CRITERION 5

5.1 STUDENT SUPPORT AND PROGRESSION

5.1.3 CAPACITY BUILDING AND SKILLS ENHANCEMENT INTITIVES TAKEN BY THE INSTITUTION INCLUDE THE FOOLWING



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(It includes Circular, Invitation, Report and Attendance)

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4		HEALTH & HYGIENE	
5		YOGA	10
6		COMPUTING SKILLS 1. DBCA – ENGLISH TYPING	
		2. TAMIL TYPING	

LENCE-KEELA ERAL DON BOSCO COLLEGE OF ARTS AN ACCREDITED WITH 'B' GRADE BY

TALLY CERTIFCATE COURSE

Collabrated with

Relywin consultancy Pvt. Ltd

In the Pressence of secretary Rev.Dr.Victor Antonyraj Principal Dr.R.D.Thilaga







Organising committee

Dr.M.Prabhu

Mrs.D.Kanmani

Head,Commerce

Head, Business Administration

June, 2023 - April, 2024





DON BOSCO COLLEGE OF ARTS AND SCIENCE

Accredited with 'B' Grade by NAAC (1st Cycle)
(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)

Keela Eral, Thoothukudi - 628 908

2023-2024

Circular

Date:26.06.2023

Dear HOD / Staff

We are excited to announce a One-Year Tally Certificate Course exclusively for B.Com and BBA students, in collaboration with Relywin Consultancy Pvt. Ltd.. The course will cover accounting fundamentals, Tally ERP applications, Participants will receive industry-recognized certification, hands-on training, and placement assistance. Course starts on 30th June 2023 to April2024. For queries, contact Dr.M.Prabhu, Head, Commerce.

Committee Member

Keela Eral

Don Bosco College of Arts & Science

DON BOSCO COLLEGE OF ARTS AND SCIENCE

Accredited with 'B' Grade by NAAC (1st Cycle) (Affiliated to Manonmaniam Sundaranar University, Tirunelveli) Keela Eral, Thoothukudi - 628 908

2023-2024

Tally Certificate Course Report

Date: 26.04.2024

The Tally Certificate Course launched exclusively for B.Com and BBA students in collaboration with Relywin Consultancy Pvt. Ltd. has received an encouraging response. The course focuses on key areas such as accounting, Tally ERP Application. Students appreciated the live project sessions and industry-oriented curriculum. Placement assistance by Relywin Consultancy and our Professors guidance further enhances the program's value, equipping participants with career-ready skills. The course completed successfully and more than sixty five students are Benefitted.

HOD

Principal /
PRINCIPAL



DON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA

Accredited with 'B' Grade by NAAC (1" Cycle) ACADEMIC YEAR 2023 -2024

REGISTRATION FORM IIIrd Year

TALLY CERTIFICATE COURSE (BBA & BCOM)

S.N	NAME	Department	Signature
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1.	AATHI LAKSHMI B	BBA	Mark T.
2.	FRANCIS VIJAY S	BBA	The state of the s
3.	HARVEY DOUGLAS JK	BBA	tra and vize
4.	JASHVA M	BBA	71 /
5.	MERCY R	BBA	Jashul
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Certificate of Merit

This certificate is awarded to

ARUN KUMAR M

Son Daughter of

MUTHURAJA

for successfully completing

TallyEssential Level 1

and securing Grade B

Place of Issue, Bengalum Disc Certified, 18-HA1-2024 Refuser, Prime 2.0 Blumel- 6.

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DON BOSCO COLLEGE OF ARTSAND SCIENCE KEELA ERAL

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ORGANIZES

TIME MANAGEMENT

In the esteemed Presence of

secretary Rev.Dr.Victor Antonyraj

> Principal Dr.R.D. Thilaga



12 October, 2023 9.30 AM - 12.30 PM

MEMBERS

Dr. M.Prabhu HoD, COMMERCE. Mrs.D.Kanmani HoD, Business Administration.





