YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution DON BOSCO COLLEGE OF ARTS AND SCIENCE

- Name of the Head of the institution DR.R.D. THILAGA

- Designation PRINCIPAL

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 04632290768

- Mobile No: 08300058840

- Registered e-mail principal@dbcas.edu.in

- Alternate e-mail secretary@dbcas.edu.in

- Address 1 Madurai main Road, Keela Eral, Ettayapuram , Tuticorin

- City/Town Keela Eral

- State/UT Tamil Nadu SOUTH Region

- Pin Code 628908

2.Institutional status

- Affiliated / Constitution Colleges AFFILIATED

- Type of Institution Co-education

- Location Rural

- Financial Status   **Self-financing**

- Name of the Affiliating University   **MANONMANIAM SUNDARANAR UNIVERSITY**

- Name of the IQAC Coordinator   **DR.M.SIVASANKARI**

- Phone No.   **08300058840**

- Alternate phone No.   **04632290768**

- Mobile   **6379310932**

- IQAC e-mail address   **iqac@dbcas.edu.in**

- Alternate e-mail address   **mvsivasankari@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://www.dbcas.edu.in/home/

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.dbcas.edu.in/home/dbcas_iqac_calendar.php

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.25**	**2024**	**14/02/2024**	**13/02/2029**

6.Date of Establishment of IQAC   **16/08/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   `5`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• `The effectiveness of departmental activities was continuously monitored by the IQAC through thorough internal and external audits and reviews. Based on the findings, faculties were encouraged to integrate the review committee's suggestions for improvement in their respective departments.`

• `Data Collection and Submission for AISHE and AQAR`

• `To ensure accurate data for the AISHE and AQAR, the IQAC regularly organized meetings with Criterion Coordinators. These meetings were crucial for verifying and updating the data templates for Criteria I to VII, facilitating the preparation of the AQAR.`

• `The IQAC cell encouraged the organization of seminars, workshops, and conferences to promote research and knowledge sharing across disciplines.`

• `The IQAC also took proactive steps in strengthening the placement cell's activities to enhance student employability. This was achieved by organizing career counseling sessions, skill development orientations, internships, and industry visits, thereby better preparing students for the job market.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Orientation Programmes for Staff and Students	An orientation programme was conducted for both staff and students to provide essential information and support at the beginning of the academic year.
Improving Student Placement through Training	Efforts were made to enhance student placement by improving placement training programmes and increasing the number of campus interviews.
Increase in Student Placements	As a result of these initiatives, the placement of students increased, reaching over 148 placements this year.
Expansion of Add-on Certificate Courses	The number of Add-on Certificate Courses was increased to offer more opportunities for skill enhancement and career development to students
Growth in Certificate Course Offerings	There was a significant rise in the number of certificate courses offered, surpassing the previous year's offerings.
Enhancing Student Support Services	Student support services were improved through various initiatives, including scholarships, training programmes, and extracurricular activities. Over 80% of students benefitted from these support services.
Internal Academic Audit	An internal academic audit was conducted for all departments to assess and improve academic quality.
Feedback and Action on Academic Audit	After conducting the internal academic audit, feedback was provided to departments, which were then required to take

	action. The audit results were also discussed in the Managing Committee.
Stakeholder Feedback Collection	Feedback was gathered from various stakeholders, including students, faculty, parents, alumni, and employers. The feedback was carefully analyzed, and necessary actions were taken based on the inputs received.

13.Whether the AQAR was placed before statutory body?   **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A
Data of the Institution

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• Name of the Head of the institution	DR.R.D. THILAGA
• Designation	PRINCIPAL
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• Phone no./Alternate phone no.	04632290768
• Mobile No:	08300058840
• Registered e-mail	principal@dbcas.edu.in
• Alternate e-mail	secretary@dbcas.edu.in
• Address	1 Madurai main Road, Keela Eral, Ettayapuram , Tuticorin
• City/Town	Keela Eral
• State/UT	Tamil Nadu SOUTH Region
• Pin Code	628908
2.Institutional status	
• Affiliated / Constitution Colleges	AFFILIATED
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Self-financing
• Name of the Affiliating University	MANONMANIAM SUNDARANAR UNIVERSITY

• Name of the IQAC Coordinator	**DR.M.SIVASANKARI**
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• IQAC e-mail address	**iqac@dbcas.edu.in**
• Alternate e-mail address	**mvsivasankari@gmail.com**
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13.Whether the AQAR was placed before statutory body? — **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	04/03/2024

15.Multidisciplinary / interdisciplinary

The College is a multidisciplinary institution offering programs in three streams: Language, Commerce, and Sciences. In alignment with the National Education Policy (NEP), we are dedicated to adopting a multidisciplinary approach to higher education. As part of this commitment, the college provides various interdisciplinary certificate courses each year. However, it is important to note that since the college is affiliated with Manonmaniam Sundaranar University, Tirunelveli, the full implementation of the multidisciplinary approach will occur gradually, in line with the revised curricula from the affiliating university.

16.Academic bank of credits (ABC):

The institution is prepared to implement the Academic Bank of Credits (ABC) within its current and future streams and courses.

Once the affiliating university adopts the ABC system, the college is committed to implementing the ABC provisions as outlined in the National Education Policy (NEP). The faculty's expertise in curriculum design and pedagogy is further strengthened through the development of curricula for certificate courses, including SWAYAM and NPTEL.

17.Skill development:

The institution places a strong emphasis on improving the employability of its students by focusing on skill development. To support this, an additional hour is allocated after regular class hours for various skill development programs offered through the Student Enrichment Academy. These programs include Communicative English, MS Office and Internet Operation, Sports and Games, Coaching for Entry into Government Service, Fine Arts and Culture, and NET/SET/JRF Coaching. As an affiliated college, DBCAS adheres to the curriculum designed by Manonmaniam Sundaranar University. Accordingly, skill development courses such as Tally, MS Office, and Employability Skill Development are included in the prescribed curriculum by the affiliating University. The institution ensures compliance with the University's curriculum to maintain academic standards.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College includes Indian languages like Tamil and Hindi in the curricula set by the affiliating University. Faculty members make a concerted effort to integrate the Indian knowledge system and culture into their teaching, with the goal of fostering awareness of India's rich ancient traditions. This aligns with the objectives of the National Education Policy (NEP), which supports our commitment to enriching students with the diverse and vibrant cultural heritage of India. To further this initiative, faculty members will undergo additional training in various aspects of Indian education as needed. We will also utilize the wide range of online resources offered by the NEP to effectively accomplish this goal.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The National Education Policy (NEP) highlights the significance of outcomes-based education (OBE), with an emphasis on competencies, standards, benchmarks, and target achievement. Don Bosco College of Arts and Science (DBCAS) is fully equipped to meet these objectives and accomplish the targets outlined in the structured curriculum provided by the affiliating university. The

College ensures a transparent system for communicating the Programme Outcomes (POs) and Course Outcomes (COs) for all its programs, making them accessible to both faculty and students at the appropriate times. Regular follow-up with faculty members is conducted to ensure the achievement of POs and COs through appropriate mechanisms at the end of each semester or course. The NEP presents an opportunity to enhance the teaching-learning process through OBE, and the College is dedicated to utilizing this opportunity effectively.

20.Distance education/online education:

The College recognizes the value of distance and online education as a means to offer additional qualifications and expand access to higher education, thereby contributing to the country's Gross Enrolment Ratio. As a Learner Support Centre of Manonmaniam Sundaranar University, the College serves students who are unable to attend traditional colleges, ensuring that higher education remains accessible to all. By adopting a Google Suite account, the College has effectively adapted to the challenges of the pandemic, equipping faculty members with the skills to use tools like Google Classroom, Google Meet, and Zoom for remote teaching. This preparation allows the College to smoothly transition to a blended education model that combines distance, online, and in-person learning, in alignment with the goals of the National Education Policy (NEP).

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**7**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**321**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**191**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**125**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**30**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**30**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**22**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**5657144.41**
4.3 Total number of computers on campus for academic purposes	**64**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution, affiliated with Manonmaniam Sundaranar University, follows the curriculum prescribed by the university, structured under the Choice Based Credit System (CBCS). This system offers students flexibility in choosing courses that match their interests and career aspirations. Ethics and value-added courses are integrated to promote holistic development.

To ensure effective delivery, the institution has a structured process involving academic committees and annual council meetings to review and finalize curriculum strategies. Heads of Departments (HoDs) allocate subjects and monitor workload distribution through department meetings. Faculty maintain Work Done Registers, linked to attendance records, to track syllabus completion.

In addition to regular classes, the institution organizes seminars, workshops, industrial visits, and study trips, providing practical learning opportunities. The library, a key resource, encourages reading habits, with students required to read at least 30 books per semester. The "Best Library User" award recognizes top readers.

Infrastructure is regularly upgraded to support evolving curriculum needs, and students are encouraged to participate in internships and field projects, gaining valuable industry insights. Overall, the institution fosters academic excellence, practical learning, and the comprehensive development of students through a well-structured curriculum delivery process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.dbcas.edu.in/home/dbcas_aqar_criteria.php?id=1

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows a well-structured academic calendar to ensure smooth academic operations, including Continuous Internal Evaluation (CIE). The key components are:

1. Continuous Internal Evaluation (CIE): This system includes regular tests, seminars, assignments, and model exams to monitor student progress and identify areas for improvement.

2. Remedial Classes: For students needing extra academic support, remedial classes are organized to help them catch up and succeed.

3. Feedback Mechanism: The institution collects feedback from students and faculty to assess and improve the effectiveness of the curriculum.

4. Academic Calendar Preparation: Prior to the academic year, the principal holds discussions with various committees to finalize the calendar, ensuring it balances academic, co-curricular, and extracurricular activities.

5. Publication and Approval: The Core Committee publishes the finalized academic calendar, which outlines key dates. Departments then prepare their individual schedules, allocating tasks to faculty.

6. Management Approval: The calendar is presented to the Management Committee for final approval before becoming the official schedule.

7. CIA Schedule: The Controller of Examinations is responsible for creating the CIA schedule, ensuring consistent and timely assessments in line with the academic calendar.

File Description	Documents
Upload relevant supporting documents	[View File]()
Link for Additional information	https://www.dbcas.edu.in/contents/aqar_criteria/5/2024/173.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

A. All of the above

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

530

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

530

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Don Bosco College of Arts and Science incorporates various crosscutting issues like Professional Ethics, Gender, Human Values, Environment, and Sustainability into its curriculum to foster holistic student development.

Environmental Studies and Value-Based Education are mandatory for all first-year students, addressing topics such as gender equality, environmental challenges, and sustainability. These courses aim to raise awareness of global issues and provide ethical perspectives.

Yoga and Personality Development Courses promote physical, mental, and spiritual well-being, while the Personality Development course in the fifth semester helps build character and life skills.

The institution encourages participation in extracurricular activities like NSS and the Youth Red Cross, focusing on social responsibility and human rights. Students engage in community development initiatives, such as blood donation drives and rural development projects, promoting humanitarian values and gender justice.

Ethics Classes are held weekly, supporting integrity and respect for diverse perspectives. The college also celebrates religious inclusivity with monthly prayers, fostering spiritual growth.

