volunteers organized a Free medical camp at Keela Eral in collaboration with public welfare hospital under chief ministers comprehensive insurance scheme on 02-04-2023

SPORTS ACTIVITIES :

- ❖ Kabaddi team has participated in MS University Intercollege Kabaddi Tournament on 2nd October 2022 held at Vivekananda College. Agastheeswaram, Kanyakumari and the team was qualified for quarter final
- ❖ Young sports of India conducted 1st National Championship from 30th September 2022 to 2nd October 2022 in Chennai. Our college students secured the Gold medal for Kabaddi, Silver for Boxing and Athletics.
- ❖ Kabaddi match was organized for school students in the college campus by our college sports committee on December 8, 2022. Competitors from various places such as Tuticorin, Kovilpatti, Ottapidaram, and Satur participated in this event. John the Baptist Hr Sec School, Puthiyamputhur secured the first place. Government Hr. Sec. School, Kurukkusalai secured the second place. Auxilium Hr Sec School, Keela Eral secured the third place
- ❖ Mini Marathon was organized for youngsters at Ettayapuram Bharathi Mill on 29th January 2023. The aim of this event is to ignite love for sports and healthy life style among the rural youngsters. This event was classified into categories
 - 6 km for men (from Ettayapuram Bharathi Mill to GK Vinayaka Vidyalaya School)
 - 5 km the girls (from Ettayapuram Bharathi Mill to Padanthanpuli) respectively.
- ❖ Sakthivel from Srivaikundam secured the first place. Gokul from Madurai secured the second place and Venkadesh from Vilathikalalam secured the third place in men's category Whereas in the category of women, Gokila from Puthur Government Higher Secondary School got 1st place, Ramya from Settikulam Government Higher Secondary School secured 2nd place and Sangeetha from Puthur Government Higher Secondary School received 3rd place. 250 boys and youngsters and 45 girls participated in this event.




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

- ❖ Our college organized Intercollegiate Volleyball tournament for second year boys on 18th and 19th March 2023 in our college campus.
- ❖ Mr Ranjith Kumar of III BA English has participated in the 33rd Tamilnadu Statelevel Taekwondo Championship-2023 in Tuticorin. The event was organized by Dindigul district Taekwondo Association.
- ❖ Our college students participated in National level Sports meet on 07th and 08th March 2023 at Tiruppur. They secured Gold medals for Kabaddi, Boxing, Athletics and Silambam

SCHOLARSHIP

Scholarship Name	Applied	Sanctioned
SC ST Scholarship	60	0
Minority Scholarship	74	0
Jindal Scholarship	42	17
Don Bosco Scholarship	28	28
HDFC Scholarship	21	03
Physically Challenged Scholarship	03	02
Reliance Scholarship	10	01
JSW Scholarship	10	0

ALUMNI REPORT:

Alumni meet was held on 16th January 2023 in which the alumni from 2019 to 2022 batches participated and they are forged several initiatives to strengthen the past pupils Associations. A new team of office bearers were elected. An interactive link in the college WhatsApp group has been maintained where in our alumni can post their request, suggestions, job opportunities etc. as part of continuous interaction process with our alumni.

FACULTIES AWARDED DOCTORATE OR PASSED NET EXAM:

- ❖ Mrs. A.Ponmani has been award as Doctorate of Philosophy in Commerce 30.08.2022.
- ❖ Rev. Fr. Anthonysamy has been award as Doctorate of Philosophy in Commerce on 06.09.2022.
- ❖ M. Prabhu has been award as Doctorate of Philosophy in Commerce on 08.11.2023.
- ❖ Mr. Mahendran, Department of English has cleared the NET exam.

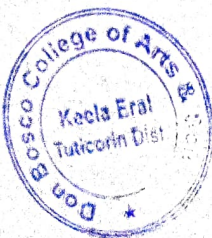



M. A. J.
 PRINCIPAL
 Don Bosco College of Arts & Science
 KEELA ERAL

❖ Mrs. A. Anusuya has been awarded as Doctorate of Philosophy in Mathematics on 03.04.2023.