DON BOSCO COLLEGE OF ARTS AND SCIENCE

Accredited with 'B' Grade by NAAC (1st Cycle)

(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)

Keela Eral, Thoothukudi - 628 908

2023-2024

Circular

Date:10.10.2023

Dear HOD / Staff,

This is to inform you that our college organizes a session on Time Management on 12/10/2023. The program will start at 9.30 am and will end at 12.30 pm. All the final year students must attend this event without fail. Staff members are asked to encourage the students to participate in the program. One staff from each department should accompany the students. HODs are asked to assign the faculty member for their department. Attendance should be taken at the end of the program. Students are asked to maintain decorum of our college. Staff members are asked to remain till the end of the program. Kindly contact the Principal office to address any queries.

Committee Member

Principal
PRINCIPAL
Don Bosco College of Arts & Science
KEELA FRAI





DON BOSCO COLLEGE OF ARTS AND SCIENCE

Accredited with 'B' Grade by NAAC (1st Cycle)
(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)
Keela Eral, Thoothukudi - 628 908

2023-2024

Report

Time Management

Don Bosco College of Arts and Science organized a session on Time Management on 12/10/2023. Third year students from various department of our college have attended the session. Dr. M. Rajee, Head of the Department of Business Administration, Don Bosco College of Arts and Science was orator of the session. The session started with a prayer song, followed by the welcome address delivered by Prof G. Karthick, Department of Commerce. Dr.M.Prabhu, Head, Department of Commerce, Explained the importance of managing time in daily life. He further adds that how planning in everything leads to success in life. At the end of the session, students shared their feedback about the program. They found the program highly useful and it helped them to set a career goal. The vote of thanks proposed by Prof.D. Kanmani, Department of Business Administration.

Committee Member



DON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA

Accredited with 'B' Grade by NAAC (1" Cycle) ACADEMIC YEAR 2023 -2024

REGISTRATION FORM IIIrd Year

TIME MANAGEMENT

S.N O	NAME	Department	Signature
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DON BOSCO COLLEGE

OF ARTS AND SCIENCE - KEELA ERAL ACCREDITED WITH 'B' GRADE BY NAAC (1st CYCLE

ORGANIZES

COMMUNICATION SKILLS

IN THE ESTEEMED PRESENCE OF

SECRETARY

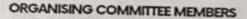
REV. FR. DR. VICTOR ANTONYRAJ

PRINCIPAL

DR. R.D. THILAGA







K. MASILA MATHI ARASI (HOD/BA (ENGLISH)

SUJEETHA VP

MAHENDRAN K



07 August 2023 At 10.00AM to 12.PM

VENU

AUDITORIUM





DON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA ERAL.

Accredited with 'B' Grade by NAAC (1st Cycle)

(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)

2023 - 2024

CIRCULAR

Date:04.08.2023

Dear HOD / Staff,

This is to inform you that our college organizes a session on Communication Skills on 07.08.2023. The program will start at 10.00 am and will end at 12.00 pm. All the second year students must attend this event without fail. Staff members are asked to encourage the students to participate in the program. Staff from each department should accompany the students. HODs are asked to assign the faculty member for their department. Attendance should be taken at the end of the program.

Students are asked to maintain decorum of our college. Staff members are asked to remain till the end of the program. Kindly contact the Principal office to address any queries.

HOD

PRINCIPAL
PRINCIPAL
Don Bosco College of Arts & Science
KEELA ERAL





DON BOSCO COLLEGE OF ARTS AND SCIENCE

Accredited with 'B' Grade by NAAC (1st Cycle)
(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)

Keela Eral, Thoothukudi - 628 908

2023-2024

The Communication Skills Programme Report

Date:07.08.2023

Venue: Auditorium

The Communication Skills programme was organized by Don Bosco College of Arts and Science on 07 Augest 2023. The primary objective of the session was to enhance the communication skills of second-year students from various departments. The session was led by Prof. K. Masila Mathi Arasi, Head of the Department of English. Prof. Sujeetha V P from the Department of English delivered the welcome address. Prof. Mahendran explained the four types of language skills, highlighting the difference between passive skills (listening and reading) and active skills (speaking and writing). Faculty members from the Department of English conducted interactive language activities to reinforce learning. The session was well-received by the students, who actively participated in the language activities. The session provided a valuable opportunity for students to enhance their communication skills, which will benefit them in their academic and professional pursuits.