Additionally, Bridge Courses and Rural Camps ensure students are well-prepared academically and socially, while clubs like the ECO Club, Red Ribbon Club, and Bosco Quiz Club promote awareness of social issues and intellectual engagement.

This comprehensive approach equips students to address global challenges and become responsible, empathetic individuals.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	[View File](#)
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

104

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.dbcas.edu.in/contents/aqar_criteria/19/2024/176.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

382

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

110

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Don Bosco College of Arts and Science (DBCAS) emphasizes an inclusive learning environment by evaluating students' learning levels and offering targeted support.

1. Assessment of Learning Levels: The institution regularly assesses students through formative and summative methods, such as tests, assignments, and quizzes. Diagnostic assessments at the beginning of courses help identify students' prior knowledge, allowing for tailored support.

2. Special Programs for Advanced Learners: Enrichment activities like research opportunities, advanced projects, and mentorship programs challenge high-achieving students. Accelerated learning pathways and specialized workshops provide avenues for students to delve deeper into subjects and progress faster.

3. Support for Slow Learners: Remedial classes and one-on-one support are offered to slow learners, addressing knowledge gaps. Personalized learning plans, developed with teachers and counselors, allow these students extra time and resources. Peer mentoring pairs advanced and slow learners to foster collaboration.

4. Technology and Learning Resources: Technology, including online learning modules and adaptive software, supports both advanced and slow learners, enhancing their learning experiences.

5. Feedback Mechanisms: Regular feedback from teachers, peers, and self-assessments helps students track progress and improve. Personalized feedback ensures both groups receive guidance tailored to their needs.

These efforts ensure all students, regardless of their learning pace, receive the support needed to thrive academically.

File Description	Documents
Link for additional Information	https://www.dbcas.edu.in/contents/aqar_criteria/33/2024/229.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
348	28

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Don Bosco College of Arts and Science employs a variety of student-centric methods to enhance learning experiences, integrating experiential, participative, and problem-solving approaches that go beyond traditional teaching.

Experiential Learning: Students engage in workshops, group discussions, quizzes, and seminars to develop critical thinking and communication skills. Project-based and problem-based learning foster collaboration and practical problem-solving. Practical laboratory courses allow students to apply theoretical knowledge

in hands-on environments. Industrial and field tours provide exposure to real-world applications, while guest lectures by industry experts offer insights into current trends and practices, enhancing employability.

Participatory Learning: Faculty use demonstration and model presentations to make academic concepts more accessible. Mind mapping helps students visualize connections between ideas, fostering creativity. Regular group discussions promote teamwork, critical thinking, and diverse viewpoints, enhancing understanding and interpersonal communication skills.

Problem-Solving Techniques: Students work in teams to solve complex problems, encouraging collaboration and lateral thinking. Trial-and-error methods allow them to experiment with solutions, learning from both success and failure. Applying learned topics to real-world problems reinforces the relevance of academic knowledge.

These innovative learning strategies at Don Bosco College equip students with critical thinking, problem-solving, and teamwork skills, preparing them for lifelong learning and future success.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/36/2024/36.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT (Information and Communication Technology) has revolutionized modern education, significantly enhancing the teaching-learning process. At Don Bosco College of Arts and Science, teachers use ICT-enabled tools like projectors, sound systems, online resources, and digital communication platforms to foster an interactive and dynamic learning environment.

Projectors and sound systems allow educators to present multimedia content—videos, images, and diagrams—that cater to diverse learning styles. Online Learning Management Systems (LMS) like Google Classroom help organize course materials, assign tasks, and provide immediate feedback. Digital tools such as Google Docs

encourage collaborative learning and peer interaction, fostering teamwork and a sense of community among students.

ICT also provides access to a vast range of information through the internet, enabling teachers to supplement traditional resources with real-world examples. Adaptive learning technologies allow for personalized instruction, addressing individual learning needs and ensuring that all students can progress at their own pace.

By integrating ICT tools, Don Bosco College enhances student engagement, communication, and accessibility, creating a flexible, inclusive, and innovative learning environment. This approach not only improves academic outcomes but also equips students with essential skills for the technology-driven world.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.dbcas.edu.in/contents/aqar_criteria/37/2024/37.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

28

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism at Don Bosco College of Arts and Science is both transparent and robust, ensuring fairness and consistency in line with Manonmaniam Sundaranar University guidelines. A clear schedule for internal assessments is integrated into the academic calendar. The Internal Examination Committee, led by the principal and the controller of examinations, oversees the planning and execution of internal exams each semester.

The committee prepares a strategic plan that includes organizing seating arrangements, creating a unified exam timetable, and gathering departmental test questions. Staff responsibilities are carefully assigned, ensuring clarity and accountability throughout the process. Answer scripts are evaluated promptly and returned to students within a week, providing timely feedback for improvement. Based on the assessments, remedial classes are scheduled to support students who may need additional assistance.

For students unable to attend exams due to valid reasons like illness or participation in extracurricular activities, the college offers retests upon approval from both the head of the institution and the department. This ensures inclusivity and fairness. Additionally, during the pandemic, ICT tools like Google Forms were utilized to maintain transparency, and hardcopy submissions were accepted for those with limited online access.

File Description	Documents
Any additional information	[View File]()
Link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/47/2024/140.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism to deal with internal examination-related grievances at Don Bosco College of Arts and Science is designed to be transparent, time-bound, and efficient, ensuring that students' concerns are addressed promptly and fairly.

The college has a dedicated grievance redressal system where students can submit their concerns regarding internal assessments, such as issues with exam procedures, grading, or any perceived unfairness. Each department maintains a separate grievances redressal log, which allows students to formally document their

complaints.

Once a grievance is submitted, it is reviewed by the Internal Examination Committee and relevant department heads. The college ensures that grievances are handled in a time-bound manner, with clear timelines set for addressing concerns and providing resolutions. Typically, grievances are resolved within a specific period after submission, ensuring students receive timely feedback on their issues.

The process is transparent, as students are kept informed about the status of their grievances and the steps being taken to resolve them. Any corrective actions, such as re-evaluation of answer scripts or adjustments in exam procedures, are communicated clearly to the concerned students. This ensures that the entire grievance-handling process is efficient, fair, and transparent, fostering trust in the college's internal assessment system.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/48/2024/141.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At Don Bosco College of Arts and Science, the Programme Outcomes (POs) and Course Outcomes (COs) are clearly defined for both undergraduate (UG) and postgraduate (PG) programmes. These outcomes are aligned with the syllabi and curricula set by Manonmaniam Sundaranar University, with regular revisions communicated to faculty and students through the Board of Studies.

Programme Outcomes (POs) specify the knowledge, skills, and abilities students should acquire by the end of their respective programmes, outlining the key competencies expected from graduates.

Programme Specific Outcomes (PSOs) focus on the skills and knowledge particular to each programme, demonstrating how students' learning prepares them for professional and societal contributions.

Course Outcomes (COs) detail the specific knowledge and skills students gain upon completing each course, clarifying the learning objectives for each subject.

These outcomes are communicated to students during orientation sessions and through faculty guidance, ensuring clarity about what is expected in terms of learning. They are assessed through Internal Assessments (CIA) and End Semester Assessments, with evaluations based on university guidelines.

To ensure transparency, the syllabus, POs, PSOs, and COs are available on the college website. The IQAC monitors the achievement of these outcomes through reports based on student performance, enabling continuous improvement in academic offerings.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.dbcas.edu.in/contents/aqar_criteria/50/2024/225.pdf
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At Don Bosco College of Arts and Science, the attainment of Programme Outcomes (POs) and Course Outcomes (COs) is systematically evaluated to ensure academic objectives are met. The college offers UG and PG programmes aligned with the syllabi of Manonmaniam Sundaranar University.

Evaluation Process:

1. Communication of POs, PSOs, and COs: During orientation, students are introduced to the programme outcomes. Faculty further explain how these outcomes relate to their academic and professional goals, ensuring clarity on how each course contributes to POs and COs.
2. Assessment Methodology: The college uses Internal Assessments (CIA) and End Semester Examinations to evaluate POs and COs.
   - Internal Assessments (CIA): These include assignments, seminars, and internal exams that assess students'

demonstration of knowledge and skills defined in each course.

- End Semester Examinations: These summative evaluations measure cumulative knowledge and are graded according to university standards.

3. Attainment Criteria: Performance is evaluated through predefined attainment levels, with benchmarks based on internal tests, assignments, and external exams.
4. Action Taken Report: Post-assessment, the IQAC reviews results and recommends improvements in teaching and curriculum.
5. Continuous Improvement: Feedback is used to refine teaching methods and course content, ensuring the ongoing enhancement of educational quality.

This structured approach ensures transparency and continuous enhancement of student learning.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.dbcas.edu.in/contents/aqar_criteria/51/2024/215.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

87

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://www.dbcas.edu.in/contents/aqar_criteria/53/2024/222.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.dbcas.edu.in/contents/aqar_criteria/55/2024/142.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.dbcas.edu.in/contents/aqar_criteria/59/2024/105.pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

17

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

9

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Don Bosco College of Arts and Science actively engages in a wide range of extension activities that focus on community welfare, social responsibility, health, environmental awareness, and holistic student development. Through various clubs and partnerships, the college organizes programs such as blood donation drives, health awareness campaigns, tree plantation drives, and voter rights initiatives, involving students in real-world issues.

The impact of these activities is significant, fostering community engagement, health consciousness, environmental sustainability, and civic responsibility. Programs like Nilavembu Juice Distribution and drug awareness campaigns have not only improved public health but also developed empathy in students. Environmental initiatives like tree plantations and campus cleaning programs have raised awareness about sustainability. Moreover, civic activities on voter rights and traffic rules have educated students on their roles as responsible citizens.

Additionally, holistic development is encouraged through activities like meditation training, poster-making competitions, and other wellness programs, ensuring physical, mental, and emotional growth.

In conclusion, these extension activities ensure that Don Bosco College students are equipped with knowledge, compassion, and civic awareness, making them well-rounded individuals ready to contribute positively to society.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/69/2024/94.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

8

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

27

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

27

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

96

File Description	Documents
e-copies of linkage related Document	[View File](#)
Details of linkages with institutions/industries for internship (Data Template)	[View File](#)
Any additional information	[View File](#)

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Don Bosco College of Arts and Science offers a comprehensive range of infrastructure and facilities designed to enhance the teaching- learning experience and foster holistic development.

Classrooms are spacious and well-maintained, with modern furniture and LCD projectors in each department to support interactive

learning. Laboratories, including specialized computer science labs, provide hands-on learning opportunities with state-of-the-art equipment and air-conditioned environments for comfortable study.

The college emphasizes ICT-enabled facilities, with smart classrooms equipped with interactive boards and Learning Management Systems (LMS) for blended learning. Computing facilities include desktop computers and laptops, ensuring students can develop digital literacy and engage in research.

The library offers a wide range of academic resources, including an e-library with access to online journals and databases. The OPAC system enables efficient resource management, supporting students' research and study needs.

Extracurricular engagement is encouraged through a multipurpose hall for cultural and academic events, sports facilities for indoor and outdoor games, and a yoga center for physical and mental well-being. The gymnasium further promotes fitness and strength training.

The auditorium and conference hall host cultural, academic, and knowledge-sharing events, enriching the student experience.