PAPER PRESENTATIONS AND PUBLICATIONS:

Name of the Faculty	No. of Presentations & Publications
Dr. M. Sivasankari	2
Dr. A. Anusuya	5
Ms. Mumtha	3
Dr. A. Ponmani	1
Dr. T. Ponccelia	2

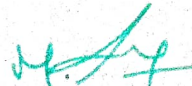



PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

Signature of the Members :

Name of the Member	Designation	Signature
Rev. Fr. S. Agilan Sarprasadam	Chairperson	
Rev. Fr. Dr. M. Xavier Micheal	Vice Chairman	
Rev. Fr. Amaladoss	Treasurer	
Rev. Dr. S. Victor Antonyraj	Secretary	
Dr. R. D. Thilaga	Principal	
Rev. Dr. L. Alphonse Lazar	Administrator	
Rev. Fr. A. Peter Arokiaraj	Academic Coordinator	
Dr. M. Prabhu	Vice Principal	
Dr. A. Anusuya	Vice Principal	
Mrs. S. Theivarathina	Vice Principal	
Mrs. V. Parvatha	Controller of Examinations	
Rev. Dr. M. Anthoysamy	Member	
Rev. Fr. Thomas Arockiasamy	Member	
Rev. Fr. S. Alexander Suresh	Member	
Dr. M. Sivasankari	Member	
Ms. C.Kulanthatherase	Member	
Dr. Sundara Kannan	University Representative	




 PRINCIPAL
 Don Bosco College of Arts & Science
 KEELA ERAL

Meeting-1

Date: 27/06/23

Time: 4: P.m.

Venue: IQAC office

AGENDA

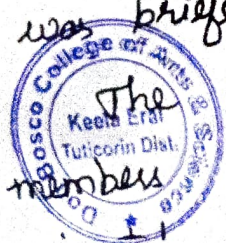
1. Plans of the institution for the current Academic year 2023-2024.
2. Admissions 2023-2024.
3. Research Projects, Publications.

Minutes

The first meeting for the Academic year 2023-2024 was held on 27/06/23 in the IQAC office at 10.a.m. The Principal of the college acted as the chair person and initiated the meeting.

The principal, further discussed the plan of the teaching Learning Process.

Implementation of the portal for admission 2023-2024 was briefed by the IQAC- Coordinator



The IQAC Coordinator encouraged all the members to attend Orientation Programmes and to increase the Research publications

PRINCIPAL
Don Bosco College of Arts & Science
TUTICORIN DISTRICT

Members Present

Secretary NA

Principal Academic Dehily
Coordinator

Vice Principals

Helie
H. A. J. di. O. G. M.

Examination coordinators

[Signature]

IQAC coordinators

[Signature]

Professors

- (i) [Signature]
- (ii) [Signature]
- (iii) [Signature]

Accountant

[Signature]

office superintendent - [Signature]

Alumni.

[Signature]
[Signature]



M. [Signature]
INCHARGE

Internal Quality Assurance Cell (IQAC)
Don Bosco College of Arts and Science
Keala Eral, Tuticorin Dist.

PRINCIPAL
Don Bosco College of Arts & Science
KEALA ERAL

Meeting - 02

Date: 03/08/23

Time: 12:30 P.M.

Venue: IQAC office

AGENDA

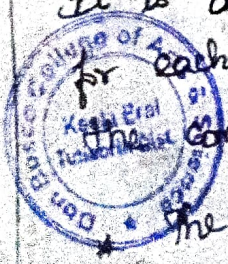
- * Review of Previous Meetings & Action Taken Report.
- * To decide the plans for AQAR documents Preparation.
- * Perspective plan for the Departments quality Initiatives.

The chairperson, the principal welcomed the members of the meeting. The following points were discussed.

* The chairperson discussed the Action taken Report of the previous meetings. The follow up works of the meetings were discussed.


* The IQAC coordinator Dr. M. SIVASANKARI delivered the status of costwise plan of action for the AQAR preparation. It was decided to check the previous records of each criterion with regard to the required data. It is decided to constitute a Staff committee for each criteria under a staff incharge for the completion of the work.

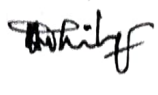
Don Bosco College of Arts & Science
KEELA ERAL
PRINCIPAL
M. SIVASANKARI





The other on going processes such as student's Progression and merit status in the examinations, record of attendance, projects and placements of the students were discussed.


Members Present:


Secretary: 

Principal: 

Academic coordinator: 

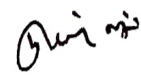
Vice Principals: 
M. A. Dr. D. P. N. S.

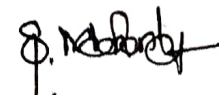
Examination coordinators: 


IQAC Coordinator: 

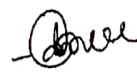
Professors

(i) 


(ii) 

(iii) 

Accountant: 

Office Superintendent - 

Alumni

no. 
M. P. S. S.