Keela Eral Or Tuticorin Dist. Or



DON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA ERAL

Accredited with 'B' Grade by NAAC (1" Cycle) ACADEMIC YEAR 2023 -2024

REGISTRATION FORM - IInd YEAR

COMMUNICATION SKILLS

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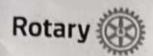


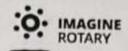
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ROTARY CLUB OF SPIC NAGAR AND ROTARY CLUB OF VIRUDHUNAGAR

in association with

ON BOSCO COLLEGE OF ARTS AND SCIENCE,

Keela Eral

proudly present



PROJECT 50.0+



Arun

A 3-day Spoken English Course for Students

of DON BOSCO COLLEGE OF ARTS AND SCIENCE

June 21, 2023 - June 23, 2023
Time: 09:30 AM
Venue: DON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA ERAL

Inauguration - Chief Guest Rtn. R.Rathakrishnan,

Assistant Governor, Rotary Club of SPIC Nagar.

Guest of Honor Rev. Fr. Victor Antonyraj,

Secretary, Don Bosco College of Arts and Science, Keela Eral

In the presence of Dr. R.D.Thilaga,

Principal, Don Bosco College of Arts and Science, Keela Eral.

Ris. Dr. D. Pathinettam Padiyan, President, Assery Clob of Virushinegas. Pin. L. Vairannosi, Secretary, Batary Clob of Virushinegas. Brehise Cammunication Club
Rin A Shyamraj

Atn. S. Arun Jeyseumer, President, factory Chib of SPIC Nager. Atn. S. Ser ovene Komer, Servetary, Ratery Chib of SPIC Nager.





DON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA ERAL.

Accredited with 'B' Grade by NAAC (1st Cycle)

(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)

2023 - 2024

CIRCULAR

Date: 20.06.2023

Dear Hods/ Staffs,

The Rotary Club of SPIC Nagar and Rotary Club of Virudhunagar, in collaboration with Don Bosco College of Arts and Science, Keela Eral, is organizing Project 50.0 Punch – Practise Spoken English, a 3-day Spoken English course for students from June 21 to June 23, 2023, starting at 9:30 AM, at Don Bosco College. The event will be inaugurated by Chief Guest Rtn. R. Rathakrishnan, Assistant Governor, Rotary Club of SPIC Nagar, with Guest of Honor Rev. Fr. Victor Antonyraj, Secretary of Don Bosco College, and in the presence of Dr. R. D. Thilaga, Principal. Organized by Rtn. Jennifer Jane and Rtn. S. Arun Jeyakumar, and supported by Beehive Communication Club and Arun Icecreams, this course aims to enhance spoken English skills among students.

COMMITTEE MENBER

College of Keela Eral Tutkcorin Dist

ON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA ERAL.



Accredited with 'B' Grade by NAAC (1st Cycle)

(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)

2023 - 2024

PUNCH PROJECT 50.0 PRACTICE SPOKEN ENGLISH - REPORT

DATE: 26.06.2023

Project 50.0 Punch – Practise Spoken English, a 3-day spoken English course organized by the Rotary Club of SPIC Nagar and Rotary Club of Virudhunagar in collaboration with Don Bosco College of Arts and Science, Keela Eral, took place from June 21 to June 23, 2023. The program aimed to enhance the English communication skills of students and empower them with greater confidence in spoken English.

The event was inaugurated on June 21, 2023, by the Chief Guest, Rtn. R. Rathakrishnan, Assistant Governor of the Rotary Club of SPIC Nagar, who highlighted the importance of communication skills in shaping future professionals. The Guest of Honor, Rev. Fr. Victor Antonyraj, Secretary of Don Bosco College, emphasized the college's commitment to fostering holistic development among its students. Dr. R. D. Thilaga, Principal of Don Bosco College, extended her support and encouraged students to actively participate in the sessions.