Overall, Don Bosco College provides a well-rounded environment that nurtures academic success, extracurricular engagement, and personal growth.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/81/2024/91.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Don Bosco College of Arts and Science offers a range of facilities to support students' cultural, sports, and wellness needs, promoting holistic development.

Cultural Facilities: The college features a well-equipped multipurpose hall that hosts cultural programs, academic seminars,

workshops, and major celebrations like commencements and farewells. With modern sound, lighting, and projection systems, this space provides an ideal platform for student expression and intellectual engagement.

Sports and Games: The college offers excellent facilities for both indoor and outdoor sports, including football, volleyball, and cricket. Well-maintained sports grounds encourage students to develop teamwork and physical fitness. Indoor facilities for table tennis, badminton, and basketball ensure access to sports regardless of weather.

Gymnasium: The modern gymnasium is equipped with fitness machines, supporting strength training, cardiovascular health, and general fitness. It provides a space for students to relieve stress and maintain physical well-being.

Yoga Center: A dedicated yoga center promotes mental and spiritual well-being. Regular yoga practice enhances flexibility, concentration, and stress management, helping students maintain balance in their academic and personal lives.

Overall, Don Bosco College ensures a well-rounded development for its students by providing facilities that foster physical, intellectual, and emotional growth, preparing them for success in various aspects of life.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/82/2024/92.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/84/2024/18.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5657144.41

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Don Bosco College of Arts and Science prioritizes fostering a strong reading culture among its students to enhance academic success and personal growth. The college's library is fully automated using the Hungry Minds Library Management System (LMS), streamlining cataloging, circulation, and resource tracking. This system ensures efficient access to the library's extensive collection, improving both operational efficiency and user experience.

To encourage student engagement, an annual orientation program introduces students to the library's vast collection of books, journals, and digital resources, motivating them to integrate reading into their routine. Students are required to read a

minimum of 30 books per semester, promoting research, analytical
skills, and intellectual curiosity.

The college also recognizes the importance of technology by
offering a digital library with access to e-books, online
journals, and academic databases, ensuring students stay updated
with the latest research. The library's Online Public Access
Catalog (OPAC) system further simplifies resource search and
access.

Incentives such as the "Best Library User" award, presented
annually, encourage active library use. With its automated systems
and comprehensive resources, Don Bosco College supports both
academic achievement and lifelong learning, creating an
environment conducive to personal and intellectual development.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.dbcas.edu.in/contents/aqar_criteria/88/2024/42.pdf

4.2.2 - The institution has subscription for the C. Any 2 of the above **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4500

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2,158

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Don Bosco College of Arts and Science prioritizes technology integration to create an innovative learning environment. The campus is equipped with 24/7 Wi-Fi connectivity, offering a robust 200 Mbps bandwidth to support online resources, video conferences, and research activities without interruptions.

The college maintains 75 computers, 64 of which are available for student use across various departments, including a well-equipped computer lab with LAN, server, and internet facilities for research and academic projects. SMART classrooms enhance learning with projectors, sound systems, and digital tools, making lessons interactive and engaging. Additionally, a multimedia hall with projectors, wireless microphones, and amplifiers offers immersive audio-visual experiences.

The digital library provides access to e-books, journals, and databases through dedicated computers, while the OPAC system ensures efficient resource management. The college office uses five high-configured computer systems, supporting administrative operations with smooth record management.

The institution also utilizes software like MS Office, Tally, and programming tools such as Java, Python, and C, along with Microsoft Office 365 for productivity. These IT resources support both academic and administrative functions, ensuring students and faculty have the tools needed for success.

In conclusion, Don Bosco College is committed to providing cutting-edge technology to foster academic excellence and a modern learning environment.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/95/2024/33.pdf

4.3.2 - Number of Computers

64

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

18,18,352

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Don Bosco College of Arts and Science has developed a comprehensive system for maintaining and effectively utilizing its facilities to support students' intellectual, physical, and creative growth. The college provides a variety of well-maintained resources, including laboratories, libraries, sports complexes, and cultural spaces, ensuring a conducive environment for all-round development.

The multipurpose hall serves as a venue for cultural programs, academic seminars, and significant celebrations. It is equipped with modern sound, lighting, and projection systems to facilitate successful events. The college also offers excellent sports facilities, including well-maintained outdoor grounds for football, volleyball, and cricket, as well as indoor courts for table tennis, badminton, and basketball.

For fitness and wellness, the college features a modern gymnasium and a dedicated yoga center. These facilities support students in maintaining physical health, relieving stress, and improving mental clarity. The gym offers a variety of equipment for strength training, while the yoga center promotes mental and emotional well-being.

The college ensures the proper maintenance of all facilities through regular checks and staff oversight. Feedback from students is used to ensure that the infrastructure remains functional and accessible, supporting both academic and extracurricular pursuits. This holistic approach prepares students for success in both personal and professional spheres.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>https://www.dbcas.edu.in/contents/aqar_criteria/101/2024/93.pdf</u>

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

74

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

84

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.dbcas.edu.in/contents/aqar_criteria/107/2024/126.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

67

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

67

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

83

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

19

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Don Bosco College of Arts and Science (DBCAS) emphasizes student participation in various administrative, co-curricular, and extracurricular activities, recognizing their importance in fostering leadership, responsibility, and holistic development.

The Student Council, elected through democratic processes, serves as the official voice of the student body, acting as a liaison between students and the administration. Council members take on roles in organizing events such as orientation programs, cultural festivals, and workshops, helping them develop leadership and organizational skills. They also identify and address student concerns, working closely with faculty and management to find solutions.

Students are actively involved in various academic and administrative bodies, such as the Internal Quality Assurance Cell (IQAC), where they contribute to curriculum design and academic policies. Additionally, students participate in discipline, event management, and cultural committees, ensuring a positive college environment.

Co-curricular and extracurricular activities further enhance student engagement. Students participate in debates, music, dance, sports, and community service initiatives through clubs like the Eco Club and NSS. These activities promote teamwork, physical fitness, and societal contributions.

The college establishes clear and transparent norms for student elections, ensuring equal opportunities for all to engage in decision-making processes. Overall, DBCAS empowers students to contribute to the college's growth while developing essential life skills.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/121/2024/130.pdf
Upload any additional information	View File

5.3.3 - **Number of sports and cultural events/competitions in which students of the Institution**

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

111

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Past Pupil's Association of Don Bosco College of Arts and Science (DBCAS) is a vital link between the institution and its alumni, playing a key role in the college's growth and development. The association fosters lifelong relationships with graduates and supports both financial and non-financial initiatives for the college's advancement.

Key objectives of the association include building connections between alumni and the college, offering career support, and promoting goodwill among alumni to encourage service-minded citizenship. The association also contributes to the development of the college through resource acquisition and supporting academic excellence.

The alumni contribute significantly through both financial and non-financial means. Financially, alumni have provided scholarships, supported infrastructure development, and funded academic resources. Non-financial contributions include offering internships, conducting guest lectures, and participating in seminars. Alumni also assist in sports and cultural activities, providing mentorship and training.

Through its annual and departmental meetings, the alumni stay connected with the college, providing valuable feedback to help enhance academic standards. Many alumni have excelled in various fields, holding prestigious positions in government, business, and education, and actively contributing to nation-building.

In conclusion, the DBCAS Alumni Association strengthens the bond between the college and its graduates, ensuring a continuous cycle of support, growth, and development for the institution and its students.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/125/2024/169.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance at Don Bosco College of Arts and Science (DBCAS) is structured to align with its vision of empowering underprivileged youth through holistic education. The institution is dedicated to offering inclusive education, focusing on first-generation learners, and developing students into catalysts for social change.

The governance structure includes several key bodies, such as the Board of Management, which sets the strategic direction, ensuring decisions align with the institution's mission. Academic and administrative committees, including the Academic Council and Disciplinary Committee, manage day-to-day operations, maintaining high academic standards and resolving issues.

The Internal Quality Assurance Cell (IQAC) plays a crucial role in assessing and improving the institution's academic and administrative practices, ensuring continuous enhancement in teaching, learning, and infrastructure. Faculty members are actively involved in leadership roles, contributing to governance through committee memberships and academic initiatives.

DBCAS also encourages engagement from alumni and external stakeholders, who provide valuable feedback and support through scholarships, guest lectures, and internships, helping the college stay relevant to the needs of its students.

Through routine audits, feedback mechanisms, and collaboration with external agencies, the governance system ensures effective policy implementation, enabling DBCAS to fulfill its commitment to societal upliftment and student development.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/128/2024/49.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Don Bosco College of Arts and Science (DBCAS) exemplifies effective leadership through decentralised management, participatory decision-making, and transparency in academic, administrative, and financial operations. The Principal, supported by faculty and staff, ensures the institution's functions align with its mission of providing high-quality education to underprivileged youth.

Decentralisation is fundamental to the governance structure. Responsibilities are assigned to various committees, such as the Finance Committee and Administration Committee, ensuring efficient and transparent decision-making. The Principal, in collaboration with the Staff Council, leads academic administration, involving faculty in curriculum development and policy decisions. The Internal Quality Assurance Cell (IQAC) monitors and enhances teaching, learning, and student welfare.

Participatory management is central to DBCAS's approach, with

involvement from faculty, students, alumni, industry experts, and community representatives. Faculty influence academic policies, while students engage via the Student Council and academic committees. Alumni provide mentorship and feedback, and industry professionals ensure that the curriculum meets job market needs.

The institution's strategic plan focuses on research funding, community development through Unnat Bharat Abhiyan, postgraduate courses, and international collaborations, ensuring continuous growth. DBCAS's leadership promotes academic excellence and social engagement, empowering students for future success.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/129/2024/50.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institutional Strategic/Perspective Plan at Don Bosco College of Arts and Science (DBCAS) is designed to support the college's growth and development through well-defined goals and systematic deployment. This plan is implemented through various governing bodies and administrative structures to ensure alignment with the institution's mission and vision.

Governance Structure The Governing Body oversees administration, approving key documents like the budget and strategic plan. The Academic Council makes decisions on academic matters, ensuring policies and programs align with strategic goals. The Finance Committee advises on budget and financial allocations to support strategic initiatives.

Strategic Plan Deployment Key focus areas include:

1. Teaching and Learning: Implementation of smart classrooms, e-learning modules, and skill-based courses.
2. Research and Development: Promoting faculty research and hosting national and international seminars.
3. Social Responsibility: Community outreach and collaboration with NGOs through Unnat Bharat Abhiyan.
4. Human Resource Management: Increasing scholarships,

establishing MoUs, and enhancing skill development.

Perspective Plan The long-term goals include seeking research funding, promoting international collaborations, introducing postgraduate courses, and developing add-on courses to enhance employability. The deployment of the Strategic Plan is regularly reviewed to ensure alignment with the institution's objectives, fostering sustained growth and academic excellence.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/131/2024/51.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institutional bodies at Don Bosco College of Arts and Science (DBCAS) operate with effectiveness and efficiency through clear policies, a structured administrative setup, and transparent service rules. These systems contribute to the smooth functioning of the college, ensuring alignment with its mission of academic excellence and holistic student development.