M. 
INCUBANCE

Date: 30/09/23

Time: 2:45 P.m.

Venue: IQAC office

AGENDA

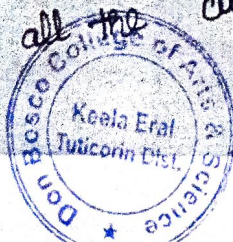
- * Internal Audit of IQAC plans
- * Submission of documents of all the Academic Activities by Departments for the year 2023-2024 to IQAC.


Minutes

The IQAC held the meeting at its office. The chairperson highlighted the importance of AQAR Submission, Internal Audit plans and other documentations to be submitted to IQAC.

The IQAC coordinator announced the Internal Academic Audit Committee will meet the Departments on the scheduled date and time. It was resolved that the records already maintained. The coordinators have to be updated upto the end of this current academic year.

At the end of the meeting after the end semester examination discussions, the Principal insisted that all the current academic year documents:




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

Members Present:

Secretary: M. Jay

Principal: D. Princy

Academic Coordinator: Meta Nishij

Vice Principals: M. Jay & D. Princy

Examination Coordinator: [Signature]

IQAC Coordinators: [Signature]

Professors:

(i) [Signature]

(ii) [Signature]

(iii) [Signature]

Accountant

[Signature]

Office Superintendent: [Signature]

Alumni

[Signature]
[Signature]

[Signature]

INCHARGE

Internal Quality Assurance Cell (IQAC)
Don Bosco College of Arts and Science
Keela Erat, Thoothukudi District.

Meeting No: 4

Date: 01/11/23

Time: 2:45 P.M.

Venue: IQAC office

AGENDA

- * collection of data regarding Research scholars
- * E-Content Development

MINUTES

* It was decided to collect data regarding the research scholars through their respective supervisors of research cell.

* It was decided to encourage all the departments to develop E-content material using the resources available at the department.

Members Present

- Secretary
- Principal
- Academic coordinators
- Vice Principals
- Examination coordinators
- IQAC coordinators

May
 Duty

Meta Arshaj
 M.A. 01/11/23

[Signature]
 H.S.

M. G. S.
 INCHARGE

Internal Quality Assurance Cell (IQAC)
 Don Bosco College of Arts and Science
 Keela Eral, Thoothukudi District.



- Professors
- (i) [Signature]
 - (ii) [Signature]
 - (iii) [Signature]

[Signature]

[Signature]
 PRINCIPAL
 Don Bosco College of Arts & Science
 KEELA ERAL

Meeting No: 5

Date: 25/01/24
Time: 2:45 P.M.
Venue: IQAC Office

AGENDA

1. Submission of NIRF Proposal
2. Submission of AISHE Proposal
3. Planning Department Activities.

MINUTES

1. It was decided to submit the proposal for participation in NIRF
2. It was decided to submit the proposal for participation in AISHE
3. Activities for the Departments were planned for implementation.

MEMBERS PRESENT

- Secretary
- Principal
- Academic coordinators
- Vice Principals
- Examination coordinators
- IQAC coordinators
- Professors
 - (i) Dr
 - (ii) Quinix
 - (iii) B. Madhankar

Wels
Daily

Meli Arulaj
M A Arulaj

[Signature]

[Signature]

M. @
INCHARGE

Internal Quality Assurance Cell (IQAC)
Don Bosco College of Arts and Science
Keela Eral, Thekkadudi District

[Signature]



DON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA ERAL

INTERNAL QUALITY ASSURANCE REPORT

REPORT ON INTERNAL ACADEMIC AUDIT 2023-2024

Date: 14th February 2024

Organized by: Internal Quality Assurance Cell (IQAC)

1. Introduction

The Internal Quality Assurance Cell (IQAC) of the institution organized an **Internal Academic Audit** on 24th March 2024. The purpose of this audit was to assess the progress and effectiveness of academic activities across various criteria. The audit focused on the evaluation of the following criteria:

- Criterion 1 and Criterion 2
- Criterion 3 and Criterion 4
- Criterion 5 and Criterion 6
- Criterion 7 and Office

The audit was carried out in a structured manner with the participation of experts in each criterion. The Internal Academic Audit aimed at improving the quality of education and the academic processes within the institution.