The course was conducted by language experts and focused on key areas such as pronunciation, vocabulary building, sentence structuring, and overcoming stage fear. Interactive activities such as role-plays, group discussions, and storytelling were incorporated to engage students in a practical learning experience.

Over 100 students participated actively, expressing their enthusiasm and commitment throughout the program. The initiative was well-received, with students appreciating the opportunity to enhance their spoken English in a supportive environment.

The program was meticulously coordinated by Rtn. Jennifer Jane, President of the Rotary Club of SPIC Nagar, and Rtn. S. Arun Jeyakumar, President of the Rotary Club of Virudhunagar, along with their respective teams. Beehive Communication Club provided additional support, and Arun Icecreams sponsored the event, making it a collaborative success.

DON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA

Accredited with 'B' Grade by NAAC (1° Cycle) ACADEMIC YEAR 2023 -2024

REGISTRATION FORM IIIrd Year

Communication Skills Spoken English

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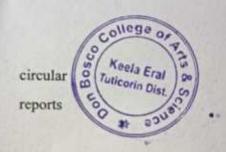
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DON ROSCO COTTERE OL VKIZ VAN SCIENCE KEETA EKAT' LHOOLHAKADI DL – 958 808



Panel Discussion on

CONSCIENTIZATION ON HEALTH AND HYGIENE

A GENDER SENSITIVE INITIATIVE COORDINATED BY THE WOMEN CELL OF DECAS

IN COLLABORATION WITH ROTARY CLUB OF CHENNAL TOWERS (RCCT)

JULY 26, 2023 Wednesday

TIME 11.30 A.M. TO 12.30 P.M. VENUE AUDITORIUM



ANN. RADHA MANI, ANN. SHOBA SRIRAM & RTN. S. RUKMANI

ROTARY CLUB OF CHENNAI TOWERS



DON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA ERAL

Accredited with 'B' Grade by NAAC (1" Cycle)

(Allianted to Manonmaniam Sundaranar University, Abishekappatti, Tirunelveli)

CIRCULAR

SUBJECT: "Conscientization on Health and Hygiene: A Gender Sensitive Initiative"

DATE: JULY 26, 2023

You are cordially invited to a Panel Discussion on:

"Conscientization on Health and Hygiene: A Gender Sensitive Initiative"

Organized by : Women Cell, DBCAS

In collaboration with : Rotary Club of Chennai Towers (RCCT)

Date : July 26, 2023 (Wednesday)

Time : 11:30 a.m. to 12:30 p.m.

Venue : Auditorium

FACILITATORS:

- Ann. Radha Mani
- Ann. Shoba Sriram
- Rtn. S. Rukmani, Rotary Club of Chennai Towers

This panel discussion aims to create awareness and promote conscientization on health and hygiene, with a focus on gender sensitivity. We look forward to your participation and engagement. Please RSVP by July 24, 2023, to confirm your attendance.

We look forward to seeing you there!

Best regards,

Women Cell, DBCAS.

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DON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA ERAL

Accredited with 'B' Grade by NAAC (1" Cycle)

(Affiliated to Manonmaniam Sundaranar University, Abishekappatti,

Tirunelveli)

REPORT

CONSCIENTIZATION ON HEALTH AND HYGIENE

DATE: July 26, 2023

TIME: 11:30 a.m. to 12:30

p.m.

VENUE: Auditorium, DBCAS

OBJECTIVE

The panel discussion aimed to create awareness and promote conscientization on health and hygiene, with a focus on gender sensitivity.

ORGANIZERS

The event was organized by the Women Cell, DBCAS, in collaboration with the Rotary Club of Chennai Towers (RCCT).

FACILITATORS

- Ann. Radha Mani
- Ann. Shoba Sriram
- Rtn. S. Rukmani, Rotary Club of Chennai Towers

HIGHLIGHTS

- The panel discussion highlighted the importance of health and hygiene, particularly for women and girls.
- The facilitators shared their expertise and experiences on promoting health and hygiene practices.
- The discussion emphasized the need for gender-sensitive approaches to health and hygiene.
- The audience actively participated in the discussion, sharing their thoughts and questions.