1. Governing Body: This body meets regularly to approve budgets, strategic plans, and policies, ensuring alignment with long-term goals. It maintains transparency in decision-making and adherence to government regulations, particularly regarding staff matters.

2. Academic Council: As the highest academic authority, the council oversees curriculum development, academic programs, and policies, ensuring high-quality education. Feedback from stakeholders is incorporated for continuous improvement.

3. Finance Committee: The committee ensures financial transparency, preparing budget estimates and overseeing financial statements, thus supporting the college's strategic objectives.

4. Administrative Setup: A decentralized structure enables effective operation across departments. The Principal leads daily functions, with the Secretary and Management Committee supporting

strategic decision-making.

5. Service Rules: Recruitment, promotion, and service conditions follow Tamil Nadu government regulations, ensuring fairness. Standard Operating Procedures ensure consistency across operations.

6. Student Involvement: Students actively participate in governance through the Student Council and various committees, ensuring their concerns are addressed.

Overall, these bodies effectively manage resources, promoting academic, social, and financial growth.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/132/2024/52.pdf
Link to Organogram of the Institution webpage	https://www.dbcas.edu.in/contents/aqar_criteria/132/2024/138.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

At Don Bosco College of Arts and Science (DBCAS), staff welfare is a key priority, offering a range of measures to support both teaching and non-teaching staff's well-being, growth, and career progression.

Welfare Measures

- Medical Welfare: Staff are entitled to maternity leave, and regular health and eye camps are organized. Specialized health education programs are provided for women faculty.
- Financial Support: Financial assistance is offered for conference and seminar participation, promoting professional development. The Provident Fund ensures financial security for teaching staff.
- Educational Welfare: A Counseling Cell supports career and personal development. Women faculty are encouraged to take leadership roles. Achievements are formally recognized through Appreciation Meetings.
- Other Benefits: The college offers canteen facilities, stress-relief events like staff picnics, an Amenity Centre, sporting events, and security services. Staff quarters are available, and fraternity events are held to foster a sense of community.

Performance Appraisal System The performance appraisal system is designed to assess staff contributions and support their professional development. Regular feedback ensures that staff are recognized for their work and given opportunities for growth. This system plays a critical role in motivating staff, maintaining a positive environment, and enhancing institutional effectiveness.

These welfare measures and the performance appraisal system ensure staff are supported, motivated, and engaged in the institution's success.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/agar_criteria/135/2024/110.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal System at Don Bosco College of Arts and Science (DBCAS) ensures continuous improvement for both teaching and non-teaching staff by providing structured evaluations and feedback for professional growth.

For Teaching Staff:

- Self-Appraisal: Faculty evaluate their academic contributions, teaching effectiveness, research activities, and institutional involvement.
- Components: Teaching staff assess their curriculum delivery, student engagement, research output, and participation in college activities.
- Outcome: This self-assessment process encourages reflection and goal setting, ensuring alignment with institutional objectives and fostering professional growth.

For Non-Teaching Staff:

- Performance Assessment: Non-teaching staff are evaluated on their administrative and technical skills.
- Components: Evaluations focus on efficiency in office tasks, communication, IT support, and technical duties.
- Process: The Superintendent conducts the evaluation, incorporating feedback from faculty, students, and peers for a comprehensive review.

Feedback and Career Development:

- **Regular feedback from students, peers, and management helps staff identify strengths and areas for improvement.**
- **Career development opportunities, such as training programs and workshops, encourage ongoing professional growth.**

This performance appraisal system promotes continuous learning, alignment with the institution's goals, and career progression, ensuring a motivated and high-performing workforce at DBCAS.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/142/2024/114.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts various internal and external financial audits annually to ensure financial integrity, transparency, and compliance with regulatory requirements.

Internal Audits:

1. **Routine Financial Audits: These audits assess the institution's day-to-day financial transactions, accounting procedures, and internal controls.**
2. **Compliance Audits: These audits focus on adherence to internal policies, financial regulations, and statutory requirements.**
3. **Performance Audits: Evaluate the efficiency and effectiveness of financial management practices and resource utilization.**

External Audits:

1. **Statutory Audit: Conducted by an independent external auditor to verify the accuracy of financial statements and ensure compliance with accounting standards and laws.**
2. **Tax Audit: Ensures proper compliance with tax laws, focusing**

```
    on accurate tax filings and deductions.
  3. Regulatory Audits: Conducted by governmental or regulatory
     bodies to ensure adherence to specific financial
     regulations, such as those related to grants, subsidies, or
     public funds.
```

```
Mechanism for Settling Audit Objections:
```

- ```
  Identification of Objections: Audit teams identify
  discrepancies, errors, or non-compliance during audits.
  ```
- ```
  Action Plan: Management formulates an action plan to address
  the issues raised.
  ```
- ```
  Resolution and Follow-up: Objections are resolved through
  corrective measures, with the action taken reported back to
  the auditors.
  ```
- ```
  Review and Finalization: After resolving objections, a final
  review ensures compliance and closure of the audit.
  ```

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/144/2024/115.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

`0`

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

`The institution has a strong tradition of resource mobilization`

and optimal utilization, established by its founder secretary and upheld to this day. This tradition ensures independence from capitation fees and donations for admissions or appointments, relying primarily on government funding and support from well-wishers.

Resource Mobilization: As a self-financing college, revenue is primarily generated through student fees, structured to cover the costs of each academic program. Additional funds come from interest on bank deposits and other financial activities. The Board of Management formulates policies for resource mobilization, aligning strategies with long-term goals. Faculty salaries are funded from these resources, alongside scholarships for minorities and other government-funded initiatives.

Utilization of Resources: Funds are used efficiently for infrastructure development, faculty support, academic activities, and scholarships. This includes improving physical infrastructure, sponsoring faculty development programs, and hosting academic events. A portion is dedicated to providing financial aid, ensuring access to education for deserving students.

Financial Auditing: The institution follows a robust auditing process, with internal and external audits ensuring transparency and accountability. The financial reports are reviewed by the Governing Body and made available for public accountability, ensuring effective management of resources to support academic growth and sustainability.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/147/2024/116.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays a critical role in enhancing and maintaining the quality of education within an institution. It institutionalizes quality assurance strategies through continuous improvement across all functions.

1. **Developing a Quality Culture:** The IQAC fosters a culture of ongoing improvement by integrating quality assurance into all aspects of the institution's operations.

2. **Institutionalizing Best Practices:** It identifies and standardizes successful practices in teaching, learning, research, and administration to ensure consistent quality across departments.

3. **Monitoring and Evaluation:** The IQAC continuously evaluates teaching effectiveness, student outcomes, faculty performance, and governance to highlight strengths and areas for improvement.

4. **Establishing SOPs:** It develops standard operating procedures for key functions like curriculum design, student feedback, and faculty development, ensuring a structured approach to quality.

5. **Encouraging Professional Development:** IQAC organizes training programs to help faculty and staff stay updated with the latest methodologies and research trends.

6. **Facilitating Accreditation:** It ensures the institution meets accreditation standards, preparing necessary documentation for national agencies like NAAC and NBA.

7. **Feedback Mechanisms:** IQAC institutionalizes feedback systems to gather insights from students, faculty, and alumni, driving continuous improvements.

In conclusion, IQAC institutionalizes quality strategies, fostering an environment of excellence and continuous enhancement in both academic and administrative practices.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/149/2024/135.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

In a higher education institution, the process of regular evaluation and improvement of teaching and learning is critical for maintaining quality education. This process is often facilitated by the Internal Quality Assurance Cell (IQAC), which ensures continuous enhancement in line with regulatory norms.

Key Elements:

1. Review of Teaching and Learning Processes: The institution regularly evaluates teaching strategies, curriculum delivery (both classroom and online), and educational outcomes through feedback from students, faculty, and external stakeholders.

2. Evaluation of Structures and Methodologies: The institution assesses administrative functions, resource allocation, and academic support systems (e.g., libraries and labs), as well as the use of educational technologies and innovative teaching strategies.

3. Assessment of Learning Outcomes: The institution evaluates how well students are achieving learning goals through academic performance, skill development, and assessments, including exams and projects.

4. Periodic Reviews and IQAC's Role: Regular reviews are conducted, with the IQAC playing a central role in gathering data, organizing feedback, and compiling reports to identify areas for improvement.

5. Recording Incremental Improvement: The institution tracks improvements over time, documenting changes in teaching methods, course content, and infrastructure upgrades.

Purpose: The primary goal is continuous improvement in education, ensuring accountability, transparency, and active stakeholder engagement. Through regular reviews, institutions can adapt to emerging trends and maintain high educational standards.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/150/2024/136.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.dbcas.edu.in/contents/aqar_criteria/151/2024/137.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

We create an environment where all students, regardless of the gender, have equal access to opportunities, resources and support. We are giving an equal representation in academic and extra-curricular activities, fostering respect among students and inclusion. DBCAS promotes gender equality, by giving preference for women students and more number of girl students from this locality are studying in our college. And moreover, the teaching women faculty members are more than teaching men faculty in the campus. The specific facilities offered for women staff and

students are as follows: safety and security through CCTV protection and private and government beltless sanitary napkin with wings and it is an oxo - biodegradable one, two to three days of counseling specifically for girl students is offered. A common room for girls is available take rest at the time sickness.

File Description	Documents
Annual gender sensitization action plan	https://www.dbcas.edu.in/contents/aqar_criteria/153/2024/219.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.dbcas.edu.in/contents/aqar_criteria/153/2024/220.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

At our institution, we are committed to sustainable waste management practices. Degradable waste, such as food scraps, paper, and garden waste, naturally breaks down into harmless substances through biological processes. To manage this, we have established three separate dump pits: one for garden waste, one for plastic papers and cups, and another for broken glass.

For non-degradable waste, we prioritize the proper disposal of e-waste. Every year, we dispose of e-waste in an environmentally responsible manner, supported by a certificate from Postulate Info Tech Company. Additionally, the Department of Computer

Applications has an MOU with Postulate Info Tech, which includes providing internship training opportunities for our students.

Our faculty members are actively engaged in research on e-waste, with one of them having published a paper on the topic. These efforts not only contribute to a cleaner environment but also offer valuable learning opportunities for our students, integrating sustainability into both academic and operational practices.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File]
Geo tagged photographs of the facilities	https://www.dbcas.edu.in/contents/aqar_criteria/155/2024/217.pdf
Any other relevant information	[View File]

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]
Any other relevant information	[View File]

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	[View File](#)
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

An inclusive environment recognizes and respects the diversity of individuals across cultural, regional, linguistic, communal, and socioeconomic backgrounds. This involves creating a space where individuals feel comfortable expressing their cultural identity without fear of prejudice or exclusion. We have students from Kerala so every year we celebrate Onam festival in our college. Whether rural or urban, are given equal opportunities. Regional differences in dialects, traditions, or lifestyles are respected, fostering a sense of unity despite geographical diversity. Language barriers are addressed through multilingual communication and policies and we have students from various languages like Tamil, English, Hindi and Malayalam. Our main aim is to building an inclusive environment requires continuous effort, commitment, and a collective mindset.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

This is to focus on fostering awareness, empathy and understanding of social, cultural and environmental issues. The college has different clubs like NSS, RRC and YRC and with the help of these clubs our students are given rural camps experience. With the

support of local health center medical camps YRC organized at different times for the students to denote blood and to village people are brought to the college for general health check. The NSS coordinator organizes campus cleaning activities for two to three times in a semester. Additionally, tree plantations, rally awareness are conducted with the support of students. The staff and students in collaboration with the management supported the local with during the flood by way of food and grocery distribution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized **A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

At our college, we celebrate a variety of special days and festivals throughout the year, fostering a vibrant and inclusive campus culture. Annual events such as Fresher's Day, Yoga Day, Environment Day, Science Day, Auditor's Day, Bharathiyar's Birthday, Entrepreneurs Day, Sports Day, and College Annual Day are marked with enthusiasm. These celebrations highlight the significance of figures like Tamil Poet Bharathiyar and scientist Dr. A.P.J. Abdul Kalam, inspiring students to pursue excellence.