2. Audit Experts

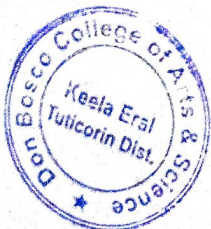
The Internal Academic Audit experts for each criterion were as follows:

- **Prof. V. Parvatha**
Examination Coordinator and Assistant Professor of BCA
- **Rev. Fr.A.Peter Arokiaraj**
Academic Coordinator
- **Dr. M. Prabhu**
Head and Assistant Professor of Commerce

3. Audit Schedule

The audit was conducted on 14th February 2024, divided into multiple sessions based on different criteria:

- **Session 1:**
Criterion 1 and Criterion 2




Principal
Don Bosco College of Arts & Science
KEELA ERAL

Experts: Prof. V. Parvatha and Dr. M. Prabhu

Session 2:

Criterion 3 and Criterion 4

Experts: Prof. V. Parvatha and Dr. M. Prabhu

Session 3:

Criterion 5 and Criterion 6

Experts: Rev. Fr. A. Peter Arokiaraj and Dr. M. Prabhu

• **Session 4:**

Criterion 7 and Office

Experts: Rev. Fr. A. Peter Arokiaraj and Dr. M. Prabhu

4. Audit Process

The audit process involved a detailed review of the academic activities related to each criterion. The experts assessed the progress, effectiveness, and areas for improvement. The audit was comprehensive, with each criterion being evaluated in a systematic manner.

5. Suggestions and Recommendations

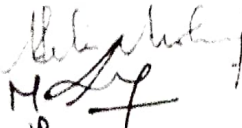

Following the audit, the **IQAC Coordinator**, Dr. M. Sivasankari, provided valuable suggestions to improve the quality of work for each criterion. These suggestions were aimed at completing the necessary tasks and strengthening the academic processes.


6. Vote of Thanks

The session concluded with a **Vote of Thanks** delivered by Dr. M. Sivasankari, IQAC Coordinator, who expressed gratitude to the experts, faculty members, and all those who contributed to the success of the Internal Academic Audit.

7. Conclusion

The Internal Academic Audit was a significant step toward enhancing the quality of education and academic administration within the institution. The insights and feedback from the audit will play a crucial role in further improving academic standards and ensuring compliance with institutional goals.


M. P.

Experts


IQAC Coordinator

(Dr. M. SIVASANKARI)

RECHARGE
Internal Quality Assessment Cell (IQAC)
Sree Suresh College of Arts and Sciences
Sree Suresh College, Thiruvananthapuram.



DON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA ERAL.

Internal Quality Assurance Cell (IQAC)

Report on External Academic Audit Conducted by External Peer Team Members

Date of Audit: 3rd October 2023

Organized by: Internal Quality Assurance Cell (IQAC)

Institution: Don Bosco College of Arts and Science

External Peer Team Members:

- **Dr. S. Bharathi Bernadsha** – Academic Expert
- **Mr. S. Vadamalai** – IQAC Coordinator, Don Bosco College, Dharmapuri

Introduction

On 3rd October 2023, the Internal Quality Assurance Cell (IQAC) of [Institution Name] hosted an external academic audit, which was carried out by two distinguished members from Don Bosco College, Dharmapuri—**Dr. S. Bharathi Bernadsha** and **Mr. S. Vadamalai**, IQAC Coordinator. The purpose of this audit was to assess and review the institution's academic processes, teaching-learning practices, curriculum delivery, and overall educational standards. The external audit provided an opportunity for an objective evaluation of the institution's strengths and areas for improvement, with a focus on academic excellence and quality assurance.

External Peer Team Members

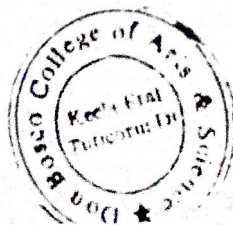
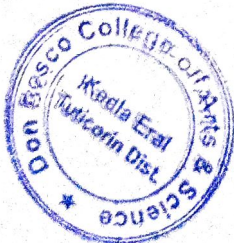
The External Peer Audit was conducted by the following team members:

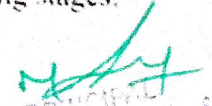
1. **Dr. S. Bharathi Bernadsha** – Academic Expert with extensive experience in curriculum development, academic auditing, and quality assurance in higher education.
2. **Mr. S. Vadamalai** – IQAC Coordinator, Don Bosco College, Dharmapuri, with expertise in the implementation of quality standards in higher educational institutions.

Their knowledge and expertise in the field of academic quality assurance were instrumental in providing valuable feedback on the institution's academic practices.