OUTCOME

The panel discussion was successful in creating awareness and promoting conscientization on health and hygiene among the participants. The event emphasized the importance of collaborative efforts in promoting health and hygiene practices, particularly for women and girls. The panel discussion was a valuable initiative in promoting conscientization on

College of Anna

health and hygiene. The Women Cell, DBCAS, and the Rotary Club of Chennai Towers (RCCT) will continue to work together to promote health and hygiene practices among the college community.

DON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA ERAL

Accredited with 'B' Grade by NAAC (1" Cycle)

ACADEMIC YEAR 2023 -2024

REGISTRATION FORM - NON CHRISTIAN (GIRLS)

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DON BOSCO COLLEGE OF ARTS & SCIENCE

Keela Eral, Ettayapuram Tk, Thoothukudi Dt.



HOLY MASS

(Christan Students)

Venue: Church

Chief Celebrant

Rev. Fr. Aruputha Xavier Thoothukudi Diocese

YOGA

(Non-Christian Students)

Organisers

Venue : Auditorium

MANAVALA KALAI Ettayapuram



Date: 03-11-2023 Day: Friday Time: 09:30 am



1090 01 4

Accredited with 'B' Grade by NAAC (1º Cycle)

(Arthured to Manonmaniam Sundaranar University, Abishekappatti, Tirunelveli)

Subject: YOGA

Date:01/11/2023

CIRCULAR

We have planned to organise a yoga class for non-Christian students in our college auditorium at 9.30AM to 10.30AM every month, First Friday. We invite all the non-Christian students to take an active part in the class and make the day a healthy one.



Principal
PRINCIPAL
Don Bosco College of Arts & Co

Accredited with 'B' Grade by NAAC (1" Cycle)

d to Manonmaniam Sundaranar University, Abishekappatti, Tirunelveli)

Report

Yoga Class for Non-Christian Students: A Monthly Initiative

Date: First Friday of every month Time: 9:30 AM - 10:30 AM

Venue: College Auditorium

To promote physical and mental well-being among non-Christian students through regular yoga practice. A monthly yoga class will be organized exclusively for non-Christian students.

The class will be conducted by a certified yoga instructor. The students will be guided through various yoga postures, breathing techniques, and relaxation methods. The session aims to help students reduce stress, improve flexibility, and enhance overall health.

BENEFITS:

- Improved physical and mental health
- Enhanced focus and concentration
- Reduced stress and anxiety
- Increased self-awareness and self-discipline

PARTICIPATION:

All non-Christian students are invited to participate in the yoga class. No prior experience or registration is required.

Let's come together to make our college community healthier and happier!

PRINCIPAL

Don Bosco College of Arts & Scien

KEELA ERAL

Accredited with 'B' Grade by NAAC (1" Cycle) ACADEMIC YEAR 2023 – 2024

REGISTRATION FORM - NON - CHRISTIAN (BOYS)

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DON BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA ERAL Accredited with 'B' Grade by NAAC (1" Cycle) To Manonmaniam Sundaranar University, Abishekappatti, Tirunelveli)

Circular

Don Bosco Computer Academy (DBCA)

Department of Computer Applications

Date: 26 06.2023

The DBCA is pleased to announce a Typing Course in English Competition exclusively for students of the Computer Applications Department. Approximately 60 students are expected to participate in this event, aimed at enhancing typing skills. Cash prizes will be awarded to the top three performers:

First Prize: ₹1500

Second Prize: ₹1000

Third Prize: ₹500

The competition will be organized under the guidance of Rev. Dr. Alexander Suresh, Coordinator of DBCA, and Dr. Sivasankari, Head of Computer Applications. We encourage all students to participate actively and showcase their skills.