In addition to these day celebrations, we also celebrate major festivals like Onam, Diwali, Pongal, and Christmas in a grand manner. These cultural festivities not only bring students together but also showcase the diversity and unity within our community.

These events play a vital role in promoting social values, collective achievements, and the overall development of students. They encourage physical fitness and teamwork through sports, while also offering opportunities for students to display their talents in traditional and cultural performances. Through such celebrations, we build a sense of belonging and strengthen our commitment to cultural and social inclusivity.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE I

Title of the Practice: Scholarship for Students by the Institution: Merit Scholarship and Bosco Scholarship Objective of the Practice: DBCAS offers Merit and Bosco Scholarships to support academically talented and economically disadvantaged students, ensuring access to higher education. Context: Many DBCAS students come from low-income families, and scholarships are vital for

overcoming financial barriers. Implementation:

- Merit Scholarship: Based on academic performance, extracurricular activities, and community service.
- Bosco Scholarship: For students from economically weaker sections, including orphans and refugees.
- Funded by the Don Bosco Solidarity Fund.
- Annual Contributions: Students donate Rs. 100, staff Rs. 1,000 annually. Evidence: Tracking student beneficiaries shows the scholarships' impact on educational access.

BEST PRACTICE II

Title of the Practice: Departmental Participatory Leadership Enhancement for Students Objective of the Practice: To develop leadership skills by involving students in decision-making and program management. Context: This practice helps underprivileged students develop leadership qualities for future societal roles. Practices:

- Class Representatives participate in departmental activities.
- Students engage in program planning, execution, and feedback.
- Leadership opportunities include clubs, research, and community service. Evidence: Student participation records and photographs document their involvement.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Don Bosco, a renowned figure of 19th-century Italy, revolutionized education with his unique Preventive System, which emphasizes Reason, Religion, and Loving Kindness. In honor of his legacy, Don Bosco College of Arts and Science was founded in 2013 in KeelaEral, Thoothukudi district, to serve the educational needs of rural youth. As a Christian minority institution, it is dedicated

to fostering excellence and empowerment in the region.

The college prioritizes holistic student development, aiming to create individuals who are physically strong, mentally mature, socially responsible, and environmentally conscious. Its vision and mission reflect the institution's commitment to societal transformation.

DBCAS focuses on four key pillars—Spoken English, Scholarships, Sports, and Skill Training. The college supports students in applying for government and non-government scholarships and also offers two additional scholarships. The English Academy provides a Bridge Course for first-year students and ongoing training for fluency. Sports opportunities are abundant, with encouragement to participate in University, District, and State-level competitions. The Computer Academy offers courses to enhance digital skills, while other vocational training programs like tailoring, beautician training, and silambam help students acquire practical skills for personal and professional growth. These efforts ensure that students overcome barriers and realize their full potential.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution, affiliated with Manonmaniam Sundaranar University, follows the curriculum prescribed by the university, structured under the Choice Based Credit System (CBCS). This system offers students flexibility in choosing courses that match their interests and career aspirations. Ethics and value-added courses are integrated to promote holistic development.

To ensure effective delivery, the institution has a structured process involving academic committees and annual council meetings to review and finalize curriculum strategies. Heads of Departments (HoDs) allocate subjects and monitor workload distribution through department meetings. Faculty maintain Work Done Registers, linked to attendance records, to track syllabus completion.

In addition to regular classes, the institution organizes seminars, workshops, industrial visits, and study trips, providing practical learning opportunities. The library, a key resource, encourages reading habits, with students required to read at least 30 books per semester. The "Best Library User" award recognizes top readers.

Infrastructure is regularly upgraded to support evolving curriculum needs, and students are encouraged to participate in internships and field projects, gaining valuable industry insights. Overall, the institution fosters academic excellence, practical learning, and the comprehensive development of students through a well-structured curriculum delivery process.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.dbcas.edu.in/home/dbcas_aqar_criteria.php?id=1

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows a well-structured academic calendar to ensure smooth academic operations, including Continuous Internal Evaluation (CIE). The key components are:

1. Continuous Internal Evaluation (CIE): This system includes regular tests, seminars, assignments, and model exams to monitor student progress and identify areas for improvement.

2. Remedial Classes: For students needing extra academic support, remedial classes are organized to help them catch up and succeed.

3. Feedback Mechanism: The institution collects feedback from students and faculty to assess and improve the effectiveness of the curriculum.

4. Academic Calendar Preparation: Prior to the academic year, the principal holds discussions with various committees to finalize the calendar, ensuring it balances academic, co-curricular, and extracurricular activities.

5. Publication and Approval: The Core Committee publishes the finalized academic calendar, which outlines key dates. Departments then prepare their individual schedules, allocating tasks to faculty.

6. Management Approval: The calendar is presented to the Management Committee for final approval before becoming the official schedule.

7. CIA Schedule: The Controller of Examinations is responsible for creating the CIA schedule, ensuring consistent and timely assessments in line with the academic calendar.

File Description	Documents
Upload relevant supporting documents	[View File]()
Link for Additional information	https://www.dbcas.edu.in/contents/aqar_criteria/5/2024/173.pdf

1.1.3 - Teachers of the Institution | A. All of the above

participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

530

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

530

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Don Bosco College of Arts and Science incorporates various crosscutting issues like Professional Ethics, Gender, Human Values, Environment, and Sustainability into its curriculum to foster holistic student development.

Environmental Studies and Value-Based Education are mandatory for all first-year students, addressing topics such as gender equality, environmental challenges, and sustainability. These courses aim to raise awareness of global issues and provide ethical perspectives.

Yoga and Personality Development Courses promote physical, mental, and spiritual well-being, while the Personality Development course in the fifth semester helps build character and life skills.

The institution encourages participation in extracurricular activities like NSS and the Youth Red Cross, focusing on social responsibility and human rights. Students engage in community development initiatives, such as blood donation drives and rural development projects, promoting humanitarian values and gender justice.

Ethics Classes are held weekly, supporting integrity and respect for diverse perspectives. The college also celebrates religious inclusivity with monthly prayers, fostering spiritual growth.

Additionally, Bridge Courses and Rural Camps ensure students are well-prepared academically and socially, while clubs like the ECO Club, Red Ribbon Club, and Bosco Quiz Club promote awareness of social issues and intellectual engagement.

This comprehensive approach equips students to address global challenges and become responsible, empathetic individuals.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	[View File](#)
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

104

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.dbcas.edu.in/contents/aqar_criteria/19/2024/176.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

382

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

110

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Don Bosco College of Arts and Science (DBCAS) emphasizes an inclusive learning environment by evaluating students' learning levels and offering targeted support.

1. Assessment of Learning Levels: The institution regularly assesses students through formative and summative methods, such as tests, assignments, and quizzes. Diagnostic assessments at the beginning of courses help identify students' prior knowledge, allowing for tailored support.

2. Special Programs for Advanced Learners: Enrichment activities like research opportunities, advanced projects, and mentorship programs challenge high-achieving students. Accelerated learning pathways and specialized workshops provide avenues for students to delve deeper into subjects and progress faster.

3. Support for Slow Learners: Remedial classes and one-on-one support are offered to slow learners, addressing knowledge gaps. Personalized learning plans, developed with teachers and counselors, allow these students extra time and resources. Peer mentoring pairs advanced and slow learners to foster collaboration.

4. Technology and Learning Resources: Technology, including online learning modules and adaptive software, supports both advanced and slow learners, enhancing their learning experiences.

5. Feedback Mechanisms: Regular feedback from teachers, peers, and self-assessments helps students track progress and improve. Personalized feedback ensures both groups receive guidance tailored to their needs.

These efforts ensure all students, regardless of their learning

pace, receive the support needed to thrive academically.

File Description	Documents
Link for additional Information	https://www.dbcas.edu.in/contents/aqar_criteria/33/2024/229.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
348	**28**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Don Bosco College of Arts and Science employs a variety of student-centric methods to enhance learning experiences, integrating experiential, participative, and problem-solving approaches that go beyond traditional teaching.

Experiential Learning: Students engage in workshops, group discussions, quizzes, and seminars to develop critical thinking and communication skills. Project-based and problem-based learning foster collaboration and practical problem-solving. Practical laboratory courses allow students to apply theoretical knowledge in hands-on environments. Industrial and field tours provide exposure to real-world applications, while guest lectures by industry experts offer insights into current trends and practices, enhancing employability.

Participatory Learning: Faculty use demonstration and model presentations to make academic concepts more accessible. Mind mapping helps students visualize connections between ideas, fostering creativity. Regular group discussions promote teamwork, critical thinking, and diverse viewpoints, enhancing

understanding and interpersonal communication skills.

Problem-Solving Techniques: Students work in teams to solve complex problems, encouraging collaboration and lateral thinking. Trial-and-error methods allow them to experiment with solutions, learning from both success and failure. Applying learned topics to real-world problems reinforces the relevance of academic knowledge.

These innovative learning strategies at Don Bosco College equip students with critical thinking, problem-solving, and teamwork skills, preparing them for lifelong learning and future success.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/36/2024/36.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT (Information and Communication Technology) has revolutionized modern education, significantly enhancing the teaching-learning process. At Don Bosco College of Arts and Science, teachers use ICT-enabled tools like projectors, sound systems, online resources, and digital communication platforms to foster an interactive and dynamic learning environment.

Projectors and sound systems allow educators to present multimedia content—videos, images, and diagrams—that cater to diverse learning styles. Online Learning Management Systems (LMS) like Google Classroom help organize course materials, assign tasks, and provide immediate feedback. Digital tools such as Google Docs encourage collaborative learning and peer interaction, fostering teamwork and a sense of community among students.

ICT also provides access to a vast range of information through the internet, enabling teachers to supplement traditional resources with real-world examples. Adaptive learning technologies allow for personalized instruction, addressing individual learning needs and ensuring that all students can

progress at their own pace.

By integrating ICT tools, Don Bosco College enhances student engagement, communication, and accessibility, creating a flexible, inclusive, and innovative learning environment. This approach not only improves academic outcomes but also equips students with essential skills for the technology-driven world.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.dbcas.edu.in/contents/aqar_criteria/37/2024/37.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

28

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism at Don Bosco College of Arts and Science is both transparent and robust, ensuring fairness and consistency in line with Manonmaniam Sundaranar University guidelines. A clear schedule for internal assessments is integrated into the academic calendar. The Internal Examination Committee, led by the principal and the controller of examinations, oversees the planning and execution of internal exams each semester.