Audit Process

The external academic audit process involved a structured and detailed review of various aspects of the institution's academic operations. The audit was conducted in the following stages:




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

1. Opening Session and Introduction:

- The audit team was welcomed by the IQAC members, senior leadership, and faculty. The objectives of the audit were outlined, and the scope of the assessment was clarified.
- A brief presentation on the institution's vision, mission, academic programs, and quality assurance practices was provided to the audit team.

2. Review of Academic Documentation:

- The audit team thoroughly reviewed key academic documents, including:
 - Curriculum and syllabi for various programs.
 - Academic calendar, teaching plans, and assessment strategies.
 - Student performance data, including results, pass rates, and academic achievements.
 - Faculty qualification records and teaching methodologies.
 - Reports of previous internal and external assessments (NAAC, NBA, etc.).
 - Institutional development plans and reports related to quality assurance initiatives.

3. Classroom Observations:

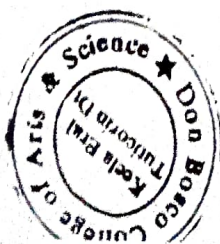
- The audit team conducted on-site visits to various departments and classrooms to observe the teaching-learning process.
- Interaction with faculty members during the classes was encouraged to assess the pedagogical approaches and teaching effectiveness.

4. Interaction with Stakeholders:

- The audit team engaged with various stakeholders, including faculty, administrative staff, students, and alumni, to understand their experiences and perspectives on the institution's academic environment.
- A focused discussion was held with students to gather feedback on the quality of teaching, assessment methods, and overall academic support.
- Faculty meetings were held to discuss teaching methodologies, research initiatives, and curriculum delivery.

5. Infrastructure and Resources Assessment:

- The team also evaluated the institutional infrastructure, including classrooms, libraries, laboratories, and other academic facilities that support the teaching-learning process.
- The availability and use of technology in classrooms, digital resources, and e-learning platforms were assessed.



Key Findings and Observations

The audit team found several strengths in the institution's academic processes, along with some areas that could benefit from further development. Here are the key observations:

Strengths:

1. Curriculum Design and Delivery:

- The curriculum was observed to be comprehensive, well-structured, and aligned with industry standards. The syllabi were up-to-date, and course materials were found to be relevant to current academic and industry needs.
- The use of technology in teaching, including digital learning platforms, was found to be effective in enhancing the learning experience for students.

2. Teaching-Learning Process:

- The institution demonstrated a commitment to employing diverse teaching methods, including lectures, group discussions, practical sessions, and online resources.
- Faculty members were found to be highly qualified and experienced, with a strong focus on student engagement and personalized mentoring.
- Regular assessments, quizzes, and assignments were conducted to ensure continuous learning and student involvement.

3. Research and Innovation:

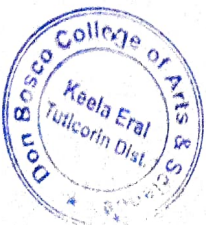
- The institution has made significant strides in promoting research and innovation. Faculty members were actively involved in research projects, and students were encouraged to participate in research activities.
- There was evidence of growing research output in terms of publications, presentations, and projects, with faculty contributing to national and international conferences.


4. Student Support Services:

- The institution provides a strong system of academic and personal support services for students. This includes mentoring programs, career counseling, and extracurricular activities that contribute to holistic student development.
- The feedback mechanisms in place for students were found to be efficient, ensuring that students' concerns are addressed promptly.

5. Institutional Governance:

- The leadership and governance structures were well-defined and effective. The role of the IQAC in maintaining quality assurance and continuous improvement was highlighted as a significant strength.
- The institution's commitment to quality and its alignment with accreditation standards (NAAC) was commendable.




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

Areas for Improvement:

1. **Enhancing Industry Linkages:**

- While the institution has made some progress in establishing industry partnerships, the audit team recommended that more focused efforts be made to create avenues for student internships, placements, and collaborative projects with industry partners.
- Expanding the network of industry experts and professionals for guest lectures, workshops, and training sessions could further enhance student exposure to practical knowledge.

2. **Faculty Development:**

- Although faculty members were found to be qualified, the audit team suggested that regular professional development programs be organized to keep faculty updated with the latest trends in pedagogy, research methodologies, and technology integration.
- The team also recommended promoting faculty participation in international conferences and workshops to foster global perspectives in teaching and research.