College Colleg

Don Bosco College of Arts & Science

Accredited with 'B' Grade by NAAC (1" Cycle)

to Manonmaniam Sundaranar University, Abishekappatti, Tirunelveli)

Don Bosco Computer Academy (DBCA)

Report

The Typing Course in English Competition organized by the Don Bosco Computer Academy (DBCA) for the Computer Applications Department witnessed enthusiastic participation from around 60 students. The winners of the event are:

First Prize (₹1500): Vishnu Kumar, 3rd BCA

Second Prize (₹1000): Vincy, 3rd BCA

Third Prize (₹500): Udaya Sankari

The event, overseen by Rev. Dr. Alexander Suresh and Dr. Sivasankari, successfully highlighted the typing proficiency of the participants and encouraged skill development among the students.

Committee Member

Principal
PRINCIPAL
Don Bosco College of Arts &
KEELA ERAL



Accredited with 'B' Grade by NAAC (1" Cycle)

ACADEMIC YEAR 2023 -2024

REGISTRATION FORM - IST YEAR

COMPUTING SKILLS ENGLISH TYPING

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DON BOSCO COLLEGE

OF ARTS AND SCIENCE - KEELA ERAL ACCREDITED WITH 'B' GRADE BY NAAC (1st cycle)

ORGANIZES

Computing Skills - TAMIL TYPING TRAINING PROGRAM



IN THE ESTEEMED PRESENCE OF

SECRETARY

Rev. Dr. Victor Antonyraj SDB

PRINCIPAL

DR. R.D. THILAGA



ORGANISING COMMITTEE MEMBERS

DR. SIVASANGARI (HOD/BCA)

V. P. PARVATHA

K. KEERTHANA

Venu Auditorium





DON BOSCO COLLEGE OF ARTS AND SCIENCE

Accredited with 'B' Grade by NAAC (1st Cycle)
(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)

Keela Eral, Thoothukudi - 628 908

2023-2024

Circular

Date: 08.09.2023

Dear HOD / Staff,

This is to inform you that Department of Computer Applications organizes one day Tamil Typing program on 08.09.2023. The program will start at 9.30 am and end at 3.30 pm at the auditorium. All the first year undergraduate students must attend this program without fail. Staff members are asked to encourage the students to participate in the program. One staff from each respective department should accompany the students. HODs are asked to assign the faculty member for their department. Attendance should be taken at the end of the program.

Students are asked to maintain decorum of our college. Staff members are asked to remain till the end of the program. Kindly contact the Principal office to address any queries.

Committee Member

V. Parvatha

Don Bosco College of Arts & Science





DON BOSCO COLLEGE OF ARTS AND SCIENCE

Accredited with 'B' Grade by NAAC (1st Cycle)

(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)

Keela Eral, Thoothukudi - 628 908

2023-2024

Report

Date: 12.09.2023

A one-day Tamil Typing Training program was organized by the Department of Computer Applications at Don Bosco College of Arts and Science on 12 September 2023. In today's digital age, typewriting skills are essential for the younger generation. First-year undergraduate students actively participated in this event. The session began with a prayer song, followed by a welcome address by Prof. Keerthana, Department of Computer Applications. Prof. Parvatha, also from the Department of Computer Applications, delivered the keynote address. The speaker emphasized the importance of typewriting skills in the current scenario. A short training session was conducted in the computer lab, where students interacted with faculty members to clarify their doubts. Acquiring this skill will provide students with various opportunities in their future endeavors.

Committee Member



ERAL BOSCO COLLEGE OF ARTS AND SCIENCE, KEELA

Accredited with 'B' Grade by NAAC (1" Cycle) ACADEMIC YEAR 2023 -2024

REGISTRATION FORM - IST YEAR

COMPUTING SKILLS Tamil Typing

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2	DEEPALAKSHMI K	B.A English	Dead
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26	VASANTHA KALIESWARI A	B.A Tamil	Vas + D



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Don Bosco College of Arts and Science
A Christian Minority, Self-financing College, Affiliated to Manonmaniam Sundaranar University, Tirunelveli
Keela Eral, Ettayapuram TK, Thoothukudi DT, Tamilnadu - 628 908 🖀 04632-290768 🔹 97904 02888 🖂 principal@dbcas.edu.in 🌐 https://dbcas.edu.in

Declaration

I hereby declare that the details and information given above are complete and true to the best of my knowledge and conviction.