The committee prepares a strategic plan that includes organizing seating arrangements, creating a unified exam timetable, and gathering departmental test questions. Staff responsibilities are carefully assigned, ensuring clarity and accountability throughout the process. Answer scripts are evaluated promptly and returned to students within a week, providing timely feedback for improvement. Based on the assessments, remedial classes are scheduled to support students who may need additional assistance.

For students unable to attend exams due to valid reasons like illness or participation in extracurricular activities, the college offers retests upon approval from both the head of the institution and the department. This ensures inclusivity and fairness. Additionally, during the pandemic, ICT tools like Google Forms were utilized to maintain transparency, and hardcopy submissions were accepted for those with limited online access.

File Description	Documents
Any additional information	[View File]()
Link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/47/2024/140.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The mechanism to deal with internal examination-related grievances at Don Bosco College of Arts and Science is designed to be transparent, time-bound, and efficient, ensuring that students' concerns are addressed promptly and fairly.

The college has a dedicated grievance redressal system where students can submit their concerns regarding internal assessments, such as issues with exam procedures, grading, or

any perceived unfairness. Each department maintains a separate grievances redressal log, which allows students to formally document their complaints.

Once a grievance is submitted, it is reviewed by the Internal Examination Committee and relevant department heads. The college ensures that grievances are handled in a time-bound manner, with clear timelines set for addressing concerns and providing resolutions. Typically, grievances are resolved within a specific period after submission, ensuring students receive timely feedback on their issues.

The process is transparent, as students are kept informed about the status of their grievances and the steps being taken to resolve them. Any corrective actions, such as re-evaluation of answer scripts or adjustments in exam procedures, are communicated clearly to the concerned students. This ensures that the entire grievance-handling process is efficient, fair, and transparent, fostering trust in the college's internal assessment system.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/48/2024/141.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At Don Bosco College of Arts and Science, the Programme Outcomes (POs) and Course Outcomes (COs) are clearly defined for both undergraduate (UG) and postgraduate (PG) programmes. These outcomes are aligned with the syllabi and curricula set by Manonmaniam Sundaranar University, with regular revisions communicated to faculty and students through the Board of Studies.

Programme Outcomes (POs) specify the knowledge, skills, and abilities students should acquire by the end of their respective programmes, outlining the key competencies expected from graduates.

Programme Specific Outcomes (PSOs) focus on the skills and
knowledge particular to each programme, demonstrating how
students' learning prepares them for professional and societal
contributions.

Course Outcomes (COs) detail the specific knowledge and skills
students gain upon completing each course, clarifying the
learning objectives for each subject.

These outcomes are communicated to students during orientation
sessions and through faculty guidance, ensuring clarity about
what is expected in terms of learning. They are assessed
through Internal Assessments (CIA) and End Semester
Assessments, with evaluations based on university guidelines.

To ensure transparency, the syllabus, POs, PSOs, and COs are
available on the college website. The IQAC monitors the
achievement of these outcomes through reports based on student
performance, enabling continuous improvement in academic
offerings.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.dbcas.edu.in/contents/aqar_criteria/50/2024/225.pdf
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At Don Bosco College of Arts and Science, the attainment of
Programme Outcomes (POs) and Course Outcomes (COs) is
systematically evaluated to ensure academic objectives are met.
The college offers UG and PG programmes aligned with the
syllabi of Manonmaniam Sundaranar University.

Evaluation Process:

1. Communication of POs, PSOs, and COs: During orientation,
   students are introduced to the programme outcomes.
   Faculty further explain how these outcomes relate to
   their academic and professional goals, ensuring clarity

on how each course contributes to POs and COs.
2. Assessment Methodology: The college uses Internal Assessments (CIA) and End Semester Examinations to evaluate POs and COs.
   - Internal Assessments (CIA): These include assignments, seminars, and internal exams that assess students' demonstration of knowledge and skills defined in each course.
   - End Semester Examinations: These summative evaluations measure cumulative knowledge and are graded according to university standards.
3. Attainment Criteria: Performance is evaluated through predefined attainment levels, with benchmarks based on internal tests, assignments, and external exams.
4. Action Taken Report: Post-assessment, the IQAC reviews results and recommends improvements in teaching and curriculum.
5. Continuous Improvement: Feedback is used to refine teaching methods and course content, ensuring the ongoing enhancement of educational quality.

This structured approach ensures transparency and continuous enhancement of student learning.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.dbcas.edu.in/contents/aqar_criteria/51/2024/215.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

87

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	*View File*
Upload any additional information	*View File*
Paste link for the annual report	https://www.dbcas.edu.in/contents/aqar_criteria/53/2024/222.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.dbcas.edu.in/contents/aqar_criteria/55/2024/142.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	*View File*
e-copies of the grant award letters for sponsored research projects /endowments	*View File*
List of endowments / projects with details of grants(Data Template)	*View File*

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.dbcas.edu.in/contents/aqar_criteria/59/2024/105.pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

17

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

9

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Don Bosco College of Arts and Science actively engages in a wide range of extension activities that focus on community welfare, social responsibility, health, environmental awareness, and holistic student development. Through various clubs and partnerships, the college organizes programs such as blood donation drives, health awareness campaigns, tree plantation drives, and voter rights initiatives, involving students in real-world issues.

The impact of these activities is significant, fostering community engagement, health consciousness, environmental sustainability, and civic responsibility. Programs like Nilavembu Juice Distribution and drug awareness campaigns have not only improved public health but also developed empathy in students. Environmental initiatives like tree plantations and campus cleaning programs have raised awareness about sustainability. Moreover, civic activities on voter rights and traffic rules have educated students on their roles as responsible citizens.

Additionally, holistic development is encouraged through activities like meditation training, poster-making competitions, and other wellness programs, ensuring physical, mental, and emotional growth.

In conclusion, these extension activities ensure that Don Bosco College students are equipped with knowledge, compassion, and

civic awareness, making them well-rounded individuals ready to contribute positively to society.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/69/2024/94.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

8

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

27

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

27

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

96

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Don Bosco College of Arts and Science offers a comprehensive range of infrastructure and facilities designed to enhance the teaching-learning experience and foster holistic development.

Classrooms are spacious and well-maintained, with modern furniture and LCD projectors in each department to support interactive learning. Laboratories, including specialized computer science labs, provide hands-on learning opportunities with state-of-the-art equipment and air-conditioned environments for comfortable study.

The college emphasizes ICT-enabled facilities, with smart classrooms equipped with interactive boards and Learning Management Systems (LMS) for blended learning. Computing facilities include desktop computers and laptops, ensuring students can develop digital literacy and engage in research.

The library offers a wide range of academic resources, including an e-library with access to online journals and databases. The OPAC system enables efficient resource management, supporting students' research and study needs.

Extracurricular engagement is encouraged through a multipurpose hall for cultural and academic events, sports facilities for indoor and outdoor games, and a yoga center for physical and mental well-being. The gymnasium further promotes fitness and strength training.

The auditorium and conference hall host cultural, academic, and

knowledge-sharing events, enriching the student experience.

Overall, Don Bosco College provides a well-rounded environment that nurtures academic success, extracurricular engagement, and personal growth.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/81/2024/91.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Don Bosco College of Arts and Science offers a range of facilities to support students' cultural, sports, and wellness needs, promoting holistic development.

Cultural Facilities: The college features a well-equipped multipurpose hall that hosts cultural programs, academic seminars, workshops, and major celebrations like commencements and farewells. With modern sound, lighting, and projection systems, this space provides an ideal platform for student expression and intellectual engagement.

Sports and Games: The college offers excellent facilities for both indoor and outdoor sports, including football, volleyball, and cricket. Well-maintained sports grounds encourage students to develop teamwork and physical fitness. Indoor facilities for table tennis, badminton, and basketball ensure access to sports regardless of weather.

Gymnasium: The modern gymnasium is equipped with fitness machines, supporting strength training, cardiovascular health, and general fitness. It provides a space for students to relieve stress and maintain physical well-being.

Yoga Center: A dedicated yoga center promotes mental and spiritual well-being. Regular yoga practice enhances flexibility, concentration, and stress management, helping students maintain balance in their academic and personal lives.

Overall, Don Bosco College ensures a well-rounded development

for its students by providing facilities that foster physical, intellectual, and emotional growth, preparing them for success in various aspects of life.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/82/2024/92.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/84/2024/18.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5657144.41

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Don Bosco College of Arts and Science prioritizes fostering a strong reading culture among its students to enhance academic success and personal growth. The college's library is fully automated using the Hungry Minds Library Management System (LMS), streamlining cataloging, circulation, and resource tracking. This system ensures efficient access to the library's extensive collection, improving both operational efficiency and user experience.

To encourage student engagement, an annual orientation program introduces students to the library's vast collection of books, journals, and digital resources, motivating them to integrate reading into their routine. Students are required to read a minimum of 30 books per semester, promoting research, analytical skills, and intellectual curiosity.

The college also recognizes the importance of technology by offering a digital library with access to e-books, online journals, and academic databases, ensuring students stay updated with the latest research. The library's Online Public Access Catalog (OPAC) system further simplifies resource search and access.

Incentives such as the "Best Library User" award, presented annually, encourage active library use. With its automated systems and comprehensive resources, Don Bosco College supports both academic achievement and lifelong learning, creating an environment conducive to personal and intellectual development.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.dbcas.edu.in/contents/aqar_criteria/88/2024/42.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4500

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2,158

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Don Bosco College of Arts and Science prioritizes technology integration to create an innovative learning environment. The campus is equipped with 24/7 Wi-Fi connectivity, offering a robust 200 Mbps bandwidth to support online resources, video conferences, and research activities without interruptions.

The college maintains 75 computers, 64 of which are available for student use across various departments, including a well-equipped computer lab with LAN, server, and internet facilities for research and academic projects. SMART classrooms enhance learning with projectors, sound systems, and digital tools, making lessons interactive and engaging. Additionally, a multimedia hall with projectors, wireless microphones, and amplifiers offers immersive audio-visual experiences.

The digital library provides access to e-books, journals, and databases through dedicated computers, while the OPAC system ensures efficient resource management. The college office uses five high-configured computer systems, supporting administrative operations with smooth record management.

The institution also utilizes software like MS Office, Tally, and programming tools such as Java, Python, and C, along with Microsoft Office 365 for productivity. These IT resources support both academic and administrative functions, ensuring students and faculty have the tools needed for success.

In conclusion, Don Bosco College is committed to providing cutting-edge technology to foster academic excellence and a modern learning environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/95/2024/33.pdf

4.3.2 - Number of Computers

64

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

18,18,352

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Don Bosco College of Arts and Science has developed a comprehensive system for maintaining and effectively utilizing its facilities to support students' intellectual, physical, and creative growth. The college provides a variety of well-maintained resources, including laboratories, libraries, sports complexes, and cultural spaces, ensuring a conducive environment for all-round development.

The multipurpose hall serves as a venue for cultural programs, academic seminars, and significant celebrations. It is equipped with modern sound, lighting, and projection systems to facilitate successful events. The college also offers excellent sports facilities, including well-maintained outdoor grounds for football, volleyball, and cricket, as well as indoor courts for table tennis, badminton, and basketball.