3. **Feedback Systems:**

- While the institution has a feedback mechanism in place, the audit team advised enhancing the frequency and depth of feedback collection from students and faculty. This could lead to more timely and actionable improvements in academic processes.
- More structured feedback on the curriculum and teaching methods could be gathered and analyzed systematically for improvements.

4. **Global Exposure:**

- The audit team suggested increasing opportunities for international collaborations, exchange programs, and joint research initiatives to provide students and faculty with global exposure.
- Establishing international linkages would also contribute to the institution's visibility and reputation in the global academic community.

5. **Use of Technology and Digital Resources:**

- While the institution has made strides in using technology, the audit team recommended further integration of digital tools and e-learning resources, especially in the delivery of interactive and hybrid courses.
- Developing an online repository of course materials, recorded lectures, and research publications could be beneficial for students and faculty.

Recommendations

Based on the observations and findings, the audit team made the following recommendations for further enhancement of academic quality:



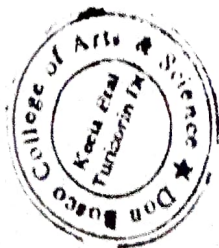
1. **Curriculum Updates:** Ensure that the curriculum is periodically reviewed and updated in consultation with industry experts to stay aligned with emerging trends and demand.
2. **Strengthening Industry-Academic Partnerships:** Focus on building stronger relationships with industry partners for internships, placements, and collaborative research opportunities.
3. **Faculty Development Programs:** Implement more structured and regular faculty development programs to enhance teaching methodologies and research capabilities.
4. **International Collaborations:** Develop strategies to expand international partnerships, exchange programs, and collaborative research opportunities for students and faculty.
5. **Improvement of Feedback Mechanisms:** Enhance the feedback systems to ensure timely and actionable improvements in teaching and curriculum delivery.
6. **Technology Integration:** Continue to expand the use of digital platforms, tools, and e-learning resources to enhance the academic experience for students.

Conclusion

The external academic audit conducted by Dr. S. Bharathi Bernadsha and Mr. S. Vadamalai on 3rd October 2023 has provided valuable insights into the strengths and areas for improvement in the institution's academic processes. The audit affirmed the institution's commitment to providing quality education and fostering a culture of continuous improvement.

The recommendations provided by the external peer team will be taken into consideration by the IQAC and the institution's leadership to further enhance academic standards and ensure that the institution continues to provide high-quality education to its students.

M. A. S.
INCHARGE:
Internal Quality Assurance Cell (IQAC)
Don Bosco College of Arts and Science
Keela Eral, Thoothukudi District.



M. A. S.

NON – STATUTORY COMMITTEES



Maly
PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL



DON BOSCO COLLEGE OF ARTS AND SCIENCE

Accredited with 'B' grade by NAAC (1st Cycle)

Affiliated to Manonmaniam Sundaranar University, Tirunelveli

KEELA ERAL, THOOTHUKUDI (DT) – 628 908

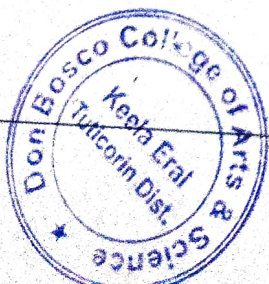
NON – STATUTORY COMMITTEES

ADMISSION COMMITTEE

- Dr. M. Prabhu
- Mrs. Anusiya
- Mrs. Theivarathina
- Dr. G. Tamilarasi
- Ms. S. Masilla Mathi Arasi
- Mr. S. Mohan Kumar
- Mr. K. Ashok
- Ms. A. Vijaya Mala
- Ms. J. Micheal Mano Preethika

Roles and Responsibilities

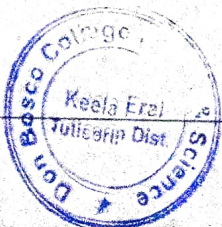
- Create eye-catching brochures, prospectuses, and handouts for greater publicity in cooperation with management.
- To gather information from the Departments, Committees, and lecturers' in order to prepare an annual plan of activities for the year that will be published in the prospectus.
- To create a plan for talking to diploma students in the 12th standard about careers.
- To place admissions-related advertisements in newspapers as and when authorized by the relevant admissions conveners.
- To support the students and engage the parents during the admissions process
- To urge management to upgrade facilities in response to input from parents and students received during admissions counseling
- To keep and file the admissions and annual plan records.
- To deliver the IQAC Committee the enrolment records.