For fitness and wellness, the college features a modern gymnasium and a dedicated yoga center. These facilities support students in maintaining physical health, relieving stress, and improving mental clarity. The gym offers a variety of equipment for strength training, while the yoga center promotes mental and emotional well-being.

The college ensures the proper maintenance of all facilities through regular checks and staff oversight. Feedback from students is used to ensure that the infrastructure remains functional and accessible, supporting both academic and extracurricular pursuits. This holistic approach prepares students for success in both personal and professional spheres.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/101/2024/93.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

74

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

84

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.dbcas.edu.in/contents/aqar_criteria/107/2024/126.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

67

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

67

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

83

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

19

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Don Bosco College of Arts and Science (DBCAS) emphasizes student participation in various administrative, co-curricular, and extracurricular activities, recognizing their importance in fostering leadership, responsibility, and holistic development.

The Student Council, elected through democratic processes, serves as the official voice of the student body, acting as a liaison between students and the administration. Council members take on roles in organizing events such as orientation programs, cultural festivals, and workshops, helping them develop leadership and organizational skills. They also identify and address student concerns, working closely with faculty and management to find solutions.

Students are actively involved in various academic and administrative bodies, such as the Internal Quality Assurance Cell (IQAC), where they contribute to curriculum design and academic policies. Additionally, students participate in discipline, event management, and cultural committees, ensuring a positive college environment.

Co-curricular and extracurricular activities further enhance student engagement. Students participate in debates, music, dance, sports, and community service initiatives through clubs like the Eco Club and NSS. These activities promote teamwork, physical fitness, and societal contributions.

The college establishes clear and transparent norms for student elections, ensuring equal opportunities for all to engage in decision-making processes. Overall, DBCAS empowers students to contribute to the college's growth while developing essential life skills.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/121/2024/130.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

111

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Past Pupil's Association of Don Bosco College of Arts and Science (DBCAS) is a vital link between the institution and its alumni, playing a key role in the college's growth and development. The association fosters lifelong relationships with graduates and supports both financial and non-financial initiatives for the college's advancement.

Key objectives of the association include building connections between alumni and the college, offering career support, and promoting goodwill among alumni to encourage service-minded citizenship. The association also contributes to the development of the college through resource acquisition and supporting academic excellence.

The alumni contribute significantly through both financial and non-financial means. Financially, alumni have provided scholarships, supported infrastructure development, and funded academic resources. Non-financial contributions include offering internships, conducting guest lectures, and participating in seminars. Alumni also assist in sports and cultural activities, providing mentorship and training.

Through its annual and departmental meetings, the alumni stay connected with the college, providing valuable feedback to help enhance academic standards. Many alumni have excelled in various fields, holding prestigious positions in government, business, and education, and actively contributing to nation-building.

In conclusion, the DBCAS Alumni Association strengthens the bond between the college and its graduates, ensuring a continuous cycle of support, growth, and development for the institution and its students.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/125/2024/169.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance at Don Bosco College of Arts and Science (DBCAS) is structured to align with its vision of empowering underprivileged youth through holistic education. The institution is dedicated to offering inclusive education, focusing on first-generation learners, and developing students into catalysts for social change.

The governance structure includes several key bodies, such as the Board of Management, which sets the strategic direction, ensuring decisions align with the institution's mission. Academic and administrative committees, including the Academic Council and Disciplinary Committee, manage day-to-day operations, maintaining high academic standards and resolving

issues.

The Internal Quality Assurance Cell (IQAC) plays a crucial role in assessing and improving the institution's academic and administrative practices, ensuring continuous enhancement in teaching, learning, and infrastructure. Faculty members are actively involved in leadership roles, contributing to governance through committee memberships and academic initiatives.

DBCAS also encourages engagement from alumni and external stakeholders, who provide valuable feedback and support through scholarships, guest lectures, and internships, helping the college stay relevant to the needs of its students.

Through routine audits, feedback mechanisms, and collaboration with external agencies, the governance system ensures effective policy implementation, enabling DBCAS to fulfill its commitment to societal upliftment and student development.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/128/2024/49.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Don Bosco College of Arts and Science (DBCAS) exemplifies effective leadership through decentralised management, participatory decision-making, and transparency in academic, administrative, and financial operations. The Principal, supported by faculty and staff, ensures the institution's functions align with its mission of providing high-quality education to underprivileged youth.

Decentralisation is fundamental to the governance structure. Responsibilities are assigned to various committees, such as the Finance Committee and Administration Committee, ensuring efficient and transparent decision-making. The Principal, in collaboration with the Staff Council, leads academic administration, involving faculty in curriculum development and policy decisions. The Internal Quality Assurance Cell (IQAC)

monitors and enhances teaching, learning, and student welfare.

Participatory management is central to DBCAS's approach, with involvement from faculty, students, alumni, industry experts, and community representatives. Faculty influence academic policies, while students engage via the Student Council and academic committees. Alumni provide mentorship and feedback, and industry professionals ensure that the curriculum meets job market needs.

The institution's strategic plan focuses on research funding, community development through Unnat Bharat Abhiyan, postgraduate courses, and international collaborations, ensuring continuous growth. DBCAS's leadership promotes academic excellence and social engagement, empowering students for future success.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/129/2024/50.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institutional Strategic/Perspective Plan at Don Bosco College of Arts and Science (DBCAS) is designed to support the college's growth and development through well-defined goals and systematic deployment. This plan is implemented through various governing bodies and administrative structures to ensure alignment with the institution's mission and vision.

Governance Structure The Governing Body oversees administration, approving key documents like the budget and strategic plan. The Academic Council makes decisions on academic matters, ensuring policies and programs align with strategic goals. The Finance Committee advises on budget and financial allocations to support strategic initiatives.

Strategic Plan Deployment Key focus areas include:

1. Teaching and Learning: Implementation of smart classrooms, e-learning modules, and skill-based courses.

2. **Research and Development:** Promoting faculty research and hosting national and international seminars.
3. **Social Responsibility:** Community outreach and collaboration with NGOs through Unnat Bharat Abhiyan.
4. **Human Resource Management:** Increasing scholarships, establishing MoUs, and enhancing skill development.

Perspective Plan The long-term goals include seeking research funding, promoting international collaborations, introducing postgraduate courses, and developing add-on courses to enhance employability. The deployment of the Strategic Plan is regularly reviewed to ensure alignment with the institution's objectives, fostering sustained growth and academic excellence.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/131/2024/51.pdf
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institutional bodies at Don Bosco College of Arts and Science (DBCAS) operate with effectiveness and efficiency through clear policies, a structured administrative setup, and transparent service rules. These systems contribute to the smooth functioning of the college, ensuring alignment with its mission of academic excellence and holistic student development.

1. **Governing Body:** This body meets regularly to approve budgets, strategic plans, and policies, ensuring alignment with long-term goals. It maintains transparency in decision-making and adherence to government regulations, particularly regarding staff matters.

2. **Academic Council:** As the highest academic authority, the council oversees curriculum development, academic programs, and policies, ensuring high-quality education. Feedback from stakeholders is incorporated for continuous improvement.

3. Finance Committee: The committee ensures financial transparency, preparing budget estimates and overseeing financial statements, thus supporting the college's strategic objectives.

4. Administrative Setup: A decentralized structure enables effective operation across departments. The Principal leads daily functions, with the Secretary and Management Committee supporting strategic decision-making.

5. Service Rules: Recruitment, promotion, and service conditions follow Tamil Nadu government regulations, ensuring fairness. Standard Operating Procedures ensure consistency across operations.

6. Student Involvement: Students actively participate in governance through the Student Council and various committees, ensuring their concerns are addressed.

Overall, these bodies effectively manage resources, promoting academic, social, and financial growth.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/132/2024/52.pdf
Link to Organogram of the Institution webpage	https://www.dbcas.edu.in/contents/aqar_criteria/132/2024/138.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

At Don Bosco College of Arts and Science (DBCAS), staff welfare is a key priority, offering a range of measures to support both teaching and non-teaching staff's well-being, growth, and career progression.

Welfare Measures

- **Medical Welfare:** Staff are entitled to maternity leave, and regular health and eye camps are organized. Specialized health education programs are provided for women faculty.
- **Financial Support:** Financial assistance is offered for conference and seminar participation, promoting professional development. The Provident Fund ensures financial security for teaching staff.
- **Educational Welfare:** A Counseling Cell supports career and personal development. Women faculty are encouraged to take leadership roles. Achievements are formally recognized through Appreciation Meetings.
- **Other Benefits:** The college offers canteen facilities, stress-relief events like staff picnics, an Amenity Centre, sporting events, and security services. Staff quarters are available, and fraternity events are held to foster a sense of community.

Performance Appraisal System The performance appraisal system is designed to assess staff contributions and support their professional development. Regular feedback ensures that staff are recognized for their work and given opportunities for growth. This system plays a critical role in motivating staff,

maintaining a positive environment, and enhancing institutional effectiveness.

These welfare measures and the performance appraisal system ensure staff are supported, motivated, and engaged in the institution's success.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/135/2024/110.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal System at Don Bosco College of Arts and Science (DBCAS) ensures continuous improvement for both teaching and non-teaching staff by providing structured

evaluations and feedback for professional growth.

For Teaching Staff:

- **Self-Appraisal:** Faculty evaluate their academic contributions, teaching effectiveness, research activities, and institutional involvement.
- **Components:** Teaching staff assess their curriculum delivery, student engagement, research output, and participation in college activities.
- **Outcome:** This self-assessment process encourages reflection and goal setting, ensuring alignment with institutional objectives and fostering professional growth.

For Non-Teaching Staff:

- **Performance Assessment:** Non-teaching staff are evaluated on their administrative and technical skills.
- **Components:** Evaluations focus on efficiency in office tasks, communication, IT support, and technical duties.
- **Process:** The Superintendent conducts the evaluation, incorporating feedback from faculty, students, and peers for a comprehensive review.

Feedback and Career Development:

- Regular feedback from students, peers, and management helps staff identify strengths and areas for improvement.
- Career development opportunities, such as training programs and workshops, encourage ongoing professional growth.

This performance appraisal system promotes continuous learning, alignment with the institution's goals, and career progression, ensuring a motivated and high-performing workforce at DBCAS.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/142/2024/114.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts various internal and external financial audits annually to ensure financial integrity, transparency, and compliance with regulatory requirements.

Internal Audits:

1. Routine Financial Audits: These audits assess the institution's day-to-day financial transactions, accounting procedures, and internal controls.
2. Compliance Audits: These audits focus on adherence to internal policies, financial regulations, and statutory requirements.
3. Performance Audits: Evaluate the efficiency and effectiveness of financial management practices and resource utilization.

External Audits:

1. Statutory Audit: Conducted by an independent external auditor to verify the accuracy of financial statements and ensure compliance with accounting standards and laws.
2. Tax Audit: Ensures proper compliance with tax laws, focusing on accurate tax filings and deductions.
3. Regulatory Audits: Conducted by governmental or regulatory bodies to ensure adherence to specific financial regulations, such as those related to grants, subsidies, or public funds.

Mechanism for Settling Audit Objections:

- Identification of Objections: Audit teams identify discrepancies, errors, or non-compliance during audits.
- Action Plan: Management formulates an action plan to address the issues raised.
- Resolution and Follow-up: Objections are resolved through corrective measures, with the action taken reported back to the auditors.
- Review and Finalization: After resolving objections, a final review ensures compliance and closure of the audit.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/144/2024/115.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a strong tradition of resource mobilization and optimal utilization, established by its founder secretary and upheld to this day. This tradition ensures independence from capitation fees and donations for admissions or appointments, relying primarily on government funding and support from well-wishers.

Resource Mobilization: As a self-financing college, revenue is primarily generated through student fees, structured to cover the costs of each academic program. Additional funds come from interest on bank deposits and other financial activities. The Board of Management formulates policies for resource mobilization, aligning strategies with long-term goals. Faculty salaries are funded from these resources, alongside scholarships for minorities and other government-funded initiatives.

Utilization of Resources: Funds are used efficiently for infrastructure development, faculty support, academic activities, and scholarships. This includes improving physical infrastructure, sponsoring faculty development programs, and hosting academic events. A portion is dedicated to providing financial aid, ensuring access to education for deserving students.

Financial Auditing: The institution follows a robust auditing process, with internal and external audits ensuring transparency and accountability. The financial reports are reviewed by the Governing Body and made available for public accountability, ensuring effective management of resources to support academic growth and sustainability.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/147/2024/116.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays a critical role in enhancing and maintaining the quality of education within an institution. It institutionalizes quality assurance strategies through continuous improvement across all functions.

1. Developing a Quality Culture: The IQAC fosters a culture of ongoing improvement by integrating quality assurance into all aspects of the institution's operations.

2. Institutionalizing Best Practices: It identifies and standardizes successful practices in teaching, learning, research, and administration to ensure consistent quality across departments.

3. Monitoring and Evaluation: The IQAC continuously evaluates teaching effectiveness, student outcomes, faculty performance, and governance to highlight strengths and areas for improvement.

4. **Establishing SOPs:** It develops standard operating procedures for key functions like curriculum design, student feedback, and faculty development, ensuring a structured approach to quality.

5. **Encouraging Professional Development:** IQAC organizes training programs to help faculty and staff stay updated with the latest methodologies and research trends.

6. **Facilitating Accreditation:** It ensures the institution meets accreditation standards, preparing necessary documentation for national agencies like NAAC and NBA.

7. **Feedback Mechanisms:** IQAC institutionalizes feedback systems to gather insights from students, faculty, and alumni, driving continuous improvements.

In conclusion, IQAC institutionalizes quality strategies, fostering an environment of excellence and continuous enhancement in both academic and administrative practices.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/149/2024/135.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In a higher education institution, the process of regular evaluation and improvement of teaching and learning is critical for maintaining quality education. This process is often facilitated by the Internal Quality Assurance Cell (IQAC), which ensures continuous enhancement in line with regulatory norms.

Key Elements:

1. **Review of Teaching and Learning Processes:** The institution regularly evaluates teaching strategies, curriculum delivery (both classroom and online), and

educational outcomes through feedback from students, faculty, and external stakeholders.

2. Evaluation of Structures and Methodologies: The institution assesses administrative functions, resource allocation, and academic support systems (e.g., libraries and labs), as well as the use of educational technologies and innovative teaching strategies.

3. Assessment of Learning Outcomes: The institution evaluates how well students are achieving learning goals through academic performance, skill development, and assessments, including exams and projects.

4. Periodic Reviews and IQAC's Role: Regular reviews are conducted, with the IQAC playing a central role in gathering data, organizing feedback, and compiling reports to identify areas for improvement.

5. Recording Incremental Improvement: The institution tracks improvements over time, documenting changes in teaching methods, course content, and infrastructure upgrades.

Purpose: The primary goal is continuous improvement in education, ensuring accountability, transparency, and active stakeholder engagement. Through regular reviews, institutions can adapt to emerging trends and maintain high educational standards.

File Description	Documents
Paste link for additional information	https://www.dbcas.edu.in/contents/aqar_criteria/150/2024/136.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or	A. All of the above

international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.dbcas.edu.in/contents/aqar_criteria/151/2024/137.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

We create an environment where all students, regardless of the gender, have equal access to opportunities, resources and support. We are giving an equal representation in academic and extra-curricular activities, fostering respect among students and inclusion. DBCAS promotes gender equality, by giving preference for women students and more number of girl students from this locality are studying in our college. And moreover, the teaching women faculty members are more than teaching men faculty in the campus. The specific facilities offered for women staff and students are as follows: safety and security through CCTV protection and private and government beltless sanitary napkin with wings and it is an oxo - biodegradable one, two to three days of counseling specifically for girl students is offered. A common room for girls is available take rest at the time sickness.

File Description	Documents
Annual gender sensitization action plan	https://www.dbcas.edu.in/contents/aqar_criteria/153/2024/219.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.dbcas.edu.in/contents/aqar_criteria/153/2024/220.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

At our institution, we are committed to sustainable waste management practices. Degradable waste, such as food scraps, paper, and garden waste, naturally breaks down into harmless substances through biological processes. To manage this, we have established three separate dump pits: one for garden waste, one for plastic papers and cups, and another for broken glass.

For non-degradable waste, we prioritize the proper disposal of e-waste. Every year, we dispose of e-waste in an environmentally responsible manner, supported by a certificate from Postulate Info Tech Company. Additionally, the Department of Computer Applications has an MOU with Postulate Info Tech, which includes providing internship training opportunities for our students.

Our faculty members are actively engaged in research on e-waste, with one of them having published a paper on the topic. These efforts not only contribute to a cleaner environment but also offer valuable learning opportunities for our students, integrating sustainability into both academic and operational practices.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.dbcas.edu.in/contents/aqar_criteria/155/2024/217.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

An inclusive environment recognizes and respects the diversity of individuals across cultural, regional, linguistic, communal, and socioeconomic backgrounds. This involves creating a space where individuals feel comfortable expressing their cultural identity without fear of prejudice or exclusion. We have students from Kerala so every year we celebrate Onam festival in our college. Whether rural or urban, are given equal opportunities. Regional differences in dialects, traditions, or lifestyles are respected, fostering a sense of unity despite geographical diversity. Language barriers are addressed through multilingual communication and policies and we have students from various languages like Tamil, English, Hindi and Malayalam. Our main aim is to building an inclusive environment requires continuous effort, commitment, and a collective mindset.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

This is to focus on fostering awareness, empathy and understanding of social, cultural and environmental issues. The

college has different clubs like NSS, RRC and YRC and with the help of these clubs our students are given rural camps experience. With the support of local health center medical camps YRC organized at different times for the students to denote blood and to village people are brought to the college for general health check. The NSS coordinator organizes campus cleaning activities for two to three times in a semester. Additionally, tree plantations, rally awareness are conducted with the support of students. The staff and students in collaboration with the management supported the local with during the flood by way of food and grocery distribution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

At our college, we celebrate a variety of special days and festivals throughout the year, fostering a vibrant and inclusive campus culture. Annual events such as Fresher's Day, Yoga Day, Environment Day, Science Day, Auditor's Day, Bharathiyar's Birthday, Entrepreneurs Day, Sports Day, and College Annual Day are marked with enthusiasm. These celebrations highlight the significance of figures like Tamil Poet Bharathiyar and scientist Dr. A.P.J. Abdul Kalam, inspiring students to pursue excellence.

In addition to these day celebrations, we also celebrate major festivals like Onam, Diwali, Pongal, and Christmas in a grand manner. These cultural festivities not only bring students together but also showcase the diversity and unity within our community.

These events play a vital role in promoting social values, collective achievements, and the overall development of students. They encourage physical fitness and teamwork through sports, while also offering opportunities for students to display their talents in traditional and cultural performances. Through such celebrations, we build a sense of belonging and strengthen our commitment to cultural and social inclusivity.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE I

Title of the Practice: Scholarship for Students by the Institution: Merit Scholarship and Bosco Scholarship Objective

of the Practice: DBCAS offers Merit and Bosco Scholarships to support academically talented and economically disadvantaged students, ensuring access to higher education. Context: Many DBCAS students come from low-income families, and scholarships are vital for overcoming financial barriers. Implementation:

- Merit Scholarship: Based on academic performance, extracurricular activities, and community service.
- Bosco Scholarship: For students from economically weaker sections, including orphans and refugees.
- Funded by the Don Bosco Solidarity Fund.
- Annual Contributions: Students donate Rs. 100, staff Rs. 1,000 annually. Evidence: Tracking student beneficiaries shows the scholarships' impact on educational access.

BEST PRACTICE II

Title of the Practice: Departmental Participatory Leadership Enhancement for Students Objective of the Practice: To develop leadership skills by involving students in decision-making and program management. Context: This practice helps underprivileged students develop leadership qualities for future societal roles. Practices:

- Class Representatives participate in departmental activities.
- Students engage in program planning, execution, and feedback.
- Leadership opportunities include clubs, research, and community service. Evidence: Student participation records and photographs document their involvement.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Don Bosco, a renowned figure of 19th-century Italy, revolutionized education with his unique Preventive System,

which emphasizes Reason, Religion, and Loving Kindness. In honor of his legacy, Don Bosco College of Arts and Science was founded in 2013 in KeelaEral, Thoothukudi district, to serve the educational needs of rural youth. As a Christian minority institution, it is dedicated to fostering excellence and empowerment in the region.

The college prioritizes holistic student development, aiming to create individuals who are physically strong, mentally mature, socially responsible, and environmentally conscious. Its vision and mission reflect the institution's commitment to societal transformation.

DBCAS focuses on four key pillars—Spoken English, Scholarships, Sports, and Skill Training. The college supports students in applying for government and non-government scholarships and also offers two additional scholarships. The English Academy provides a Bridge Course for first-year students and ongoing training for fluency. Sports opportunities are abundant, with encouragement to participate in University, District, and State-level competitions. The Computer Academy offers courses to enhance digital skills, while other vocational training programs like tailoring, beautician training, and silambam help students acquire practical skills for personal and professional growth. These efforts ensure that students overcome barriers and realize their full potential.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

A well-structured plan of action is essential for the successful operation of the college. It will further enhance the effectiveness of the daily functioning of the college. Don Bosco College of Arts and Science always has a well-executed plan that can enhance the student experience, boost the institution's reputation, and contribute to societal development. It ensures that the college stays relevant, adapts to changing times and fulfills its mission of providing quality education.

Key Elements of the Plan of Action

1. **Faculty Development:** There will be regular workshops and training programs to enhance teaching and research skills. We will encourage every faculty to pursue research and publish papers.
2. **Student Leadership Development:** The Student Council will be considered as the major body of the college and the opportunities will be created for the students to take on leadership roles in various activities.
3. **To obtain funding from Tamil Nadu State Council for Science and Technology (TNSCST):** TNSCST offers funding to the institutions on various schemes. The science departments in the college will apply for a project entitled: Popularization of Science.
4. **NSS unit to obtain funding under SwachhtaBharat :** The college NSS unit will prepare a project proposal based on environmental activities and apply for funding.
5. **Job Placement Drives:** The Job Placement Cell will contact more collaborating agencies along with the help of Don Bosco Vazhikatti and create more job opportunities for the students and thus aiming at 100% placement.