M. J. Micheal Mano Preethika
Principal
Don Bosco College of Arts & Science
KEELA ERAL

CURRENT MEMBERS

S.NO	NAME	DESIGNATION	DEPARTMENT
1	Dr.M.Prabhu	Member	Vice Principal
2	Mrs.Theivarathna	Member	Vice Principal
3	Dr.A.Anusiya	Member	Vice Principal
4	Dr.G.Tamilarasi	Member	HoD of Tamil
5	Ms.S.Mashila MathiArasi	Member	HoD of English
6	Mr.S.Mohan Kumar	Member	Librarian
7	Mr.K.Ashok	Member	Physical Director
8	Ms.A.Vijaya Mala	Member	Assistant Professor of English
9	Ms.J.Micheal Mano Preethika	Member	Assistant Professor of English



M. A



DON BOSCO COLLEGE OF ARTS AND SCIENCE

Accredited with 'B' grade by NAAC (1st Cycle)

Affiliated to Manonmaniam Sundaranar University, Tirunelveli

KEELA ERAL, THOOTHUKUDI (DT) – 628 908

NON – STATUTORY COMMITTEES

EXAMINATION CELL

Dr. R.D. Thilaga

Mrs. V. Parvatha: Controller

Ms. J. Amala Pradeepa

Mr. M. Rahman

Mr. B. Karthick

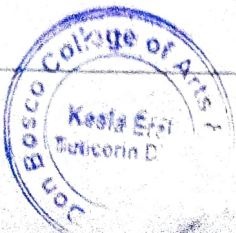
Mr. S. Iyyappan

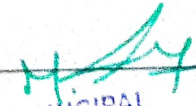
Mr. J. Jaison Jeba Oswalt

Mr. K. Balasubramanian

Roles and Responsibilities:

- To conduct the continuous internal assessment, model examination, and university semester exams
- To conduct examination and evaluation process in the college efficiently.
- To serve all Examination related notices to all concerned.
- To make the necessary preparations for the examination timetable, vigilance responsibilities, and seating arrangements in the examination halls to ensure a successful examination process.
- To take the necessary actions for giving the invigilators the answer sheets and receiving them.
- To make sure that the internal marks are entered into the university site in the proper format.

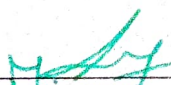



PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

- To address all exam-related complaints from the administration, instructors, staff, and students.
- To preserve all examination-related documentation.
- To conduct competitive/eligibility/qualifying Exams of the Government and other Examination Authorities when the College is selected as an Examination Centre.
- To create and distribute circulars for students regarding the payment of examination fees, the deadline for fee payments, the methods for paying fines, etc.
- To give the students advice on the format of the exams.

CURRENT MEMBERS			
S.NO	NAME	DESIGNATION	DEPARTMENT
1	Dr. R.D. Thilaga	PRINCIPAL	
2	Mrs. V. Parvatha	CONTROLLER	Assistant Professor of Computer Application
3	Ms. J. Amala Pradeepa	Member	Assistant Professor of Maths
4	Mr. M. Rahman	Member	Assistant Professor of Business Administration
5	Mr. B. Karthick	Member	Assistant Professor of Commerce
6	Mr. S. Iyyappan	Member	Assistant Professor of Tamil
7	Mr. J. Jaison Jeba Oswalt	Member	Assistant Professor of English
8	Mr. K. Balasubramanian	Member	Office Assistant




 PRINCIPAL
 Don Bosco College of Arts & Science
 KEELA ERAL



DON BOSCO COLLEGE OF ARTS AND SCIENCE

Accredited with 'B' grade by NAAC (1st Cycle)

Affiliated to Manonmaniam Sundaranar University, Tirunelveli

KEELA ERAL, THOOTHUKUDI (DT) – 628 908

NON – STATUTORY COMMITTEES

LIBRARY ADVISORY COMMITTEE

R.D. THILAGA

Mr. K. Mohan Kumar : Coordinator

Ms. V. P. Sujitha : Member

Roles and Responsibilities:

- To support and offer academics, researchers, and students access to top-notch academic materials.
- To promote the library and serve as a conduit for communication with its patrons. To create general principles and rules for the library that regulate its operations and create guidelines for the effective use of its resources.
- To determine, assess, and review department-by-department library readership and to take action to ensure the best possible use of the library's resources.
- To enhance the research and academic culture at the College, departments should establish their requirements for the purchase of books and periodicals well in advance.
- To ask readers for comments on the library's resources and operation, then utilize that feedback to improve the library's offerings. To strive toward the modernization and enhancement of library and documentation services.
- To take steps to expand the library's membership beyond the walls of the College.
- To create and submit an annual report on the library's resources and usage.

CURRENT MEMBERS

S.NO	NAME	DESIGNATION	DEPARTMENT
1	Dr.R.D.Thilaga	PRINCIPAL	
2	Mr.S.Mohan Kumar	Coordinator	Librarian
3	Dr.G.Tamilarasi	Member	HOD of Tamil
4	Ms.S.Mashila MathiArasi	Member	HOD of English

M. A. J.

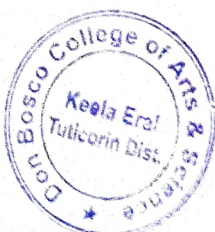


5	Dr. M. Sivasankari	Member	HOD of Computer Application
6	Dr. M. Ponmani	Member	HOD of Commerce
7	Mrs. D. Kanmani	Member	HOD of Business Administration
8	Ms. V. P. Sujitha	Member	Assistant Professor of English

GRIEVANCE REDRESSAL COMMITTEE

Dr. R.D. Thilaga
 Rev. Fr. A. Peter Arokiaraj
 Mrs. V. Parvatha
 Dr. M. Prabhu
 Mrs. Anusiya
 Mrs. Theivarathna

- A grievance redressal mechanism exists in the Institution. Students are advised to approach the faculty-in-charge of Grievance Redressal Cell (as mentioned in this Hand Book) for getting their grievances addressed.



[Handwritten Signature]
 PRINCIPAL
 Don Bosco College of Arts & Science
 KEELA ERAL



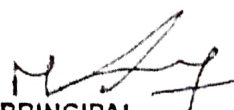
Don Bosco College of Arts and Science

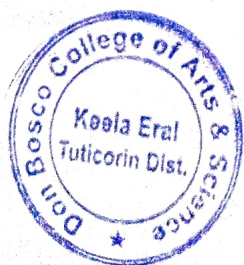
A Christian Minority, Self-financing College, Affiliated to Manonmaniam Sundaranar University, Tirunelveli
Keela Eral, Ettayapuram TK, Thoothukudi DT, Tamilnadu - 628 908
☎ 04632-290768 • 97904 02888 ✉ principal@dbcas.edu.in 🌐 https://dbcas.edu.in

Declaration

I hereby declare that the details and information given above are complete and true to the best of my knowledge and conviction.




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

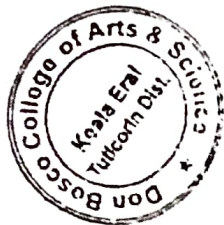


Don Bosco College of Arts and Science

A Christian Minority, Self-financing College, Affiliated to Manonmaniam Sundaranar University, Tirunelveli
Keela Eral, Ettayapuram TK, Thoothukudi DT, Tamilnadu - 628 908
☎ 04632-290768 • 97904 02888 ✉ principal@dbcas.edu.in 🌐 https://dbcas.edu.in

Declaration

I hereby declare that the details and information given above are complete and true to the best of my knowledge and conviction.




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

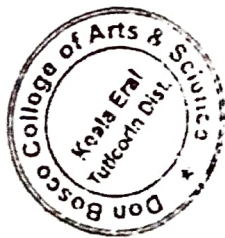



Don Bosco College of Arts and Science

A Christian Minority, Self-financing College, Affiliated to Manonmaniam Sundaranar University, Tirunelveli
Keela Eral, Ettayapuram TK, Thoothukudi DT, Tamilnadu - 628 908
☎ 04632-290768 • 97904 02888 ✉ principal@dbcas.edu.in 🌐 <https://dbcas.edu.in>

Declaration

I hereby declare that the details and information given above are complete and true to the best of my knowledge and conviction.




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL

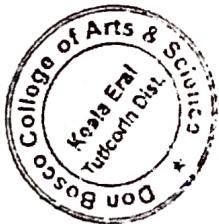


Don Bosco College of Arts and Science

A Christian Minority, Self-financing College, Affiliated to Manonmaniam Sundaranar University, Tirunelveli
Keela Eral, Ettayapuram TK, Thoothukudi DT, Tamilnadu - 628 908
☎ 04632-290768 + 97904 02888 ✉ principal@dbcas.edu.in 🌐 <https://dbcas.edu.in>


Declaration

I hereby declare that the details and information given above are complete and true to the best of my knowledge and conviction.




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL




PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL